

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT  
AGENDA ACTION SHEET**

Date: April 19, 2022

Subject: **DISCUSS AND CONSIDER APPROVAL TO HOLD PUBLIC AUCTION**

Administrator Responsible: Vanessa R. Riggs

Position: Chief Financial Officer

A. Purpose of Agenda Item:

Information Only  Action Needed

B. Authority for this Action:

Local Policy CI Local  Law or Rule \_\_\_\_\_

C. Strategic Objective, Goal, or Need Addressed:

Goal is to obtain approval from board of trustees to hold a public auction to dispose of surplus school property.

D. Summary:

According to board policy CI (Local), "the board shall approve disposal of unnecessary materials, equipment, personal property such as vehicles, and supplies with a value greater than \$500. The Superintendent is authorized to dispose of all other unnecessary materials, equipment, and personal property...for fair market value. If the unnecessary property has no value, the Superintendent may dispose of such property according to administrative discretion."

The district has identified surplus property throughout the district and wishes to hold a public auction no later than May 31, 2022. The district currently has cafeteria equipment stored at the Dulin Building. In addition, the district has surplus equipment and furniture located at the Salazar Building such as: air conditioning air handlers and condensers, carpentry equipment, cafeteria tables, chairs and more. Furthermore, the district has car lifts and other related auto shop equipment located at the RECHS automotive shop.

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

Administration recommends that the board of trustees approve the request to hold an online public auction.

H. Fiscal Impact and Cost:

I. Monitoring and Reporting Time-Line: