

## **AGENDA ITEM 9.B.**

**RE:** Approval of Designated Non-Business Days for Open Records Request

**STAFF RECOMMENDATION:** That the Board approve the designated non-business days listed on the table below pursuant to the new Texas Government Code section 552.0031 and 552.0031(f).

<b>Holiday</b>	<b>Date</b>	<b>Day of Week</b>
Labor Day	September 1, 2025	Monday
Veterans Day	November 11, 2025	Tuesday
Designated Non-Business Days	November 24-26, 2025	
Thanksgiving Day	November 27, 2025	Thursday
The Friday after Thanksgiving	November 28, 2025	Friday
Designated Non-Business Days	December 23, 2025	
The 24 <sup>th</sup> Day of December	December 24, 2025	Wednesday
Christmas Day	December 25, 2025	Thursday
The 26 <sup>th</sup> Day of December	December 26, 2025	Friday
Designated Non-Business Days	December 29-31, 2025	
New Year's Day	January 1, 2026	Thursday
Martin Luther King, Jr. Day	January 19, 2026	Monday
Presidents Day	February 16, 2026	Monday
Texas Independence Day	March 2, 2026	Monday
Designated Non-Business Days	March 11-13, 2026	
Good Friday	April 3, 2026	Friday
San Jacinto Day	April 21, 2026	Tuesday
Memorial Day	May 25, 2026	Monday
Emancipation Day	June 19, 2026	Friday
Independence Day	July 3, 2026	Friday
Lyndon Baines Johnson Day	August 27, 2026	Thursday

**BACKGROUND:** The list will provide transparency and guidance on what considered a business day in calculating timeliness when handling requests for public information.

**BUDGETARY CONSIDERATIONS:** N/A.

**CONTACT PERSONS:**

Dr. David V. Arreazola, Vice President of Compliance and Risk Management/Interim Vice President of Student Success & Enrollment