



NORTH SLOPE BOROUGH SCHOOL DISTRICT
M E M O R A N D U M

TO: Robyn Burke, President
Members of the School Board

THROUGH: David Vadiveloo, Chief School Administrator *Dsv*
Dsv

FROM: MJ Geiser, Assistant Superintendent *MJG*
MJG

DATE: June 9, 2023

SUBJECT: Contract Over 10K - Solutionz, Inc.

Memo No: SB23-198
(Action Item)

NSBSD Policy Manual:

BP 3311, Bids: All purchases in the amount of \$20,000 or more shall be based, when possible, on three competitive bids. The Superintendent or designee shall establish procedures to ensure that formal advertised bids are solicited for purchases over \$50,000.

BP 3312, Contracts: The Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the district. All contracts and memorandums of agreement with a dollar value of \$10,000 or greater must be approved by the School Board.

BP 3440, Inventories: The Superintendent or designee shall provide for the proper control and conservation of district property.

Issue Summary:

The District published an RFP on the NSBSD website between September 20, 2022 through October 7, 2022 where Solutionz Inc. provided the only bid where the original installation at Barrow High School occurred in the Home Economics classrooms. The site administrator has asked that this distance delivery lab be moved, due to its lack of use. Under BP 3440, this system would be transferred to the Qatqĩññaġvik building in the upstairs classroom area to help facilitate more CTE courses for students.

Attached is the Solutionz, Inc proposal and statement of work for more information.

Funding Source and Contract Amount:

Fiscal Year 2022-2023:

Qatqĩññaġvik CTE Supplies/Materials/Media account code 379.200.160.000.450	\$25,712.00
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Fiscal Year 2023-2024:

Qatqĩññaġvik CTE Professional Services account code 379.200.160.000.410	\$33,170
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Qatqĩññaġvik CTE Supplies/Materials account code 379.200.160.000.450	\$280.00
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Total:	\$59,162
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Length of Contract:

The contract will commence upon Board approval through September 2023.

Available Budget:

FY23, Supplies/Materials/Media, available budget of \$25,712

FY24, Supplies/Materials/Media, available budget of \$121,308

FY24, Professional Services, available budget of \$53,200

Grant Funding:

There is no grant funding associated with this contract.

Compliance with BP 3311:

The above complies with Board Policy 3311. This is a sole source procurement with no competitors available to provide the product. The IT Director, following board policies, has previously contracted with Solutionz, Inc. to install the distance delivery systems at Barrow High School. As they are familiar with the installation and facilities, Solutionz, Inc. will uninstall the lab at BHS and reinstall the distance delivery lab at the Qatqiññaġvik facility.

Proposed Motion:

I move that the NSBSD Board of Education approve the above \$10,000 and greater proposal for Solutionz, Inc in the amount not to exceed \$59,162.

Moved by_____ Seconded by_____

Advisory Vote_____ Vote:_____

Signature: Mary Jane Geiser
Mary Jane Geiser (Jun 10, 2023 09:59 AKDT)

Email: maryjane.geiser@nsbsd.org

Signature: David Vadiveloo
David Vadiveloo (Jun 10, 2023 15:28 AKDT)

Email: david.vadiveloo@nsbsd.org