



**PARKROSE SCHOOL DISTRICT NO. 3**  
 10636 N.E. Prescott Street  
 Portland OR 97220-2699

**Regular Session of the Parkrose Board of Education of School  
 District No. 3, Multnomah County, Oregon  
 Monday, March 8, 2010**

**M I N U T E S**

<p>THE BOARD MEETING WAS CONVENED</p>	<p><b><u>REGULAR BOARD MEETING – CALL TO ORDER 7:00 P.M.</u></b>  <b>Agenda Item</b>                  The Parkrose Board of Education of School District No. 3, Multnomah County, Oregon, convened in Regular Session in the Boardroom at the Parkrose School District Administration Building in the said District, County, and State at the hour of 7:00 p.m. on the date hereinabove shown and by common consent of the Directors.</p> <p>A&gt; Chair Woods called the meeting to order at 7:00 p.m. and welcomed staff and patrons. Chair Woods reviewed the “Citizen Comment” process for those in attendance for the first time.</p> <p>B&gt;     <b><u>PRESENT:</u></b>       James Woods, Chair                                                    Ed Grassel, Vice-Chair                                                    Alesia Reese                                                    Guy Crawford</p> <p>Others in attendance: Superintendent Gray, Director of School Improvement Yuki Monteith, Director of Student Services Kathy Keim-Robinson, Director of Business Services/Operations Mary Larson, HS Principal Ana Gonzalez, HS Assistant Principal Helen Ying, MS Principal Molly Davies, and Board Secretary Trista Lorenz.</p>
<p>PRESENTATIONS ASB REPORT</p> <p>PARKROSE HIGH SCHOOL PRESENTATION</p>	<p><b><u>PRESENTATIONS/RECOGNITIONS</u></b>                  A&gt; <u>Presentations</u>                  1. <u>ASB Report – Nishi Shankar</u>                  Nishi Shankar, ASB President gave a report on the high school activities. The mock trial team will compete in the State competition this weekend. PHS students ran a great fundraiser called Crush Cans during Valentine’s day where the student body bought Crush soda cans for fifty cents to send to their ‘crush’ with the option to buy insurance for an additional fifty cents to not tell the student who their ‘crush’ can came from. The spring sports assembly was held last Friday and this week is Campaign Week where more applications have been received than open positions.</p> <p>2. <u>Parkrose High School</u>                  PHS Reading Specialist James Dugan shared a PowerPoint on Reading Interventions at the high school. PHS wants students to be able to learn to read for life, feel confident they can read, gain awareness of their own skill development, to learn reading strategies that can be utilized across settings and want students to comfortably talk about their test scores and progress towards passing OAKS. Mr. Dugan shared a video of a student in Language Arts Lab One, who spoke about his increased confidence in reading and his success and ability to pass the OAKS test this year. In the Language Lab one, 9<sup>th</sup> and 10<sup>th</sup> grade students who are 6 points away from meeting benchmark are working on accelerated reader with an instructional focus on explicit, direct comprehension instruction, a focus on nonfiction, and the reading specialist pulls the students out. Language Arts Lab 2 is for 10<sup>th</sup> grade students who are more than six points away focuses on the big five: phonemic awareness, phonics, fluency, vocabulary and comprehension and nonfiction text. All ninth graders are being benchmarked three times a year and are progress monitored monthly.</p>

<p>AVID UPDATE</p>	<p><u>Discussion:</u> Chair Woods asked if the students who Mr. Dugan serves are students who come from the middle school or other districts. They come from all over.</p> <p>Vice Chair Grassel asked about the change in OAKS testing from 10<sup>th</sup> to 11<sup>th</sup> grade and if it would change Mr. Dugan’s intervention tactics. Mr. Dugan said ideally, there will be less pressure around testing, but having more time to work with students will be excellent for everyone.</p> <p>Vice Chair Grassel asked about the shift in moving to non-fiction and how students are being able to decode that. Mr. Dugan thinks students are pleasantly surprised at how much they really do know when they approach the non-fiction and even though it may be a seemingly non-familiar topic, they are surprised how much they really do know.</p> <p>Ms. Reese asked how this intervention could be directed to other content areas, specifically writing. Writing is another layer and students are writing summaries and the discussion of how writing intervention will be looked at closer in the next year.</p> <p>Chair Woods asked what students are using for non-fiction books. They focus on the non-fiction and Mr. Dugan looks at grade level focusing on guided reading with a high school lexile including current events, poetry, etc.</p> <p>3. <u><i>AVID Update – Molly Davies/ Ana Gonzalez/ Yuki Monteith</i></u>          Director Monteith shared information on students GPA trends in 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> grade. A nationwide trend with AVID included more girls initially, but districts are being encouraged to include more boys. For 10<sup>th</sup> grade students, in their third year, there was increased growth in students who had a B or B+ grade.</p> <p>PMS Principal Davies shared a PowerPoint on AVID at the middle school level. PMS is preparing for 2010-11 where two teaching positions for 7/8th grade cohorts are posted and the student selection process has begun. 8<sup>th</sup> grade AVID students will shadow 10<sup>th</sup> grade AVID students and the 10<sup>th</sup> grade students will present a slideshow of their AVID experience to 6-8 grade homerooms. Middle school AVID students should take an understanding of level of questioning, quality Cornell notes and binder organization to high school. In August, students began binder organization. In November, January and May students did writing across the content areas. During the January staff meeting quality Cornell notes with summaries and utilizing space on left for higher level questions happened.</p> <p>PHS Principal Gonzalez said the HS is doing AVID for the second year. The components of AVID were introduced to freshman during the stampede. The interactive notebooks have been great for students and conversations can be heard around the building about on costace level questioning and quality Cornell notes.</p> <p><u>Discussion:</u> Vice Chair Grassel asked if the motivation around students has changed by seeing this new style of learning going on. Principal Davies said students were really excited at first because AVID was new, but it is a lot of work and the students are becoming academic leaders, it is a ton of work, but it is however worth it.</p>
<p>PFA MONTHLY REPORT</p>	<p><u><b>PFA MONTHLY REPORT – JERRY LANDRETH</b></u>          Jerry Landreth, PFA President, provided the Parkrose Faculty Association monthly report. PFA sent delegation Donna Newcomb and Laurel Morris, to Eugene for the PIE endorsement campaign last weekend. Ms. Newcomb had a chance to speak directly to State Superintendent Castillo during the event. Parkrose elementary schools are busy getting ready for parent teacher conferences. Mr. Landreth gave Mr. Dugan kudos for his presentation and commented on how impressed he has been with the first year teachers this year. Other teachers are impressed with what Mr. Dugan is doing at the high school. Mr. Landreth acknowledge teacher Joyce Johnson who is retiring and wished her well. Mr. Landreth said he thinks Ms. Johnson is one of the finest instructors he has ever seen.</p>

<p>BOARD REPORTS</p> <p>BOARD VACANCY</p> <p>BUDGET COMMITTEE VACANCY</p> <p>COMMITTEE REPORTS BOND COORDINATING COMMITTEE</p> <p>SCHOOL IMPROVEMENT COMMITTEE</p>	<p><b><u>BOARD OF EDUCATION</u></b></p> <p><b><u>A. Board Reports</u></b></p> <p>1. <u>Board Vacancy Appointment Process – James Woods</u> Chair Woods said the Board received two applications for the Board vacancy for position number two. The Board conducted a brief interview of each candidate. The first, Adair Fernee was called to the podium to introduce herself and answer questions the Board had. The second applicant, Keith Knowles, was also called to the podium to introduce himself and answer questions from the Board. The Board will take a vote later in the evening to appoint one of the applicants to the vacant position.</p> <p>2. <u>Budget Committee Vacancy Process – Alesia Reese</u> Ms. Reese said the Board received one applicant for the vacant budget committee position and will take a vote later this evening.</p> <p><b><u>B. COMMITTEE REPORTS</u></b></p> <p>1. <u>Bond Coordinating Committee – Alesia Reese</u> Ms. Reese gave the Facilities and Finance Report. Ms. Reese thanked Oregon Trail School District Superintendent Shelly Redinger and Communications Director Julia Monteith for presenting at the Bond Coordinating Committee meeting on March 2, 2010. They shared an exorbitant amount of information with Parkrose about the amount of work they did to pass their bond and committee members were very thankful for the information. The next Bond Coordinating Committee meeting is April 15, 2010.</p> <p>2. <u>School Improvement Committee – Ed Grassel</u> Vice Chair Grassel gave the School Improvement update. The committee continues to work on the goals specifically looking at WICR (Writing, Inquiry, Collaboration and Reading) and talking about the use of Protocols. The techniques they are using to help the teachers teach the students are just amazing and Vice Chair Grassel said he can't thank Director Monteith enough for the work she does.</p> <p>Chair Woods reminded the audience of the Parkrose Education Foundation Auction scheduled for April 24, 2001 at the Airport Holiday Inn.</p>
<p>CONSENT AGENDA</p>	<p><b><u>CONSENT AGENDA</u></b></p> <p>A. <b><u>PERSONNEL</u></b></p> <p>1. Retirements a. Joyce Johnson: Russell Academy b. Linda Makohon: Shaver Elementary</p> <p>2. Resignations a. Lindsay Chipps: Parkrose Middle School b. Shannon McCaw: Parkrose High School c. Vicki Wodarczyk: District</p> <p>B. <b><u>BOARD MINUTES</u></b></p> <p>1. Special Session Minutes, Feb. 9, 2010 2. Executive and Regular Business Session Minutes, Feb. 22, 2010</p> <p>C. <b><u>BUSINESS/FINANCE</u></b></p> <p>1. Resolution to Approve and Appropriate a Donation from Bronco Boosters to Parkrose High School 2. Disposal of Surplus Property</p> <p>Chair Woods opened the floor for discussion/objections. Hearing no discussion or objections, the consent agenda passed as presented.</p>
<p>CITIZEN COMMENTS</p>	<p><b><u>CITIZEN COMMENTS</u></b></p> <p>None.</p>
<p>DISTRICT BUSINESS</p> <p>SUPERINTENDNT REPORTS</p>	<p><b><u>DISTRICT BUSINESS</u></b></p> <p>A. <u>Superintendent Reports</u></p>

<p>2010 BUDDGET COMMUNICATION PLAN</p>	<p>Superintendent Gray noted a couple great things that weren't mentioned during Ms. Shankar's ASB Report. The high school dance team took second place at Liberty and will go to state on March 17-18. At the winter sport banquet, Parkrose won a large number of conference award for our winter athletics including a student who has signed a letter of intent with Southern Oregon to play football.</p>
<p>DEPARTMENT REPORTS</p>	<p>1. <u>2010 Budget Communication Plan</u>: Superintendent Gray and Director Larson will be speaking at every staff meeting, parent meeting and have three listening posts regarding the development of the 2010-11 Budget. They are looking for any input from community, parents, staff, and would like to hear ideas on the budget and the shortfall. Last year, Parkrose cut \$5.7 million from the budget. The list of meetings will be posted on the District website and sent to all listservs.</p>
<p>UPDATE ON BUDGET PROCESS</p>	<p><u>Discussion</u>: Ms. Reese asked to have the dates put into the district calendar. Board members will email Board Secretary Lorenz the dates they intend to attend and she will place their initials next to the specific date so members can determine who will be at which meeting.</p>
	<p>Superintendent Gray shared a copy of her notes from her last PAC meeting with the board.</p>
	<p>B. <u>Department Reports</u>          1. Business and Operations – Mary Larson  <u>a. Update on Budget Process</u> - Director Larson said the budget contains thirty funds in addition to the general fund. Not only is the District working to balance the general fund, they are examining other funds to see how they coordinate with the dollars we have and how they work with our needs. Other districts are looking at cuts and it varies from district to district. Many of the decisions on how much to cut hinges on how much a district has in reserve and what the enrollment trends look like. During the budget committee meetings, on of the key discussions will probably be around the reserves.</p>
	<p>Director Larson attended the Parent Advisory Council and talked about the importance of the number of students attending school in our district. The district is having lots of different discussions in different areas and the news in Parkrose is we are looking at doing cuts again.</p>
	<p>Superintendent Gray said due to lower enrollment, Parkrose has virtually stopped granting inter-district transfers because we realize we have to keep our kids because we have the best program for those kids. Last week, Superintendent Gray had a meeting with the middle school and high school about attendance and the number of students Parkrose has lost since the beginning of the year. The group will meet again to figure out to keep kids in school and how we can better serve the needs of students when they come back from being gone for two months.</p>
	<p><u>Discussion</u>: Vice Chair Grassel asked about PERS. The PERS rate is set every two years. The basic calculation they are talking about now is 4% or higher. There is a lot of discussion about whether the legislature will look at this and do something about it. It has become an issue for some of the districts who refinanced their PERS debt as some of them are upside down.</p>
	<p>Vice Chair Grassel asked about contingency and a good ending fund balance and with these unknowns coming forward, how are we planning to have enough money available to us. Director Larson said it's going to be a very important scenario to keep the programs we have and be able to sustain them. It's about surviving 2010-11 and doing it one year at a time.</p>



<p>REJECT PARKROSE DANCE TEAM FREE FACILITY USE REQUEST</p>	<p>E&gt; <u>ACCEPT/REJECT PARKROSE DANCE TEAM FREE/REDUCED FACILITY USE REQUEST FOR THE 12<sup>TH</sup> ANNUAL PARKROSE DANCE COMPETITION</u></p>
<p>ACCEPT SECOND READING OF POLICIES AE, BBF, DJC, GBNA, GCPB/GDPB, IGAI, IGBBA, IIBBGA, AND JHC</p>	<p>Ms. Reese made a motion to accept the Parkrose Dance Team Free/Reduced Facility Use Request as presented. Chair Woods opened the floor for discussion or objections.</p>
<p>DELAY SECOND READING OF GCDA, IKF, IKH, JFCF, AND JHFF</p>	<p><u>Discussion:</u> Vice Chair Grassel had a question about the letter that was sent. He wondered if there were special agreements made like is suggested about the custodial costs. No. Request is to use the facility for free.</p>
	<p>Chair Woods called for further discussion or objections. Hearing none, the <b>MOTION</b> to <b>ACCEPT</b> the Parkrose Dance Team Free Facility Use Request failed with an oral vote of zero ayes and four nays. Chair Wood said the dance team may reapply for the reduced fee provision.</p>
	<p><u>ACCEPT/REJECT SECOND READING OF POLICIES</u></p>
	<ol style="list-style-type: none"> <li>1. Policy AE – District Goals</li> <li>2. Policy BBF – Board Member Standards of Conduct</li> <li>3. Policy DJC – Bidding Requirements</li> <li>4. Policy GBNA – Hazing/Harassment/Intimidation/Bullying/Menacing-Staff</li> <li>5. Policy GCDA/GDDA – Criminal Records Check/Fingerprinting</li> <li>6. Policy GCPB/GDPB – Resignation of Staff</li> <li>7. Policy IGAI – Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education</li> <li>8. Policy IGBBA – Identification-Talented and Gifted</li> <li>9. Policy IGBBC – Programs and Services-Talented and Gifted</li> <li>10. Policy IIBGA – Electronic Communications System</li> <li>11. Policy IKF – Graduation Requirements</li> <li>12. Policy IKH – Credit by Proficiency</li> <li>13. Policy JFCF – Harassment/Intimidation/Bullying/Cyberbullying-Student</li> <li>14. Policy JHC – Student Health Services and Requirements</li> <li>15. Policy JHFF – Reporting Requirements Regarding Sexual Conduct with Students</li> </ol>
	<p>Chair Wood and Vice Chair Grassel asked where the updates to the bracketed policies were. Superintendent Gray and Board Secretary Lorenz worked on these and made the changes, but the changes did not get uploaded to the packet. Chair Woods asked to delay the approval of Policy GCDA IKF, IKH, JFCF and JHFF so the Board may see the bracketed changes. Hearing no objections the <b>MOTION</b> to <b>DELAY</b> approval of these policies passed with an oral vote of four ayes and zero nays.</p>
	<p>Ms. Reese made a motion to approve Policies AE, BBF, DJC, GBNA, GCPB/GDPB, IGAI, IGBBA, IGBBC, IIBBGA and JHC as presented. Chair Woods opened the floor for discussion or objections.</p>
	<p><u>Discussion:</u> Chair Woods would like to vote on Policy IGBBA separately. Hearing no objections, Policy IGBBA was removed from the group consideration.</p>
	<p>Chair Woods called for further discussion or objections. Hearing none, the <b>MOTION</b> to <b>APPROVE</b> Policies AE, BBF, DJC, GBNA, GCPB/GDPB, IGAI, IGBBC, IIBBGA and JHC as presented passed with an oral vote of four ayes and zero nays.</p>
	<p>Ms. Reese made a motion to approve Policy IGBBA as presented. Chair Woods opened the floor for discussion or objections. Hearing none, the <b>MOTION</b> to <b>APPROVE</b> Policy IGBBA passed with an oral vote of three ayes from Vice Chair</p>

**OFFICIAL MINUTES – March 8, 2010**

	Grassel, Ms. Reese and Mr. Crawford and one nay vote from Chair Woods.
<b>DISCUSSION ITEMS</b>	<b><u>DISCUSSION ITEMS</u></b> None.
<b>MEETING SUMMARY</b>	<b><u>SUMMARY OF MEETING – JAMES WOODS</u></b> Chair Woods briefly summarized this evenings meeting, highlighting the appointment of Adair Fernee to the Parkrose Board of Education Position Number Two.
<b>UPCOMING MEETINGS</b>	<b><u>CORRESPONDENCE/ANNOUNCEMENTS/REQUESTS</u></b> A> Chair Woods announced the following upcoming meetings: <ol style="list-style-type: none"> <li>1. Board Work Session Meeting, April 12, 2010, in the District Office Boardroom at 5:00 p.m.</li> <li>2. Board Regular Session Meeting, April 26, 2010, in the District Office Boardroom at 7:00 p.m.</li> <li>3. Budget Committee Meeting, April 28, 2010, in the District Office Boardroom at 7:00 p.m.</li> <li>4. Budget Committee Meeting, May 5, 2010, in the District Office Boardroom at 7:00 p.m.</li> <li>5. Budget Committee Meeting, May 12, 2010, in the District Office Boardroom at 7:00 p.m.</li> </ol>
<b>ADJOURNMENT</b>	<b><u>Adjournment</u></b> Chair Woods adjourned the Regular Session meeting of the Parkrose Board of Education at 9:39 p.m.