



**Alpena County Board of Commissioners**

**720 W. Chisholm Street, Suite #7**

**Alpena, MI 49707**

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[commissionersoffice@alpenacounty.org](mailto:commissionersoffice@alpenacounty.org)

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 Robert Adrian

District #8  
 Vice-Chairman  
 John Kozlowski

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 Commissioner  
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 Lynn Bunting

Board Admin Assistant  
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March 23, 2020

Todd Butler, Project Manager  
 Granger Construction

Dear Todd,

This letter is from the Alpena County Board of Commissioners informing you that as of Friday, March 27, 2020 at 5:00 p.m., the new Jail Site will be closed down until further notice.

Alpena County has deemed electing to abide by Governor Whitmer's Executive Order No. 2020-21 issued March 23, 2020 to shut down and discontinue this new jail project site due to public health concerns until notified.

If you have any questions or need anything else, please contact me.

Thank you.

Chairman Robert A. Adrian  
 Alpena County Board of Commissioners

llb



March 23, 2020

Alpena County Commissioner's Office  
 Mr. Bill Peterson  
 E: BillPeterson@alpenacounty.org  
 720 W. Chisholm Street, Suite 7  
 Alpena, MI 49707

**Reference:** Alpena County Sheriff's Office & Jail Expansion

**Subject:** Reservation of Rights - Notice of Delays, Costs, and Force Majeure Event - Coronavirus

Dear Mr. Peterson,

In accordance with the terms and conditions of our Contract, Granger Construction hereby notifies you of a potential delay impact or force majeure event.

As you are aware, governments and private industry worldwide have implemented various measures to contain the spread of the COVID-19/Coronavirus. These measures include declarations of states of emergencies by local, state, federal and foreign governments. Consequently, these measures may impact the availability of labor or materials critical to the timely completion of this Contract.

Some of these impacts include but are not limited to:

- Work site logistics, equipment, and access to the work site;
- Work progress impacts due to labor or material restrictions imposed by these new measures;
- Delays in fabrication, and shortages of material, equipment, and related items;
- Additional direct or indirect labor or materials resulting from the current epidemic/pandemic

In sum, the consequences of the Coronavirus on labor and material is expected to cause work under this Contract to be impacted. The spread of this pandemic is clearly beyond our reasonable control, and is causing governments and private industry to take measures which may cause, among other things, shortages or unavailability of labor, materials, equipment or other resources. It is unknown at this time the extent to which, if any, the effect of the Coronavirus will adversely impact the cost and time to complete the Contract.

Accordingly, Granger Construction is providing this timely notice of delay/damage impacts and force majeure event, to reserve our rights under the Contract. We are still assessing the potential impacts and will advise of any changes in status and/or schedule as they occur and as additional information becomes available.

Sincerely,  
 GRANGER CONSTRUCTION COMPANY

Todd Butler  
 Sr. Project Manager

CC: Rob Train, Project Executive



HEADQUARTERS  
 6267 Aurelius Rd  
 Lansing, MI 48911-4230  
 517.393.1670   
 517.393.1382

WEST MICHIGAN  
 940 Monroe Ave NW, Ste 142  
 Grand Rapids, MI 49503  
 616.454.2900   
 616.454.9700

SOUTHEAST MICHIGAN  
 39475 13 Mile Rd, Ste 100  
 Novi, MI 48377  
 248.724.2950   
 248.489.5753

OHIO  
 175 S Third St, Ste 200  
 Columbus, OH 43215  
 614.705.2280

www.grangerconstruction.com



# CONTINGENCY TRANSFER REQUEST

DATE: 06/26/2020

PCO#: 50

Granger Construction Company  
1823- 00 - Alpena County Sheriff's Office & Jail  
Expansion

**To:** Bill Peterson  
Alpena County Commissioners Office  
720 W Chisholm St, Ste 7  
Alpena, MI 49707  
**Phone:**  
**Fax:**  
**Email:** billpeterson@alpena.org  
**CC:**

**From:** Todd Butler  
Granger Construction Company  
6267 Aurelius Road  
Lansing, MI 48911  
**Phone:** 517-541-9675  
**Fax:**  
**Email:** tbutler@grangerconstruction.com

Below is the detail for our proposal to complete the following changes in contract work:

**Change Order Request: COVID-19**

**Proposed Scope of Work:** Process costs associated with the impact from the COVID-19 pandemic including project shut-down and delays

PCO Item	Status	Contract Line	Notes	Amount
1 : COVID-19 - Health Professional	New	0001240-00		\$3,000.00
2: COVID-19 - Sr. PM	New	0001310-11		\$3,840.00
3: COVID-19 - Superintendent	New	0001310-13		\$22,400.00
4: COVID-19 - Project Engineer	New	0001310-15		\$17,600.00
5: COVID-19 - Travel	New	0001310-30		\$3,250.00
6: COVID-19 - Living Expenses	New	0001310-31		\$9,000.00
7: COVID-19 - Phones	New	0001310-38		\$1,290.00
8 : COVID-19 - Temp Utility Consumption	New	0001510-31		\$5,010.00
9: COVID-19 - Internet	New	0001510-80		\$300.00
10: COVID-19 - Job Office	New	0001520-10		\$1,224.00
11: COVID-19 - IT Rental	New	0001520-62		\$5,850.00
12: COVID-19 - Safety Equipment	New	0001520-73		\$1,500.00
13: COVID-19 - Temp Toilets	New	0001520-80		\$4,215.00
14 : COVID-19 - Owner Contingency	New	0001220-20		(\$78,479.00)

Total: \$0.00

**Budget/Estimate of COVID-19 issues**

Granger Staff	Duration		Total Weeks	Total Hrs Per Week	Total Added Hours	Rate	Total
SPM	11/17/2020	1/12/2021	8	6	48	\$ 80	\$ 3,840
Super	11/17/2020	1/12/2021	8	40	320	\$ 70	\$ 22,400
PE	11/17/2020	1/12/2021	8	40	320	\$ 55	\$ 17,600

**Staff Subtotal** \$ 43,840

CM General Conditions	Duration		WKS	Months	Total	Unit	Rate	Total
Trailer Rental	11/17/2020	1/12/2021	8	2	3	MO	\$ 408	\$ 1,224
Temp Toilets	11/17/2020	1/12/2021	8	2	3	MO	\$ 935	\$ 2,805
Telephones	11/17/2020	1/12/2021	8	2	3	MO	\$ 430	\$ 1,290
Internet	11/17/2020	1/12/2021	8	2	3	MO	\$ 100	\$ 300
Technology Rental	11/17/2020	1/12/2021	8	2	3	MO	\$ 1,950	\$ 5,850
On-Site Staff Living Expenses	11/17/2020	1/12/2021	8	2	3	MO	\$ 3,000	\$ 9,000
Travel	12/17/2020	1/12/2021	4	1	2	MO	\$ 1,625	\$ 3,250
Temp Utility Consumption	11/17/2020	1/12/2021	8	2	3	MO	\$ 1,670	\$ 5,010

**CM GC Subtotal** \$ 28,729

COVID-19 Safety Measures	Duration		WKS	Months	Total	Unit	Rate	Total
Added Temp Toilets & Hand Wash Stations	4/20/2020	8/1/2020	15	3	3	MO	\$ 470	\$ 1,410
Supplies & PPE	4/20/2020	8/1/2020	15	3	3	MO	\$ 500	\$ 1,500
Health Professional	4/20/2020	8/1/2020	15	3	150	HR	\$ 20	\$ 3,000

**COVID-19 SAFETY Subtotal** \$ 5,910

**Potential Cost Risks**

Subcontractor / Sub Sub Risk Matrix	Contract Amount		Extended GC	Extended Rentals	Labor Escalation	Material Escalation Risk	Acceleration or OT Risk	COVID 19 PPE/Safety	Other (Winter/Temp/e tc)	Total Estimated Cost Risk
	Remaining	% Complete								
Mechanical Prime Name					\$ -	\$ -	\$ -		\$ -	\$ -
Mech 2nd Tier Name					\$ -	\$ -	\$ -		\$ -	\$ -
Electrical Prime Name	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Glazer Name	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Subcontractor Risk Total** \$ -

**Subtotal** \$ 78,479  
 Bonds & Insurances (1.8%) Not Applicable if Funded from Contingency \$ -  
 CM Fee (2.5%) Not Applicable if Funded from Contingency \$ -  
**Total** \$ 78,479.00