

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 09/13/16



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- Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other:  
                    This action request pertains to  Elementary (only)     High School/District Wide

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**Date:**        08/28/16

**To:**            **Board of Trustees**  
                    Browning Public Schools

**From:**        John P. Rouse  
**Title:**        Superintendent

**Subject:** **Approval of MOU with Indian Health Services for the 2016-17 Olweus Program**

**Description:** The administration recommends approval of a Memorandum of Understanding between the Indian Health Services of the Blackfeet Tribe and the Browning School District #9 for the 2016-17 school year.

**Financial Impact:** \$ N/A

**Funding Source (Budget/grant, etc.):** N/A

**Attachment(s):** MOU

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

**Memorandum of Understanding**  
**Between the Blackfeet Tribal Health Program, Browning Public Schools, and the**  
**Blackfeet Tribal Business Council**  
**Browning, Mt.**

In 2011-2012, the Blackfeet Tribal Health Program, Blackfeet Tribal Business Council and the Browning Public Schools entered into an agreement to implement the Olweus Bullying Prevention Program in the Browning Public Schools. The first year of implementation involved the BTH program purchasing all required materials, training the district specialist/trainer/consultant, training district committees in grades 3-6, and surveying students to get baseline data.

In 2012-2013, the staff of Browning Public Schools in grades 7-11 was trained in OBPP and the Olweus Bullying Prevention Program was fully implemented district wide with the continuance of grades 3-6. BTH program funded a Prevention Specialist in the Browning Public Schools to be trained in the first part of the Olweus Bullying Prevention Program training of trainers, a five day course. Appliance of the Olweus Bullying Prevention Program was fully implemented to varying degrees in the school building of Browning Public Schools. The staff at BPS surveyed students for the second year of OBPP. Blackfeet Tribal Health and Browning Public Schools purchased additional training materials and surveys for the upcoming third year.

In 2014-2015, Blackfeet Tribal Health Olweus Bullying Prevention specialist/trainer/consultant funded additionally training materials for Browning Public Schools. The materials were for new incoming staff and material that was damaged. BTH and BPS implemented the four key components of the Olweus Bullying Prevention program. These components include: Class Meetings that Matter, School-wide involvement, community involvement and individual student interventions. Full implementation of the Olweus Bullying Prevention Program had reached all schools and grade levels in this year. These schools include: Browning High School, Browning Middle School, Napi Elementary, Browning Elementary Schools, K.W. Bergan School, Vina Chattin and Babb Elementary. Fourth year implementation has reached sustainability by continued efforts of the Blackfeet Tribal Health Program and Browning Public Schools.

In 2015-2016, it was the goal of the Blackfeet Tribal Health Program's Bullying Prevention Coordinator to provide support in the continuance and long term sustainability of the Olweus Bullying Prevention Program in Browning Public Schools. The purpose of this Memorandum of Understanding was to outline the commitments of the Domestic Violence Prevention Initiative (DVPI) under Blackfeet Tribal Health and Browning Public Schools from the date of signing and the end of the 2015-2016 school year. In 2016-2017, it is the goal to make sure implementation of the Olweus Bullying Prevention program is being utilized appropriately and with consistency. DVPI will provide assistance with trainings for this program with the current Bullying Prevention coordinator for the Browning Public school system. Billie Jo Juneau is the current coordinator for this prevention plan and has already established networks within the schools and has developed trusting relationships with school staff and children currently attending BPS. DVPI will provide the appropriate tools, curriculums, and materials needed to ensure implementation is underway.

**The materials include:**

Materials for Students:

- Questionnaire for 3-12 (one per student who was surveyed) Olweus Bullying Prevention Questionnaire-scannable version, 2007

Materials for each coordinating committee member:

- OBPP School wide Guide & CD-ROM by Dan Olweus et al (2007)
- OBPP Teacher Guide & CD-ROM by Dan Olweus et al (2007)

Materials for each teacher:

- OBPP Teacher Guide & CD-ROM by Dan Olweus et al (2007)

Additional recommended materials for each school included:

- Cyber Bullying: A prevention curriculum for Grades 6-12 by Robin M. Kowalski, Susan P. Limber, Nancy Mullin, Jane Riese & Marlene Snyder (2009)

A. Blackfeet Tribal Health Program's Domestic Violence Prevention Initiative (DVPI) will:

1. Provide funding for the prospective Olweus Bullying Prevention trainer to attend the training associated with this specific designated program. Billie Jo Juneau who is the current trainer/coordinator for Bullying Prevention for Browning Public schools will attend the training in Vancouver, WA on September 20<sup>th</sup>-22<sup>nd</sup>, 2016. This training will allow Juneau to provide services specific to the Olweus Bullying Prevention program to ALL schools free of charge within the boundaries of the Blackfeet reservation which includes but is not limited to; Browning Public Schools, Heart Butte Schools (Heart Butte will establish a separate M.O.U.), Babb Schools, and East Glacier. This will be done as needed for updates within each school. (This training is usually at a rate of \$5,000 per school). Additional consultation will be available free of charge, when available.
2. The OBPP specialists (Juneau) will provide at least a minimum of 6 hours to train new members of the Browning Public School staff on tentatively mutually agreed upon dates of the 2016-2017 school year. The OBPP specialist/Bullying Prevention Coordinator, Billie Jo Juneau will do a routine "walk through," in each of the above named schools (with some exceptions to Heart Butte Schools) at least twice a month to ensure all staff at BPS are supported and consistent. A routine "walk through" primarily an observation of each classroom. Using the current bullying data we will visit areas deemed "hot spots" (the majority of bullying takes place in these areas). She will be noting behaviors, interactions between staff and students, and language being exchanged and utilized. The OBPP specialist/Bullying Prevention coordinator will be available to answer questions and concerns that BPS staff might have.
3. The Domestic Violence Prevention Initiative, under Blackfeet Tribal Health will provide support during "Red Ribbon Week," and "Domestic Violence Awareness Month" (October), as well as any other bullying prevention activities implemented in Browning Public Schools.
4. The Domestic Violence Prevention Initiative (DVPI) will provide materials as stated above to students, the coordinating committee, and staff and replace any damaged materials.
5. The OBPP specialist/Bullying Prevention Coordinator will provide resources for parent engagement as it pertains to bullying prevention activities.

B. Browning Public Schools will:

1. Browning Public Schools will utilize its existing committees to spearhead the initiative in each school building, grades K-12. The composition of the committee may consist of:
  - a. School Building Administrator
  - b. Teacher Representative from each grade
  - c. School Counselor
  - d. School nurse or other school-based health professional

- e. Non-teaching staff representative (bus driver, cafeteria worker/custodian)
  - f. One to two parents
  - g. Community members (after school programs, youth staff member or business of faith community)
  - h. Any of other personnel (school resource officer, Title IX representative or any other representative that may bring expertise to the committee)
2. Browning Public Schools OBPP certified specialist shall schedule and provide a minimum of 6 hours for staff not trained in the Bullying Prevention coordinating committee training, provide equipment/materials for the training such as appropriate space, projector screen, seating, television, DVD player, tables and refreshments. However, if materials are not accessible the DVPI will assist with materials needed to ensure a successful training.
  3. Browning Public Schools will provide time for each building to meet with the Bullying prevention committee for approximately one hour per quarter of the school year.
  4. Browning Public Schools will designate a facilitator/co-facilitator for each building's committee (typically the program coordinator), who will serve as a contact liaison to the Certified Olweus specialist/Bullying Prevention coordinator.
  5. Browning Public Schools will label, distribute and document distribution of required Olweus Bullying Prevention materials.
  6. Browning Public Schools will schedule a training for all staff, by the Building's coordinating committee, after the Browning Public coordinating committee training and prior to the launch of the program.
  7. Browning Public Schools will administer the anonymous OBPP Questionnaire (for all students in grades 3 or higher).
  8. Browning Public Schools will require all teachers to conduct weekly *Classroom Meetings that Matter* with their students and document meetings via *Classroom Meeting* activity logs.
  9. Browning Public Schools will ensure that all staff discussion groups are regularly meeting on a quarterly basis to engage with in-depth discussion and reflection on bullying prevention and related issues. As per the principles and categories included in the Olweus Bullying Prevention teacher guides and "Classroom Meetings that Matter." The staff discussion groups and other staff members are led by members of the school's bullying prevention coordinating committee and documented through attendance sign-in sheets and meeting minutes that are shared with the Domestic Violence Prevention Initiative whom then will notify the Blackfeet Tribal Health department.
  10. Browning Public Schools will establish school-wide rules against bullying and encourage consistent positive and negative consequences for behavior and post these rules within each classroom.
  11. Browning Public Schools will review and refine your schools supervisory system to specifically address bullying, including common "hot spots," for bullying behaviors.
  12. Browning Public Schools will work actively engage parents in bullying prevention activities through parent meetings, newsletters, and handout materials.
  13. Browning Public Schools will comply with additional program requirements as outlined in Olweus Bullying Prevention Coordinating committee handbook planning tools and notes, checklist requirements as outlined on the OBPP school-wide implementation checklist: First Year of Implementation.

14. Browning Public School Administrators will meet quarterly with OBPP specialist and Tribal Health representative (DVPI coordinator), to oversee the coordination of OBPP in School District #9.
15. Browning Public Schools Olweus Bullying Prevention specialist will coordinate administration of the Olweus Bullying Questionnaire.
16. Browning Public Schools Olweus Bullying Prevention specialist will oversee communications with staff, students, and parents.
17. Browning Public Schools Olweus Bullying Prevention specialist will oversee the planning of the kick-off event.
18. Browning Public Schools Olweus Bullying Prevention specialist will communicate with the DVPI coordinator monthly on issues, concerns, and updates.

Agreed upon by the following:

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Harry Barnes, Blackfeet Tribal Chairperson

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Rosemary Cree Medicine, Tribal Health Director/Administrator

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Jade-Heather Leptokisi, Domestic Violence Prevention Initiative (DVPI) Coordinator

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John Rouse, Browning Public Schools Superintendent