



Board of Trustees Agenda Item Information Form

Date Submitted: August 11, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop

Agenda Placement

- ☐ Public Hearing
☐ Executive Session
☐ Recognition
☐ Program Spotlight
☐ Community Input

Code

PH
ES
R
PS
CI

Agenda Placement

- ☐ Administrative Report
☒ Consent Agenda
☐ Action Item
☐ Information/Discussion

Code

AR
CA
AI
ID

Meeting Date: August 25, 2025

District Strategies (Check all that apply):

- ☒ Students and staff will thrive in a secure environment, build connections and community, and become resilient leaders.
☐ Each student will engage in world-class learning experiences that foster curiosity, develop talents, guide exploration, and fuel achievement.
☐ We will cultivate innovation through strategic collaboration and responsive organizational stewardship.

Subject:

Consider Approval of Award of Contract 2026.801 Bulk Paper

Background:

On July 29, 2025, proposals were received from eight (8) vendors in response to RFP 2026.801 Bulk Paper. This contract replaces Contract 2025.801 Bulk Paper. To date, \$356,885 of the approved amount of \$395,000 has been encumbered. In accordance with the RFP, samples were received and tested by the print shop and other internal departments. The Director of Purchasing recommends this contract be awarded to Veritiv Operating Company and Bosworth Papers as the secondary vendor for an estimated contract value of \$425,000.

Fiscal Impact Statement

Cost: \$425,000.00

- ☒ Recurring
☐ One-Time

Funding Source:

- ☒ General Fund
☐ Grant Fund
☐ Other Funds (specify)

Fiscal Year: 2025 / 2026

Amendment Required: N/A

☐ Bond Funds (program year): N/A

Superintendent's Recommendation:

It is the recommendation of the Superintendent that the Board of Trustees approve the award of Contract 2026.801 Bulk Paper with Veritiv Operating Company and Bosworth Papers for an estimated annual contract value of \$425,000 beginning September 1, 2025 through August 31, 2026.

Department Submitting Form: Purchasing

Cabinet Member's Approval: Alice Benzaia