

Geneva Community Unit School District 304

Office of the Superintendent

MEMO

To: Board of Education
From: Kent Mutchler
Subject: Response to Freedom of Information Request(s)
Date: March 12, 2012

Per the requirements of the statute, the Board is receiving notification that the following FOIA requests have been received and responded to by Communication Coordinator Kelley Munch or Superintendent Kent Mutchler.

- 1) Chris Bourdage, 40 S. Lincoln, Geneva, requested the following records: "Detailed invoices with product models that were purchased on the December and January expenditures listed below: Pentegra Systems 12/21/2011 GHS Switch Replacements 42,320.00; Pentegra Systems 12/13/2011 Technology Equipment 647.00; Pentegra Systems 12/13/2011 Technology Equipment 5,000.00; Pentegra Systems 1/10/2012 GHS Switch Replacements 4,740.00."

This FOIA was received February 28, 2012, and responded to on February 29, 2012. It took two District employees a total of 40 minutes (\$17.97) to respond to this FOIA.

- 2) Steven Sheehan, 39W815 Catlin Sq., Geneva, requested the following records: "Copies of any and all reports provided by Dr. John Kasarda, and Kasarda Consulting, concerning demographic projections for CUSD 304, produced or delivered from January 1, 2004 through and including February 24, 2012. Please include the fees paid to same for production of such reports."

This FOIA was received February 24, 2012, and responded to on February 29, 2012. It took three District employees a total of 1 hour, 10 minutes (\$34.17) to respond to this FOIA. Total attorney time equaled 0.4 hours (\$76).

If additional information is required, please notify me.

KM/pb

Cc: K. Munch, Communication Coordinator