

## CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**  
Regular Session – February 23, 2021
- B) **Animal Control Adhoc Committee** – March 3, 2021
- C) **Personnel Committee** – March 9, 2021

ACTION ITEM #PM-1: The Committee recommends we approve the following step scale for the Assistant Airport Manager, as presented:

Base rate:	\$16.21
Step 1:	\$16.57
Step 2:	\$16.93
Step 3:	\$17.29
Step 4:	\$17.65
Step 5:	\$18.01

ACTION ITEM #PM-2: The Committee recommends to start the jail receptionist position at \$14.50 in alignment with the Navigator position in the Prosecutor's Office, as presented.

- D) **Housing & Public Conservator Committee** – March 10, 2021
- E) **Airport Committee** – March 11, 2021

ACTION ITEM #AC-: The Committee recommends the old runway sweeper be donated to the Oscoda-Wurtsmith Airport with an effective date of 1 June, 2021.

ACTION ITEM #AC-2: The Committee recommends that the Airport Committee meets twice a month and be authorized to sign bills for the disbursement of project funds.

- F) **Building Maintenance Recreation & Insurance Committee** – March 15, 2021

ACTION ITEM #BMRIC-1: **The Committee recommends to approve Feed the Need Food Bank for Alpena County for use of the Fairgrounds at no charge unless costs of heating/electricity for their drive-thru food distribution events and to work out the details with complete paperwork and required insurance with Maintenance Superintendent Wes Wilder.**

ACTION ITEM #BMRIC-2: **The Committee recommends to approve to accept the bid for management of the Northern Lights Arena from Alpena Rink Management, LLC for a 5-year contract with a 3-year extension. The contract will have attorney review.**

**G) Finance Committee – March 17, 2021**

ACTION ITEM #FM-1: The Committee recommends we approve the Colligo GIS (previously known as Coleman Engineering Co) invoice for yearly maintenance agreement (1.1.21 – 12.31.21) on 911 mapping in the amount of \$5,000.00 with budgeted funds coming out of line item #211-325-955.006 as presented.

ACTION ITEM #FM-2: The Committee recommends we approve the annual Professional Services Agreement for 2021 for Alpena County with Lewis and Lewis Professional Surveying Inc. for Remonumentation Services as presented.

ACTION ITEM #FM-3: The Committee recommends we approve the annual Professional Services Agreement for 2021 for Alpena County with Huron Engineering & Surveying, Inc. for Remonumentation Services as presented.

ACTION ITEM #FM-4: The Committee recommends we approve renewal of the jail medical contract agreement (April 1, 2021 to March 31, 2022) for the provision of health care to incarcerated patients with Advanced Correctional Healthcare, Inc. at a 4% increase with the new cost \$173,174.32, from line item 101-301-819, as presented. This increase is included in the budget.

ACTION ITEM #FM-5: The Committee recommends to approve to pay Sgt. Christina Bednarski \$1,500.00, the difference in pay for 240 hours since she started the position of Jail Administrator on March 1, 2021, along with associated costs of benefits with a budget adjustment after a mid-year budget review, as presented.

ACTION ITEM #FM-6: The Committee recommends to approve the transfer of \$3,500.00 from line item #101-265-801.001 into line item #101-268-801.001 (Professional Services Hazardous Waste Removal) to pay for removal of hazardous material at the Fairgrounds, as presented. The Fair Board will be billed for half the total cost.

ACTION ITEM #FM-7: The Committee recommends to approve the Airport Manager's request to purchase a new floor scrubber for the new airport terminal for \$3,399.00 and an additional \$132.95 for the scrubber head (total cost \$3,531.95) with monies coming from Equipment Maintenance line item #295-536-931, as presented. This item is eligible for CARES Act reimbursement.

ACTION ITEM #FM-8: The Committee recommends to approve Logan Kemp's promotion to Assistant IT Director at Step 1 with unbudgeted monies to be transferred from Software Line Item #101-958-728 to the wages line item #101-958-704, as presented.

ACTION ITEM #FM-9: The Committee recommends to approve Gerald Fournier, Drain Commissioner, to sign the Amended Contract with Spicer Group for Professional Engineering Services regarding Beaver Lake in the amount of \$76,000.00 to be invoiced monthly, pending attorney review, and to have funds transferred from the Fund Balance into the Drain Commissioner's budget.

ACTION ITEM #FM-10: The Committee recommends to approve Resolution #21-05 to apply for the 2021 Waterways Grant Application, as presented.

ACTION ITEM #FM-11: The Committee recommends to allow the expiration on March 31, 2021 the suspension of fees for email/faxing and to follow normal procedure for fees, as presented.

ACTION ITEM #FM-12: The Committee recommends we approve the Treasurer to transfer the 2021 budgeted amount of \$51,000.00 from the Self Insurance Fund with \$48,000.00 to the General Fund, \$1,000.00 to Housing and \$2,000.00 to 911 to cover HSA Incentives, which have been paid from the General Fund, as presented.