

## Staff Development Notes


Wednesday, September 18th 2024

Members Present: D. Hillsdale, N. Schmitt, L. Lee, A. Ernst, K. Lonergan, S. Buhlmann, B. Zender, J. Dietz, M. Gordon, R. Lablanc, W. Gindorff, J. Fort, J. Skjeveland, J. Strom, M. Gindorff, C. Lipski.

### Grounding Principles

1. Listen to understand and see different viewpoints, not reply.
2. Be positive in your intentions and assume others are doing the same.
3. Remember our guiding objectives:
  - a. To be the most effective instructors
  - b. Foster and promote professional growth
  - c. WBWF, curriculum-driven instruction, and principal-identified needs.
  - d. Relicensure requirements
4. Good enough is the enemy of greatness!

### Topics of Discussion

1. Welcome: Mike Gindorff
2. ElevatePD Update
  - a. The next meeting will be on October 15th 2024.
  - b. New/Exit projects are due by October 8th 2024.
    - \*An informational email was sent yesterday (Thursday, September 19th).
    - \*Perhaps staff who have completed projects can share with others in each building?
3. Comprehensive Achievement and Civic Readiness (CACR), formerly the WBWF Goals:
  - a. **Document link:**  **2024-2025 CACR Goal Teams**
  - b. Teams: TBD
  - c. DATA Retreat: TBD
    - \*There is no longer a reading goal due to the READ Act.
    - \*Goal Five: "Prepare students to be lifelong learners."
    - \*What exactly will this look like? May look very different between buildings.
    - \*HS: School Links.
    - \*CRES: ??
4. Relicensure Information: Proposed Schedule
  - a. PBIS: **2025:**
  - b. Mental Health: **2024 Before School: Working on getting this rescheduled**
  - c. Suicide Prevention: **2024 Before School: Working on getting this rescheduled**
    - \*October 9th Early Dismissal. Will likely be held at CRES.
  - d. Cultural Responsiveness: **2025**

- i. Model of sustainability
    - ii. MN Indigenous training: MDE Key Concepts and Terms
  - e. ELL Instruction: **2027**
  - f. Accommodating, modifying, and adapting materials: **2026**
  - g. Reading: **2026**
  - h. Infinitac: Jessica Dietz or Mike Gindorff
5. Mentoring Program updates: Jessica and Wendy
- \*Small group this year with only three new teachers.
  - \*Will send out a feedback survey soon.
6. Technology Needs:
- a. Staff requests for technology **devices** should be submitted directly to the building principal.
  - b. Staff with technology **training needs** should be submitted directly to the staff development representatives. HS: James Fort and CRES: Nicole Schmitt
  - \*CRES: Promethean Boards... If yours is not working, there is a new update. Let Carmen know if it is not working or if you need assistance.
7. Curriculum Cycles:
- a. Curriculum Review Cycle: Curriculum Review Cycle
  - b. Conference training schedule: Jessica, Rocky, and Mike met, and we thought of year four for encouraging groups to attend the state conference and year eight for attending a national conference. Both are "monitor and adjust" years in the curriculum cycle.
8. Wellness Committee Update: Sue Buhlmann and Jen Strom
- a. Milford Mine Scavenger Hunt
  - b. Needs?
  - \*HS: "Step Challenge" for September.
9. Early Dismissal Schedule: 📅 24-25 Early Dismissal/Workshop Schedule
10. Science of Reading Training: Taylor Demuth
- a. Updates
  - \*Feedback from teachers: Good so far.
  - \*It starts with the basics. Would later modules be helpful for content teachers of older students?
  - \*We should all strive to use common language from the READ Act across grade levels and subject areas.
  - \*Re-visit timeline of implementation?
11. New Business
- a. Workshops for groups not on the curriculum schedule.
  - \*Title I, Early Childhood, and SPED are not on the curriculum schedule.
  - \*Since attendance at national conferences should align with where groups are at in the curriculum cycle, how do we ensure fairness for those not in the cycle?
  - \*Perhaps add them in on a separate "National Workshops" schedule?

\*Some areas do not have state conferences; the only ones in-state are when the national conferences are held here.

\*Currently, the HS and CRES each have \$40,000 in the budget for workshops.  
(Years ago, there was a specific amount/budget for each department/content area).

\*So, the question is... How do we support these groups, ensuring that opportunities are fair and equitable, while also maintaining fiscal responsibility?

\*Perhaps we say that requests for national conferences need to be submitted by a certain time?  
For example, by the first Staff Development meeting in September (and January)?

Ex: \$20,000 first-come, first-served basis? For national conferences or anything over \$1,000?

\*\*Need to discuss further at future meetings.

### **Sustainability of large scale investments we make in Staff Development:**

\*Specifically, a follow-up with Catalyst. How do we keep this alive?

\*Can someone from Sourcewell come out and do a quick refresher training?

\*Revisit this topic at future meetings...

### **Google Classroom**

\*Some reported frustrations with getting grades from Google Classroom to JMC.  
(Especially issues with Google Forms → JMC).

\*Reach out to other schools and see if anyone else is using Google Classroom with JMC?

\*Otherwise, are there resources or other people who could assist with this?

## **12. Staff Development Committee**

### **a. 📌 Staff Development Committee 23-24**

#### **i. New form for 24-25:**

<https://docs.google.com/forms/d/1m2C7oZuCMD1yXD4k54PgOtctkTaPvQEkdonBC8SNc00/edit> (This is a form to fill out for the Staff Development Library.)

#### **ii. Updated form: 📄 CROSBY-IRONTON STAFF DEVELOPMENT REQUEST FORM**

#### **iii. Email staff with guidelines and reminders that there is more than Sourcewell. This change will occur starting in the 24-25 school year when the updated forms, curriculum cycle, and resource library are ready.**

\*Those who attend workshops: Please be sure you are filling out the information on the Staff Development Library form (above) upon returning from the workshop/activity.

\*This will ensure the content is getting back to others who may find it useful.

## **13. Budget for 2025-2026: This will officially start in January 2025.**

### **a. Final Draft: 📌 24-25 Staff Development Final Budget**

## **14. Para staff development support**

### **a. Training Manual: This has been taken over by the Paul Bunyan Co-Op.**

## **15. Schedule for opening days workshops 2025-2026: We will start working on this in March 2025.**

### **a. HS: Jen**

### **b. Mentoring: Jessica and Wendy**

- i. Two days for CRES teachers switching grades.
- c. CRES: Taylor
- d. Opening Days: August 25th-28th, 2025
  - i.
  - ii. Blood Borne Pathogens: IEA
  - iii. Right to Know: IEA
  - iv. ElevatePD: Jody Rakow
  - v. Back to School: HS: August 26th and CRES August 27th.
  - vi. Curriculum Day: August 28th 2025.

16. Next meeting: **October 9th 2024** (Earlier due to MEA the following week).