

NAVARRO INDEPENDENT SCHOOL DISTRICT

Subject: **Consider and Possible approval of Proposal for Commissioning Services for Navarro South Elementary School Project, including possible Delegation of Authority**

Date: May 19, 2025

Administrator Responsible/Position: Paul Neuhoff

A. Purpose of Agenda Item:

☒ Information Only ☐ Action Needed ☐ Receive Input

B. Authority for This Action:

☐ Local Policy ☐ Law or Rule ☒ N/A

C. Priority, Goal, or Need Addressed:

☐ Strategic Plan ☒ District/Campus Improvement Plan ☐ Other

Priorities

- ☐ **Priority 1:** Recruiting, Hiring, Coaching, and Retaining High Quality Teachers and Staff to Support Student Outcomes.
- ☐ **Priority 2:** Maximizing Academic Performance.
- ☐ **Priority 3:** Maximizing Co-Curricular and Extra-Curricular Opportunities, Performance, and Engagement.
- ☐ **Priority 4:** Planning, Preparing, and Maintaining Facilities and Environments for Learning.
- ☐ **Priority 5:** Obtaining and Maintaining Top Rated District Recognition

Board Goals for 2023-2028

- ☐ **Goal 1*:** The percent of 3rd grade students that score meets grade level or above on STAAR Reading will increase from 49% to 60% by June 2024, 65% for 2024-2025, 70% for 2025-2026, 75% for 2026-2027, 80% for 2027-2028. **(HB3 Required Goal)**
- ☐ **Goal 2*:** Increased overall student performance in mathematics to 85% Meets Standard by 2028. The percent of 3rd grade students that score meets grade level or above on STAAR Math will increase from 53% to 65% by June 2024, 70% for 2024-2025, 75% for 2025-2026, 80% for 2026-2027, 85% for 2027-2028. **(HB3 Required Goal)**
- ☐ **Goal 3*:** The percentage of graduates that meet the criteria for CCMR will increase from 72% to 88% by August 2024 and increase to 95% by 2028. **(HB3 Required Goal)**

D.

Summary: **Commissioning services is considered a contract for professional services of an engineer under Texas Government Code (TGC) Section 2254.004 (Texas Professional Services Procurement Act).**

**Background
Information:**

Under TGC Section 2254.003 a government entity may not select a provider of professional services or award a contract for the services on the basis of competitive bids submitted for the contract or for the services. The selection and award is made:

- **on the basis of demonstrated competence and qualifications to perform the services; and**
- **for a fair and reasonable price.**

EMA Engineering & Consulting, Inc. submitted a proposal for Commissioning Services for the Navarro South Elementary School project.

EMA Engineering & Consulting, Inc is currently providing the commissioning services for the New Navarro High School and the Athletics Complex projects. The district has been very pleased with the firms performance and level of professionalism.

This contract will exceed the \$50,000 threshold requiring Board approval.

E. Comments Received:

☒ LT

☐ DEIC

☐ Other

All agenda items are reviewed by the Superintendent's Leadership Team.

F.

**Administrative
Recommendation:**

That the Board approve the Proposal for Commission Services for the Navarro South Elementary School Project as presented by the Administration, and delegate authority to the Superintendent to negotiate and execute an agreement in a form approved by legal counsel..

G. Fiscal Impact and Cost:

☐ Budget

☒ Bond

Amount:

☐ Grant/Special
Funds

☐ Other

H.

Exhibits: None

Action: "I move to approve/disapprove/postpone" the Board approve the Proposal for Commission Services for the Navarro South Elementary School Project as
