



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC:** Sale or Disposition of Salvage Furniture & Equipment

**SUBMITTED BY:** Hector G. Cavazos **OF:** Fixed Assets Department

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** May 21, 2025

## **RECOMMENDATION:**

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed or open bids, direct or third party sale, or to dispose of any property not sold.

## **RATIONALE:**

Attached you will find a listing of items which are being requested for sale or other disposition

## **BUDGETARY INFORMATION**

The current budget will not be impacted.

## **BOARD POLICY REFERENCE AND COMPLIANCE: FNCA LOCAL and FNCA Regulation**

CI (Legal) – School Properties Disposal

CI (Local) – School Properties Disposal

CDB (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property

# UNITED INDEPENDENT SCHOOL DISTRICT

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## **Board of Trustees**

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**Superintendent**

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Laredo, Texas 78045  
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Date: May 21, 2025

To: United ISD Board of Trustees

From: Hector G. Cavazos, Director of Fixed Assets/Custodial Services *HGC*

Thru: Mike Garza, Associate Superintendent for Administration and  
Operation Services

**Re: Sale or Disposition of Salvage Furniture and Equipment**

Attached is a list of salvage furniture and equipment that is no longer serviceable by United Independent School District. The listed items were removed from campuses and departments District-wide, and were declared damaged and/or unusable. The Fixed Assets Department will oversee the disposition of the listed items through an approved method as listed in the Board resolution. Please feel free to contact my office should you have any questions

## RESOLUTION

**WHEREAS**, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

**WHEREAS**, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

**WHEREAS**, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

**WHEREAS**, be it further resolved that the Superintendent or designee is directed to dispose of the said property, using one of the following methods:

1. By public auction (live or virtual);
2. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
3. By direct or third party sale to the public;
4. The Superintendent or designee may reject all bids;
5. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner, at the discretion of the Superintendent or designee:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

**BE IT RESOLVED** by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on May 21, 2025.

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Javier Montemayor, Jr.  
President, Board of Trustees

ATTEST:

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Michelle Molina  
Secretary, Board of Trustees

<i>Description</i>	<b>SUM of Total Items</b>
AED STORAGE BOX	73
AUDIO MIXER	1
AUTOMOTIVE-BRAKE PARTS	2
AUTOMOTIVE-JACKS	6
AUTOMOTIVE-MISC. PARTS	3
BAGS	23
BALANCE BOX	2
BASKETBALL RACK	4
BATTERY-TECH	9
BICYCLES	7
BINDING MACHINE	1
BLACK STOOL	55
BLOWER	2
BOOK CASE	25
BOOKS	14
BOOM BOX	2
BRACKETS-MOUNTING	1
BULLETIN BOARDS	13
BUSHING	527
CABINETS	97
CABLES	45
CALCULATORS	2
CAMERAS-DIGITAL	15
CANOPY	1
CARPETS	2
CART-CUSTODIAL	7
CART-GOLF	1
CARTS-TECHNOLOGY	71
CASH REGISTERS	1
CASSETTES-VCR	5
CERAMIC MOLDS	10
CHAIR	665
CHROMEBOOK 3120	68
CHROMEBOOK ACER	22
CHROMEBOOK DELL 3100	871
CHROMEBOOK DELL 3189	684
CHROMEBOOK DELL P22T	2
CHROMEBOOK HP 14	1
CHROMEBOOK HP 14 G3	28
CHROMEBOOK LENOVO 300E G2	1407
CHROMEBOOK LENOVO 500E G3	136

<i>Description</i>	SUM of Total Items
CISCO-SWITCH	414
COFFEEMAKER	2
COMPUTER 5400	7
COMPUTER 5490	1
COMPUTER 7410	1
COMPUTER DELL 7450	630
COMPUTER DELL 7460	294
COMPUTER DELL 7470	1
COMPUTER DELL 7480	3
COMPUTER DELL ALL IN ONE	51
COMPUTER HP 400	37
COMPUTER HP 6730b	5
COMPUTER HP 800	7
COMPUTER STANDS	1
CPU DELL	38
CPU DELL 3050	105
CPU DELL 8300	8
CPU HP 4000	1
CPU HP 8000	54
DESKS-OFFICE	62
DESKS-STUDENT	344
DISHWASHER	1
DOCUMENT CAMERA	49
DOLLY	1
DOORS	1
DRYER	2
DVD/BLU-RAY PLAYER	1
EXPANSION BASE	6
FANS	1
FAX MACHINE	1
GYM EQUIPMENT	13
HEADPHONES	25
HOTSPOT	66
ICE CHEST INSERTS	3
ICE MACHINE	3
ID MAKER	1
INSTRUMENTS-CARRYING CASE	2
INSTRUMENTS-CORNET	1
INSTRUMENTS-DRUMS	6
INSTRUMENTS-MARIMBA	1
INSTRUMENTS-SOUSAPHONE	2

<i>Description</i>	SUM of Total Items
INTERACTIVE SMART PANEL	28
IPAD CASE	14
IPAD LOCK & CHARGE SAFE	1
KEYBOARDS	17
KINDER FURNITURE	43
LABEL MAKER	1
LAMINATOR	3
LAPTOP 470	30
LAPTOP DEL 7729	25
LAPTOP DELL 3390	1
LAPTOP DELL 6910P	5
LAPTOP HEWLETT	19
LAPTOP HP 6550	19
LAPTOP HP 6570B	3
LAPTOP HP 850	9
LAPTOP HP E6540	2
LAPTOP HP6730b	23
LAPTOP MACBOOK PRO 3	1
LOCKERS	2
MAPS	20
MATS	107
MATTRESS	5
METAL CART	7
MICROSCOPES	5
MICROSOFT SURFACES	24
MICROWAVES	7
MIMIO WIRELESS	1
MIRRORS	3
MISC. SPORTS EQUIPMENT	19
MISC. WELDING ITEMS	1
MONITOR ACER	15
MONITOR DELL	6
MONITOR HP	33
MONITOR HP 1901	3
MOUNTING RACKS	1
MOWER	2
MUSIC STANDS	22
NETWORK BLADES	1
OFFICE SAFES	1
OTOSCOPES/STETHOSCOPE	1
OVEN	1

<i>Description</i>	SUM of Total Items
PAINT CANS	3
PIANO	1
PING PONG TABLES	1
PLASTIC CONTAINERS	12
PODIUMS	1
POSTER MAKERS	2
PRINTERS	162
PROJECTORS	52
RACKS-STEEL	3
RACKS-WOODEN	50
RADIO TRANSMITTER	12
RECORDER-DVD/BLU-RAY	4
REFRIGERATOR	12
RESTROOM DIVIDER	1
RUGS	13
SAFE	1
SCALE	1
SCANNER	4
SCANTRON MACHINE	7
SCRAPS-WOOD	136
SCREENS-CLASSROOM	139
SERVERS	162
SHELF	17
SHIELDS	312
SINK	2
SMART BOARDS	8
SOFA	5
SP. ED SWING FRAME	1
SPEAKERS	2
STANDS	11
STEREO EQUIPMENT	1
TABLES	178
TABLET	1
TELEVISION	8
THERAPY BED	3
TIRE BALANCER	1
TIRE CHANGER	1
TONER	108
TOOL BOXES	18
TOYS	4
TRAILER	1

<i>Description</i>	SUM of Total Items
TRIPP LITE	2
TUBE	464
TV MOUNTS	3
TYPEWRITER	6
UNIFORMS	342
VACUUMS	1
VEHICLE - BUS	15
VEHICLE - TRACTOR	2
VEHICLE-CAR	14
VEHICLE-TRUCK	3
VEHICLE-VAN	2
WASHER	1
WATER DISPENSER	1
WATER PUMPS	6
WET/DRY-CUSTODIAL	1
WHEELCHAIRS	11
WHITE BOARD	85
<b>Grand Total</b>	<b>10114</b>



<i>Description</i>	SUM of Total Items
DISHWASHER	1
FREEZERS	4
ICE MACHINE	4
LOCKERS	1
METAL CART	4
RACKS-STEEL	1
ROTARY CUTTER	32
SINK	1
TABLES	25
TRASH CANS	8
VEHICLE-BOX TRUCK	1
WATER HEATER	6
WIRES	4
<b>Grand Total</b>	<b>92</b>