

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

July 20, 2015



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Kent Mutchler
 FROM: Adam Law
 RE: July 20, 2015 Personnel Report
 DATE: July 16, 2015

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/17/15	Hesselbaum, Kelly	GHS	Social Worker/Prevention Coordinator	1.0
8/17/15	Laird, Corinne	GHS	English	.70
8/17/15	Poppen, Jenna	GMSS	Special Education	1.0
8/17/15	Thompson, Sarah	GHS	Career Counselor	.40

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Bates, William	GMSS	Social Studies	6/2/15	1.0
Berg, Teresa	HES	Grade 3	6/2/15	1.0
Scaramelli, Ashley	HES/FES	Speech and Language Pathologist	7/8/15	1.0

III. Reappointments

Name	School	Subject/Grade	2014-2015 FTE	2015-2016 FTE
Cherwin, Joseph	HES	Physical Education	.50	.50
Krahulec, Anne	GMSS	Family & Consumer Science	1.0	.40
Mitchell, Joseph	FES	Music-Vocal	.50	.50

IV. Reclassifications

None

V. Long-Term Substitutes

None

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Wallace, Erin	WES	Grade 4	8/17/15 – 10/12/15	1.0

VII. Leave of Absence

Name	School	Subject/Grade	Dates	FTE
Howlett, Kathryn	WES	Grade 3	15-16 School Year	1.0

VIII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
7/21/15	Griffith, Ronnie	CO	Administrative Assistant-4 hrs day	12 month
8/3/15	Lee, Alyssa	WAS	Administrative Assistant	10 month

II. Resignations

Name	School	Position	Effective Date	School Year
Dau, Jodi	GMSN	Special Education Assistant-7 hrs day	7/13/15	9 month

III. Reappointments/Reclassifications

Name	School	Position	School Year
Brown, Elizabeth	FS	Special Education Assistant-6.25 hrs day	9 month
Mertes, Anne-Marie	HES	Special Education Assistant-6 hrs day	9 month

IV. Family and Medical Leave

None

V. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
9/1/96	6/2/15	Carlson, James	Garage	Bus Driver	9 months
8/25/95	6/2/15	Buttle, Christine	GHS	Study Hall Supervisor	9 month