

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY BOARD OF COMMISSIONERS**

**Full Board Meeting Minutes**

**June 29, 2021 - 5:30 p.m.**

**Zoom Conference from the Howard Male Conference Room**

**PUBLIC HEARING ON TRUTH IN TAXATION**

Chairman Adrian opened the floor at 5:30 p.m. and asked if there were any public comments for the Public Hearing on Truth in Taxation. As there were no public comments, Commissioner Dave Karschnick moved to close the Public Hearing with support by Commissioner Marty Thomson. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried. The Public Hearing closed at 5:38 p.m.

The Alpena County Board of Commissioners met and was called to order by Chairman Robert Adrian via Zoom conferencing from the Howard Male Conference Room on Tuesday, June 29, 2020 at 5:38 p.m.

**PRAYER**

Prayer was offered by Pastor Jim Erickson of Immanuel Lutheran Church in Alpena.

**PLEDGE OF ALLEGIANCE**

Board Chairman Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Roll was called with the following Commissioners present: Donald Gilmet, District #1; Robert Adrian, District #2; Dave Karschnick, District #3; Bill Peterson, District #4; Brenda Fournier, District #5; Kevin Osbourne, District #6; Marty Thomson, District #7; and John Kozlowski, District #8.

**RESOLUTION OF TRIBUTE**

Judge Thomas LaCross presented the Resolution of Tribute to District Court Administrator, Mary Muszynski. He provided a summary of her time with the County and thanked her for her dedicated service. Mary thanked her family and coworkers for their support over the many years. The Board of Commissioners wished her well in her retirement.

**AGENDA**

Moved by Commissioner Osbourne and supported by Commissioner Thomson to adopt the agenda with the following additions: 1) Cybersecurity Insurance Invoice; 2) American Rescue Plan Act consultant. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

## PUBLIC COMMENT

Bonnie Friedrichs, County Clerk, addressed the Board regarding the County Administrator position.

## CONSENT CALENDAR

### **A) Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session – May 25, 2021

### **B) IT Adhoc Committee – June 2, 2021**

ACTION ITEM #IT-1: The Committee recommends to approve the IT Director's recommendation to the renew 12-month contract with Jeanette Tolan for website maintenance (July 1, 2021 to June 30, 2022) at a rate of \$1,000.00 per month, as presented.

**Not approved on the Consent Calendar**

### **C) Animal Control Adhoc Committee – June 7, 2021**

### **D) Personnel Committee – June 8, 2021**

ACTION ITEM #PM-1: The Committee recommends to hire a permanent receptionist as approved on February 23, 2021 and to terminate by June 30, 2021 the light duty compensation being offered at the Sheriff's Office to fill the vacant receptionist position, as presented.

**Not approved on the Consent Calendar**

### **E) Housing & Public Conservator Adhoc Committee – June 9, 2021**

### **F) Airport Committee – June 10, 2021**

ACTION ITEM #AC-1: The Committee recommends the transfer of \$242.80 from Line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay PAS invoice 1102-20.

ACTION ITEM #AC-2: The Committee recommends the lease with Mr. Welch for Bldg. 1601 be renewed but with the addition of a 30 day vacate clause.

ACTION ITEM #AC-3: The Committee recommends offering Robert Currier and Grant Werth a 25 year land lease using the current lease format.

ACTION ITEM #AC-4: The Committee recommends renewal of the 25 year Lease (June 1, 2021- May 31, 2046) for the Experimental Aircraft Association (EAA Chapter 1021)

### **G) Administrator Adhoc Committee – June 14, 2021**

### **H) Building Maintenance Recreation & Insurance Committee – June 15, 2021**

ACTION ITEM #BMRIC-1: The Committee recommends to approve purchase of 6 water coolers from Restroom Direct at \$1,049 each plus \$150-\$200 each for installation (includes free shipping). Total approximate

cost of \$7,500 with monies to come out of the Building Fund.  
*(Not approved on the Consent Calendar)*

**\*\*NOTE:** *After review of this item, it will be requested that further follow up be made and it referred to the next Finance Committee for action.*

ACTION ITEM # BMRIC-2: The Committee recommends to authorize the Maintenance Superintendent to hold an auction to sell items leftover in the barns and to keep items sold a separate transaction for the parks.  
*Not approved on the Consent Calendar*

ACTION ITEM # BMRIC-3: The Committee recommends to approve the Addendum to the Extension Lease Agreement with NEMCSA adding an additional office that is 12' x 12'6" for 150 square feet at the cost of \$139.50 per month for a total of \$1,674.00 for the year or \$837.00 for the remainder of the contract year.

ACTION ITEM # BMRIC-4: The Committee recommends to approve Commissioner Kevin Osbourne and Commissioner Don Gilmet meet with Alpena Recycling Manager Stan Mischley to discuss and review possible County land availability for their grant project and relay their findings back to the committee.  
*Not approved on the Consent Calendar*

I) **Court Committee** – June 15, 2021

J) **Finance Committee** – June 16, 2021

ACTION ITEM #FM-1: The Committee recommends we approve the reimbursement claim form from the Clerk's Office for local entities to receive reimbursement for reasonable costs for conducting the 911 Surcharge ballot question and to not reimburse for the elected/appointed clerk hours and only authorize Green Township for janitorial services with a total reimbursement amount to all entities of \$38,639.72. The Treasurer will create a new line item for 911 expense, 261-325-956.000.

ACTION ITEM #FM-2: The Committee recommends we approve the Invoice #1085120 from Intrado Life & Safety Solutions Corporation in the amount of \$7,912.80 and pay the Invoice with monies coming out of line item #261-325-820.007 for hardware protection, subscription services, software protection and remote support for Central Dispatch for coverage period June 22, 2021, to June 21, 2022, as presented.

ACTION ITEM #FM-3: The Committee recommends we authorize the Treasurer to transfer \$48,851.50 from line item #261-000-385.000 (pager Lease Reserve) and put into line item #261-325-970.000 (E-911 Improvement) and approve the payoff of \$48,851.50 to KS State Bank for the Pager Lease.

ACTION ITEM #FM-4: The Committee recommends we approve the budget adjustment request and authorize the Treasurer to reduce \$12,906.01 in the Ambulance Fund Expense line item #261-325-970.003, as the yearly payment will not be needed for 2021.

ACTION ITEM #FM-5: The Committee recommends we approve the split Year 5 (2020-2021) expense in the amount of \$3,750 from Intrado Life & Safety Solutions Corporation and when the Emergency Services Coordinator receives the Invoice to present to the Finance Committee next month for approval to pay it from line item #261-325-820.007.

ACTION ITEM #FM-6: The Committee recommends we approve the funding and hiring of an additional Maintenance Worker as presented.

ACTION ITEM #FM-7: The Committee recommends we authorize the Maintenance Superintendent to purchase the mag lock from Frank's Key & Lock in the amount of \$2,999 plus and additional \$500 for Cat 5 wire and electrician costs for the County Annex Building back door by the District Court Office. Funds for this will come from Probate Court - \$2,000 grant money and the County will pay the balance of approximately \$1,500 with monies to come out of the Building Maintenance line item #101-265-932.000.

ACTION ITEM #FM-8: The Committee recommends we approve the transfer request for the monies received of the District Court's share of the Assistance Fund and authorize the Treasurer to increase the budgeted revenue line item #101-286-544.545 to \$4,736.45 and increase the budgeted expense line item #101-286-977.000 to \$4,736.45 for disbursement back to the District Court budget as requested.

ACTION ITEM #FM-9: The Committee recommend we approve the State of Michigan/DHHS Title IV-D Cooperative Reimbursement Program - 2017 Grant Renewal (10-01-21/9-30-2023) in the amount of \$129,980.99 (2022) & \$129,980.99 (2023) with an Organizational Match of \$85,787.45 (2022) & \$85,787.45 (2023) with a County Match of \$44,193.54 (2022) & \$44,193.54 (2023), as presented and authorize the Chairman of the Board to sign all pertaining paperwork. This has Grant Review Committee approval.

ACTION ITEM #FM-10: The Committee recommends we approve the renewal contract with MGT of America Consulting, LLC for the Title IV-D billing services with the Prosecuting Attorney's Office for the term of 3 years (10.01.21/09.30.24 in the amount of \$4,400 for the first year and \$5,000 for each year for two years thereafter (fee increase of \$204 for year 1 and 2, year 3 no increase) and monies to be taken out of linen item #101-296-801.000 Professional Services and authorize the Chairman of the Board to sign all pertaining paperwork. This has had attorney review.

ACTION ITEM #FM-11: The Committee recommends we authorize the Sheriff's Office to seek sealed bids for their 2021 Uniforms as presented.

ACTION ITEM #FM-12: The Committee recommends we authorize the Treasurer to increase line item #264-632-801.000 in the Local Corrections Officers Training Personal Services by \$2,500.00 out of the Fund Balance to pay for the local Corrections Academy and the required certification of Corrections Officers.

ACTION ITEM #FM-13: The Committee recommends we approve the HPG Housing Preservation Grant and Rural Development in the amount of \$161,000 (2019 Program Income) with no County match and authorize the Chairman of the Board to sign all pertaining paperwork as presented. This has Grant Review Committee approval.

ACTION ITEM #FM-14: The Committee recommends we approve extending the current Alpena Ground Services Contract that expires on January 1, 2022, to be extended 7 years to January 1, 2029. The services, overtime, and materials will add \$10,000 per quarter taking the quarterly payments from \$85,515 to \$95,515 (annual cost from \$342,060 to \$382,060) due to adoption of the Airport Minimum Standards, additional ground services needed with overtime costs, insurance increase, and deicing fluid.

ACTION ITEM #FM-15: The Committee recommends we authorize the Treasurer to transfer \$83,538.000 from line item #295-595-995.000 (Airport Fund) into line item #381-595-699.000 (Airport P&I Fund) as presented.



ACTION ITEM #FM-16: The Committee recommends we approve the 2021 Michigan Waterways DNR Grant Agreement and resolution in the amount of \$453,200 with an Organizational match of \$226,600 and a Youth & Recreation Grant of \$34,100, and Parks Commission General Fund of \$50,000 and a County match of \$142,500 (state allocation or ARPA) and authorize the Chairman of the Board to sign all pertaining paperwork as presented. This has Grant Review Committee approval.

ACTION ITEM #FM-17: The Committee recommends we accept the highest bid from Patria Briley-Jones in the amount of \$950 for the sale of the 1993 Ambulance as presented.

ACTION ITEM #FM-18: The Committee recommends we authorize the Treasurer to transfer \$207,468.54 from line item #213-000-001.000 and put into line item #466-301-975 (Jail Construction Fund) from the millage monies to pay bills for the construction of the new jail.

ACTION ITEM #FM-19: The Committee recommends we approve the request to transfer \$78,479.00 from the American Rescue Plan Act of 2021 Grant monies to be moved into the Jail Construction Fund for the new Jail project. This project delay was due to COVID in 2020 and if does not qualify will seek reimbursement from the Jail Levy Fund.

**Not approved on the Consent Calendar**

ACTION ITEM #FM-23: The Committee recommends we authorize the Treasurer to transfer the Energy Conservation Bond payment from General Fund line item #101-272-995.001 in the amount of \$39,634.00 to the Capital Improvements P&I Fund line item #363-902-699.001.

ACTION ITEM #FM-24: The Committee recommends we approve receiving and filing of the Annual Tax Revolving Fund report as of May 31, 2021.

K) **Administrator Adhoc Committee** - June 22, 2021

L) **Animal Control Adhoc Committee** – June 22, 2021

Moved by Commissioner Osbourne and supported by Commissioner Gilmet to approve the Consent Calendar as amended which includes actions as listed above and filing of all reports. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

**AUCTION SALE OF ITEMS LEFT IN THE BARN**

Discussion was held and questions answered regarding the proposed auction of items leftover in the barns at the Fairgrounds.

**ACTION ITEM #BMRIC-2: The Committee recommends to authorize the Maintenance Superintendent to hold an auction to sell items leftover in the barns with funds from Parks equipment to be returned to the Parks; County items will be returned to the County budget, as presented.**

Moved by Commissioner Osbourne and supported by Commissioner Fournier to approve the above Action Item as presented. Motion carried.

## **PROPERTY FOR RECYCLING PROJECT**

Commissioners Gilmet and Osbourne recently met with the Alpena Resource Recovery Manager, Stan Mischley, to discuss and review possible availability of land for their expansion project. The Resource Recovery Board has a grant deadline of July 1 and they are requesting a commitment of land on Airport Road to move forward. Steve Smigelski, Airport Manager, informed those present that the FAA will have to approve the use and there is no guarantee they will. The FAA will also insist on fair market value of any property sold. Diane Rekowski, NEMCOG, reminded the Commissioners that the County is ultimately responsible for solid waste management.

**ACTION ITEM #2: Recommendation to investigate the transfer of lots 7-9 and 22 west of Airport Road for use or sale to the Alpena Resource Recovery Board, pending approval by the FAA, to allow them to move forward with funding opportunities for their expansion project.**

Moved by Commissioner Gilmet with support by Commissioner Thomson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

## **TRANSFER FROM AMERICAN RESCUE PLAN ACT**

Discussion was held regarding transfer of funds from the American Rescue Plan Act to the Jail Construction Fund to cover COVID-related project costs incurred by the County.

**ACTION ITEM #FM-19: The Committee recommends we approve the request to transfer \$78,479.00 from the American Rescue Plan Act of 2021 Grant monies to be moved into the Jail Construction Fund for the new Jail project. This project delay was due to COVID in 2020 and if does not qualify will seek reimbursement from the Jail Levy Fund.**

Moved by Commissioner Osbourne with support by Commissioner Gilmet to table the above Action Item as presented until September 2021 Full Board meeting. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

## **WEBSITE MAINTENANCE CONTRACT**

Discussion was held regarding extension of the contract for website maintenance.

**ACTION ITEM #IT-1: The Committee recommends to approve the IT Director's recommendation to the renew 12-month contract with Jeanette Tolan for website maintenance (July 1, 2021 to June 30, 2022) at a rate of \$1,000.00 per month, as presented.**

Moved by Commissioner Karschnick with support by Commissioner Peterson to approve the above Action Item. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

## **HIRE PERMANENT RECEPTIONIST AT THE JAIL**

Discussion was held regarding filling the previously-approved receptionist position.

**ACTION ITEM #PM-1: The Committee recommends to hire a permanent receptionist as approved on February 23, 2021 and to terminate by June 30, 2021 the light duty compensation being offered at the Sheriff's Office to fill the vacant receptionist position, as presented.**

Moved by Commissioner Peterson with support by Commissioner Thomson approve the above Action Item. Motion carried.

**PURCHASE SIX WATER COOLERS**

Commissioner Kozlowski addressed the Board regarding the proper process to purchase six water coolers for the County Courthouse and Annex Building.

**ACTION ITEM #6: The Committee recommends to follow protocol and refer for Sealed Bids and then to Finance Committee for the purchase of six water coolers, as presented.**

Moved by Commissioner Kozlowski with support by Commissioner Peterson approve the above Action Item. Motion carried

**POLL ACTION ITEM #1 – LETTER OF INTENT FOR  
FY22 COUNTY VETERAN SERVICE FUND GRANT**

Chair Robert Adrian presented POLL Action Item #1 below for approval.

**POLL ACTION ITEM #1: Recommendation to submit the Letter of Intent for the FY22 County Veteran Service Fund Grant, base amount of grant is \$50,000 with no county match. Deadline for the Letter of Intent is June 25<sup>th</sup> with final deadline for grant to be submitted July 16.**

Moved by Commissioner Kozlowski and supported by Commissioner Fournier to approve above Poll Action Item #1 as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

**POLL ACTION ITEM #2 – HIRE CONSULTING FIRM TO ASSIST WITH  
COUNTY ADMINISTRATOR POSITION**

Chair Robert Adrian and Commissioner Thomson presented POLL Action Item #2 below for approval.

**POLL ACTION ITEM #2: Recommendation to approve the hiring of a Consulting Firm in the amount up to \$25,000 to be used to hire and pay expenses incurred to search for candidates for the County Administrator position.**

Moved by Commissioner Gilmet and supported by Commissioner Peterson. to approve above Poll Action Item #2 as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Osbourne, Thomson, and Adrian. NAYS: Fournier and Kozlowski. Motion carried.

**POLL ACTION ITEM #3 – ADVERTISE AND FILL MAINTENANCE WORKER POSITION**

Chair Robert Adrian presented POLL Action Item #3 below for approval.

**POLL ACTION ITEM #3: Recommendation to authorize advertising and filling the position of Maintenance Employee.**

Moved by Commissioner Thomson and supported by Commissioner Karschnick to approve above Poll Action Item #3 as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, and Adrian. NAYS: Commissioner Kozlowski. Motion carried.

**TRUTH IN TAXATION**

Ted Somers, Equalization Director presented Truth in Taxation.

**ACTION ITEM #7: Recommendation to approve the levy and resolutions as presented with Truth in Taxation.**

Moved by Commissioner Osbourne supported by Commissioner Fournier to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

**FRONTIER COMMUNICATIONS CONTRACT FOR FAX PHONE LINES**

Steve Mousseau, IT Director, presented contract with Frontier Communications for fax phone lines, to change from Charter Spectrum due to price increase.

**ACTION ITEM #8: Recommendation to approve the contract with Frontier Communications to provide fax phone lines as presented, if costs are less.**

Moved by Commissioner Karschnick supported by Commissioner Gilmet to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

**DIGITAL ELECTRONIC ADS AT THE AIRPORT**

Steve Smigelski, Airport Manager, presented agreement with Allegra Alpena for Digital Electronic Ads at the Airport. The Airport has first right of refusal on all ads.

**ACTION ITEM #9: Recommendation to authorize the Airport Manager to enter into agreement with Allegra Alpena for Digital Electronic Ads on the Airport Monitors, as presented.**

Moved by Commissioner Peterson supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

**BKV INVOICE**

Commissioner Bill Peterson, Chairman Finance Committee, presented final invoice from BKV for the New Jail.

**ACTION ITEM #10: Recommendation to approve BKV Group Invoice #56800 for the New Jail in the amount of \$3,639.99 with monies coming out of line item #466-301-975 (Jail Construction Costs), as presented.**

Moved by Commissioner Peterson supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

### **HURON ENGINEERING AND SURVEYING INVOICE**

Commissioner Bill Peterson, Chairman Finance Committee, presented invoice from Huron Engineering and Surveying, Inc, Invoice for the New Jail. Site work for putting up new sign. They had to get road commission permits.

**ACTION ITEM #11: Recommendation to approve Huron Engineering and Surveying, Inc, Invoice #4276 for the New Jail in the amount of \$322.00 with monies coming out of line item #466-301-975 (Jail Construction Costs), as presented.**

Moved by Commissioner Peterson supported by Commissioner Gilmet to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

### **CONTRACT FOR ADMINISTRATOR SEARCH**

Commissioner Marty Thomson, Personnel Committee Chairman and member of the Administrator Adhoc Committee presented the contract with Walsh Municipal Services, LLC, for approval. A initial payment in the amount of \$7,800.00 is due.

**ACTION ITEM #12: Recommendation to approve the Administrator Search Contract as reviewed by our attorney and authorize payment of \$7,800.00 as presented in the contract.**

Moved by Commissioner Thomson supported by Commissioner Gilmet to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Osbourne, Thomson, and Adrian. NAYS: Commissioners Fournier and Kozlowski. Motion carried.

### **TEMPORARY ASSISTANT PROSECUTOR**

Commissioner Marty Thomson, Chairman of Personnel Committee, presented a previously-approved request to hire a temporary assistant prosecutor using \$13,700.00 salary surplus.

**ACTION ITEM #13: Recommendation to approve the Prosecutor's Office to hire a temporary assistant prosecutor on a per hour/contractual basis for a period not to extend beyond the \$13,700.00 salary surplus, as presented.**

Moved by Commissioner Thomson supported by Commissioner Gilmet to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Thomson, and Adrian. NAYS: Commissioners Fournier, Osbourne and Kozlowski. Motion carried.

## COMMITTEE UPDATES

Commissioner Bill Peterson updated the Board that the Interlocal Agreement was signed earlier today with Montmorency County to house their inmates. He also stated that the final walk-through has been completed on the jail and the Final Occupancy Permit was received from Wilson Township. A digital copy of the Occupancy Permit was emailed to all members of the Board and County Clerk Bonnie Friedrichs.

### ALPENA COUNTY SOLID WASTE PLANNING COMMITTEE 2021

Chairman Adrian presented the Alpena County Solid Waste Planning Committee 2021 members for approval. The number of committee members and the entities represented are required by the state.

**ACTION ITEM #14: Recommendation to appoint the Alpena County Solid Waste Planning Committee 2021 members as follows:**

**Stan Mischley, Alpena Recycling  
Jewel Sanitation  
Bob Spragg, Greenway  
Kevin Steinke, Thunder Bay Transportation  
Kevin Prevost, DHD4 Environmental Health  
Aprille Williamson, Alpena Conservation District  
Brenda Fournier, Alpena County Commissioner Appointment  
Nathan Skibbe, Townships Representative  
Rich Sullenger, City of Alpena Representative  
Dave Karschnick, Regional Planning Agency  
Tim Rombach, DPI  
Randy Bouchard, General Public  
Don Gilmet, General Public  
Dan Hibner, General Public**

Moved by Commissioner Peterson supported by Commissioner Thomson to approve the above Action Item as presented. Motion carried.

### DEFEDERALIZATION OF TARGET REVOLVING LOAN FUND

Chairman Robert Adrian explained the \$100,000.00 that was fronted by Alpena County when Target Alpena was formed. The federal government has moved to defederalize Target.

**ACTION ITEM #15: Recommendation to concur with Target on defederalization and the seed money will be returned to Alpena County in the amount of \$100,000.00, as presented.**

Moved by Commissioner Thomson supported by Commissioner Peterson to approve the above Action Item as presented. Motion carried.

### MEDICAL EXAMINER ADHOC COMMITTEE

Chairman Adrian is seeking Committee members to participate in a Medical Examiner Adhoc



Committee. Commissioners Osbourne, Adrian and Gilmet volunteered to serve.

**ACTION ITEM #16: Recommendation to concur with the Chairman's appointment of Kevin Osbourne, Robert Adrian and Don Gilmet to the Medical Examiner Adhoc Committee, as presented.**

Moved by Commissioner Thomson supported by Commissioner Kozlowski to approve the above Action Item as presented. Motion carried.

### **CYBERSECURITY INSURANCE PREMIUM**

Chairman Adrian presented Cybersecurity Insurance with premium increase for discussion.

**ACTION ITEM #17: Recommendation to approve Cybersecurity Insurance through HSB at a cost of \$22,663.68 to be split between the City and County, policy to be effective July 1, 2021, with monies coming from #101-228-803.002, as presented.**

Moved by Commissioner Osbourne supported by Commissioner Fournier to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

### **AMERICAN RESCUE PLAN ACT OF 2021**

Finance Chairman Bill Peterson brought discussion and recommendation for administrative costs of the ARPA. Montmorency and Oscoda have hired a firm to assist with keeping records for their ARPA funds. On discussion, it was felt a firm could also assist with calculating lost revenue. The first report is due in August.

**ACTION ITEM #18: Recommendation to have the Finance Committee investigate hiring a contractor for American Rescue Plan Act oversight and guidance, as presented.**

Moved by Commissioner Osbourne supported by Commissioner Peterson to approve the above Action Item. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

### **PROCESS FOR ALLOCATION OF ARPA FUNDS**

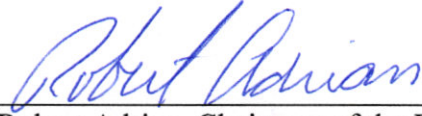
Chairman Adrian asked the Board to start considering the process of allocating ARPA funds, as it is a large undertaking. The file of requests is growing. The requests encompass a range of complicating factors, such as hiring an engineering firm and RFQs. He requested input for starting the process. Commissioner Peterson cautioned against projects with legacy costs to be borne after the ARPA funds are extinguished. Chairman Adrian requested the Commissioners to write their name next to projects on the white board in the Commissioners' Conference Room and begin getting cost estimates and collecting information.

### **PUBLIC COMMENT**

None.

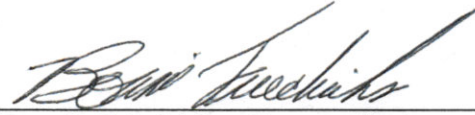
**ADJOURNMENT**

Moved by Commissioner Karschnick and supported by Commissioner Kozlowski to adjourn. Motion carried. The meeting adjourned at 8:27 p.m.



---

Robert Adrian, Chairman of the Board



---

Bonnie Friedrichs, County Clerk

kke



**Alpena County Board of Commissioners**  
720 W. Chisholm Street, Suite #7  
Alpena, MI 49707  
Telephone: 989-354-9500  
Fax: 989-354-9648  
Web Address: [www.alpenacounty.org](http://www.alpenacounty.org)  
[commissionersoffice@alpenacounty.org](mailto:commissionersoffice@alpenacounty.org)

**District #2**  
**Chairman of the Board**  
**Robert Adrian**

**RESOLUTION #21-20**

The following Resolution was adopted:

**District #7**  
**Vice-Chairman**  
**Marty Thomson**

"RESOLVED, that the County of Alpena, Michigan, accepts the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the County agrees, but not by way of limitation, as follows:

**District #1**  
**Commissioner**  
**Don Gilmet**

1. To appropriate the sum of Two Hundred Twenty-six Thousand Six Hundred dollars (\$226,600.00) to match the Two Hundred Twenty-six Thousand Six Hundred dollars (\$226,600.00) State grant authorized by the Department.

**District #3**  
**Commissioner**  
**Dave Karschnick**

2. To maintain satisfactory financial accounts, documents, and records, and to make them available to the Department for auditing at reasonable times.

**District #4**  
**Commissioner**  
**Bill Peterson**

3. To construct the facilities and provide the funds, services, and materials as may be necessary to satisfy the terms of the Agreement.

**District #5**  
**Commissioner**  
**Brenda Fournier**

4. To ensure that all premises, buildings, and equipment related procedures comply with all applicable State and Federal regulations.

**District #6**  
**Commissioner**  
**Kevin Osbourne**

5. To establish and appoint the Alpena County Parks and Recreation Commission to regulate the use of the facilities constructed under this Agreement to assure the use thereof by the public on equal and reasonable terms.

**District #8**  
**Commissioner**  
**John Kozlowski**

6. To enforce all State statutes and local ordinances pertaining to marine safety and to enforce statutes of the State of Michigan within the confines of the County pertaining to the licensing of watercraft. Watercraft not fully complying with the laws of the State of Michigan relative to licensing shall not be permitted to use the facility until full compliance with those laws has been made.

**Executive Manager**  
**Tammy Sumerix-Bates**

7. To comply with all terms of the Agreement, including all terms not specifically set forth in the foregoing portions of this Resolution."

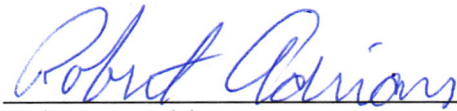
**Board Assistant**  
**Lynn Bunting**

Moved by Commissioner Kevin Osbourne and seconded by Commissioner Donald

**Board Admin Assistant**  
**Kim Elkie**



Gilmet to approve the 2021 Michigan Waterways DNR Grant Agreement and Resolution as presented above in the amount of \$453,200 with an Organizational match of \$226,600 and a Youth & Recreation Grant of \$34,100, and Parks Commission General Fund of \$50,000 and a County match of \$142,500 (state allocation or ARPA) and authorize the Chairman of the Board to sign all pertaining paperwork as presented. This has Grant Review Committee approval. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.



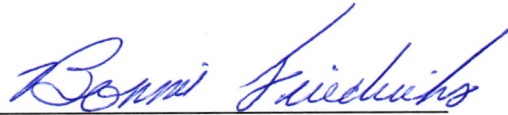
Robert A. Adrian  
Chairman of the Board

STATE OF MICHIGAN)  
County of Alpena)



I, Bonnie Friedrichs, Clerk of the Circuit Court for the County of Alpena, the same of Court of Record and having a seal do hereby certify that I have compared the annexed copy of the June 29, 2021 session and that it is a true and correct transcript therefrom and of the whole thereof.

IN TESTIMONY THEREOF, I have hereunto set my hand and affixed the seal of said Court, at Alpena this 29th day of June 2021.



Bonnie Friedrichs, County Clerk



**Alpena County Board of Commissioners**  
720 W. Chisholm Street, Suite #7  
Alpena, MI 49707  
Telephone: 989-354-9500  
Fax: 989-354-9648  
Web Address: [www.alpenacounty.org](http://www.alpenacounty.org)  
[commissionersoffice@alpenacounty.org](mailto:commissionersoffice@alpenacounty.org)

RESOLUTION #21-21  
TRUTH IN TAXATION PUBLIC HEARING

Dated: June 29, 2021

**District #2**  
**Chairman of the Board**  
**Robert Adrian**

THE HONORABLE BOARD OF COMMISSIONERS:

**District #7**  
**Vice-Chairman**  
**Marty Thomson**

WHEREAS, This Public Hearing is to announce that Alpena County will be collecting the maximum millage rates permanently reduced by Headlee rollback.

**District #1**  
**Commissioner**  
**Don Gilmet**

NOW THEREFORE BE IT HEREBY RESOLVED, that this Resolution be adopted by the Alpena County Board of Commissioners, at the regular meeting on June 29, 2021.

**District #3**  
**Commissioner**  
**Dave Karschnick**

Moved by Commissioner Osbourne supported by Commissioner Fournier to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

**District #4**  
**Commissioner**  
**Bill Peterson**

Robert Adrian, Chairman of the Board

**District #5**  
**Commissioner**  
**Brenda Fournier**

STATE OF MICHIGAN)  
County of Alpena)

**District #6**  
**Commissioner**  
**Kevin Osbourne**

I, Bonnie Friedrichs, Clerk of the Circuit Court for the County of Alpena, the same of Court of Record and having a seal do hereby certify that I have compared the annexed copy of the June 29, 2021 session and that it is a true and correct transcript therefrom and of the whole thereof.

**District #8**  
**Commissioner**  
**John Kozlowski**



IN TESTIMONY THEREOF, I have hereunto set my hand and affixed the seal of said Court, at Alpena this 29th day of June 2021.

**Executive Manager**  
**Tammy Sumerix-Bates**

Bonnie Friedrichs, County Clerk

**Board Assistant**  
**Lynn Bunting**

**Board Admin Assistant**  
**Kim Elkie**