

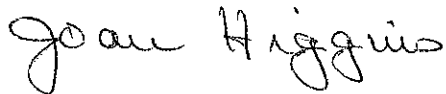
2314 N.E. 36th Avenue
Portland, Oregon 97212
March 19, 2009

Parkrose School District
10636 N.E. Prescott Street
Portland, Oregon 97220

This letter is to inform you of my intention to retire from my employment at Parkrose Middle School effective June 30, 2009. I have enjoyed my years of service to the district and students with special needs. It has been a pleasure being a part of a district that has admirable goals, ample staff development and such strong support of children from all walks of life.

However, after 37 years, I enthusiastically welcome this change!

Sincerely,

A handwritten signature in cursive script that reads "Joan Higgins". The signature is written in black ink and is positioned above the printed name.

Joan R Higgins