

Action Plan Document

Nippersink School District 2

2018-19 Board of Education Goals

Update May 2019

Curriculum, Instruction, and Program

The Nippersink School District 2 Board of Education recognizes that innovative Curriculum, Instruction, and Program opportunities for students are integral to academic and social growth.

- *Examine the potential of an integrated S.T.E.A.M. curriculum across grades K-5*

<u>FY 19 Target</u>	<u>Who</u>	<u>Not Started</u>	<u>Developing</u>	<u>Ongoing</u>	<u>Achieved</u>
1. Conduct curriculum review in conjunction with the Science curriculum review regarding potential S.T.E.A.M. integration.	Superintendent, Curriculum Director, Building Team, BOE' Elementary Science Content Team				

CURRENT ACTION (May 2019)

- Science review is complete and a recommendation for the new science curriculum will be brought to the May Board meeting.
 - STEAM programming was very successful this year and the new lab was a student favorite.
 - D2 has developed a strong partnership with Watlow this year through our new STEAM programming
- *Assess the current technologies used throughout the district and develop a planned obsolescence rotation*

<u>FY 19, 20, 21 Target</u>	<u>Who</u>	<u>Not Started</u>	<u>Developing</u>	<u>Ongoing</u>	<u>Achieved</u>
1. Develop an inventory of District Technologies	Superintendent, Curriculum Director, IT Director, Building Team, BOE				
2. Develop District Philosophy regarding technology needs and lifespan					
2.1. Creation of a planned obsolescence for District technologies					

Curriculum, Instruction, and Program (continued)

CURRENT ACTION (May 2019)

- This process continues
- *Align academic curricula and experiences during transitional grades (Grade 5 to Grade 6 and Grade 8 to Grade 9)*

CURRENT ACTION (May 2019)

- The elementary schools and NMS continue to work on the development of a plan to prepare and support students social/emotional needs during the 5th/6th grade transition.
- Transition camp confirmed participants continues to grow.
- D2 and D157 continue to work on sharing data and information on student needs to better support and correctly place all 8th graders who will be attending RB for their Freshman year.

<u>FY 19 Target</u>	<u>Who</u>	<u>Not Started</u>	<u>Developing</u>	<u>Ongoing</u>	<u>Achieved</u>
<ol style="list-style-type: none">1. Conduct a Needs Assessment related to student transitions from elementary school to middle school and middle school to high school<ol style="list-style-type: none">1.1. Develop program opportunities to assist in facilitating effective student transitions2. Conduct a Needs Assessment related to social emotional needs during transitions<ol style="list-style-type: none">2.1. Survey current sixth grade students related to their transition experience to middle school3. Review the current anti-bullying curriculum and resources<ol style="list-style-type: none">3.1. Recommend curriculum resource adoption (as warranted) which aligns to District beliefs	All Admin., Teachers, Student Services				

Buildings, Grounds, and Infrastructure

The Nippersink School District 2 Board of Education believes that a healthy, safe, and secure school environment provides the best opportunity for learning.

- *Review current safety practices throughout all District buildings and grounds and assess security needs*

CURRENT ACTION (May 2019)

- **Ongoing – Recommendations from the Long Term Facilities Plan regarding building security updates will be presented in final plan.**
- **All three schools have developed a list of items from our security audit that will be implemented over the summer.**
- **Communications from each school were sent home regarding the new door policy and the importance of following school security and safety protocols.**
- **The safety and security committee met Jan. 15th and reviewed current progress on completing the updates suggested in our security audit of the district's schools.**
- **A security audit of all three schools and their campuses was completed by Facility Engineering Associates in July 2018. Security experts prioritized security needs from most important to least by placing the action items in categories 1, 2, and 3.**
- **This audit was also given to the district architect to be part of the long term facility management plan being developed.**
- **All security concerns relating to immediate school and student safety have been addressed. Those priority 1 needs which require large scale construction will be addressed in our long term building facility plan which is currently being finalized.**
- **School administrators will continue to complete the less critical items throughout the year.**
- **New security protocols include but not limited to:**
 - **Increase number and use of 2 way radios**
 - **Improved lighting and additional cameras in and outside of the schools.**
 - **New security protocols for pick up and drop off at NMS**
 - **Regular staff training on various security threat contingencies conducted by local police, fire, and security experts – Takes place various times throughout the year**
 - **Mass trauma first aid training for all staff in district conducted by Mercy Health System October 2018**
 - **Addition of mass trauma first aid kits in all classrooms**
 - **New swipe card procedures, check in procedures, and upgraded raptor system**
 - **New protocols for checking exterior doors throughout the day**
 - **New lock system for inside classroom doors**

<u>FY 19 Target</u>	<u>Who</u>	<u>Not Started</u>	<u>Developing</u>	<u>Ongoing</u>	<u>Achieved</u>
1. In 2018-19, continue to meet and monitor implementation of security enhancements making recommendations as needed.	Superintendent, Building Admin. Team, Staff, Safety and Security Committee, and BOE				
2. Report updates to Board of Education and inform community of improved security protocols.					

Buildings, Grounds, and Infrastructure (Continued)

- *Examine current building infrastructure throughout the District and determine needs that will support optimal building efficiencies*

CURRENT ACTION (May 2019)

- **Final Recommendations have been submitted to the superintendent and will be presented to the board by Ruck/Pate**
- **Next Steps will include developing a strategic plan to examine the plan and decide on a course of action and timeline.**

<u>FY 19, 20, 21 Target</u>	<u>Who</u>	<u>Not Started</u>	<u>Developing</u>	<u>Ongoing</u>	<u>Achieved</u>
<p>1. Complete phase 1 and phase 2 of the development of the building facility management plan</p> <p>1.1. Provide timely updates at BOE Meetings, as needed</p> <p>2. Develop with district architect a schedule to replace and enhance aging infrastructure in conjunction with the building facility management plan, while creating 21st century learning spaces.</p> <p>2.1. Consider energy efficiencies as components of building enhancements</p>	<p>Superintendent, District Architect, Building and Grounds Committee, and BOE</p>				

Buildings, Grounds, and Infrastructure (Continued)

- *Improve facilities to optimize curriculum delivery and efficiency within and across grade levels within three years*

CURRENT ACTION (May 2019)

- **Final Report to the Board will be in May. The next step will be to create a District Strategic Plan to implement needed safety and security improvements. Expected time line to cover a period of 5 to 7 years.**

<u>FY 19, 20, 21 Target</u>	<u>Who</u>	<u>Not Started</u>	<u>Developing</u>	<u>Ongoing</u>	<u>Achieved</u>
1. Eliminate mobile classrooms throughout the District 2. Investigate a variety of grade level configurations (not limited to grade centers) for the optimal education of students in NSD2	Superintendent, BOE, admin, district architect, Building and Grounds Committee, and teaching staff				

- *Develop a District asset report*

CURRENT ACTION (May 2019)

- **District Finance Officer will update the Board**
- **The business office is continuing to see all assets are inventoried and a final list created showing all district assets.**

<u>FY 19 Target</u>	<u>Who</u>	<u>Not Started</u>	<u>Developing</u>	<u>Ongoing</u>	<u>Achieved</u>
1. Conduct a comprehensive asset inventory of district property and finances. 1.1. Report findings to the Board of Education.	Superintendent, Business Manager, and BOE				

Finance

The Nippersink School District 2 Board of Education believes that fiscal responsibility results from ongoing financial review, transparency, and financial stability often dependent upon various funding uncertainties.

- *Produce three to five year financial projections based upon assumptions and the forecast of long term financial impacts*

CURRENT ACTION (April 2019)

- **Presented in February**

<u>FY 19 Target</u>	<u>Who</u>	<u>Not Started</u>	<u>Developing</u>	<u>Ongoing</u>	<u>Achieved</u>
1. Develop short term and long term financial projections that take into consideration potential legislative action that would impact school funding.	Superintendent, Business Manager, and BOE				

- *Determine long term capital projects in conjunction with cost analysis*

CURRENT ACTION (May 2019)

- **This will be completed after the facility management plan is completed in May.**

<u>FY 19, 20 Target</u>	<u>Who</u>	<u>Not Started</u>	<u>Developing</u>	<u>Ongoing</u>	<u>Achieved</u>
1. Complete all category 1,2, and 3 projects as reported in the district's decennial report to the ISBE	Superintendent , District Architect, Business Manager, Building and Grounds, and BOE				
2. Development of implementation schedule for facility management plan. 2.1. Develop process and consistencies to encourage project completion on schedule					
3. Increase communication to the community regarding district finances					

Shared Services

The Nippersink School District 2 Board of Education will continue to assess the organizational structure of the Shared Service Model.

- *Examine current structure of the Shared Services Model*

CURRENT ACTION (May 2019)

- **A meeting date will be set after the Board is re-organized in May.**
- **Shared Service Committee will meet prior to the end of the year to examine joint cost.**
- **The shared service committee met on February 17 ,2019 at 7:00 pm and will continue to meet as necessary.**

<u>FY 19 Target</u>	<u>Who</u>	<u>Not Started</u>	<u>Developing</u>	<u>Ongoing</u>	<u>Achieved</u>
1. Conduct a comprehensive review of the shared service model 2. Review shared service agreement 2.1. Schedule Shared Services Committee meeting with District 157	Superintendent, Business Manager, Shared Services Committee, and BOE				