

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
June 11, 2012
7:15 pm – VAB
M I N U T E S**

Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tom Danielson, Carol Lohman, Virgil Knowles

Board Secretary: Karen Hill

Member Absent: Tina Forsyth

Administrators Present: Charles Glaes, Stephen Goss, Keevin O'Neill, Adam Brush, Pat Moreno, Mike Barwegen, Ric Beers, Laura Kuhlman, Maureen Ouvry, Tonya Nash

Guests Present: Brad Geesaman, Debra Harsha

I. SUPERINTENDENT'S REPORT

- A. KC Ready 4s - Sandra Standish: Mrs. Standish stated that KC Ready Rs just completed its first year of the program, Proven benefits include increased graduation rate, reduced crime, increased adult earning, and increased property values. They anticipate serving 1250 children at full implementation.
- B. Board Meeting Dates for the 2012-2013 School Year: Supt. Glaes referred to the listing of meeting dates scheduled for the 2012-2013 school year. Meetings will be held on the second Monday of the month with the exception of April 15.
- C. Legislative Update: A state budget has been passed, but we are still waiting for MPSERS reform to be settled. We expect to see an increase of approximately \$70/student in best practice money, which is still a decrease from two years ago.
- D. Staffing Update: Supt. Glaes stated that this report will come monthly from Christine Veld's office. The positions that have been filled will create other openings.

II. REPORTS AND PUBLIC INQUIRY

- A. Financial Report - Steve Goss
 - 1. June Budget Progress Report: Revenue: Asst. Supt. Goss reviewed the budget progress report for May, 2012 showing total revenues of \$16,016,449; total expenditures of \$17,362,027; and deficiency of revenues over expenditures of -\$1,345,578.

2. Resolutions to Amend the 2011-12 Budgets and Adopt the 2012-13 Budgets for the Following Funds: General Fund, School Service Funds, Debt Retirement Funds, and Building and Site Fund: The net effect of the June amendment is to reduce the projected budget shortfall from \$405,000 to \$313,000, which will result in fund balance of \$2.47 million as of June 30, 2012.
Asst. Supt. Goss stated that the tax rate will be increased from 4.57 to 5.35 mills on the '91 bond. This change is due to the fact that property values have declined. In 2005 the rate was 5.5 mills.
Priorities for 2012-2013 include: 1) enhancing revenues and trimming expenditures in order to address the ongoing structural budget deficit and 2) addressing capital needs financing for ongoing facility needs, technology upgrades, and transportation

- B. 8:55 pm - ANNUAL PUBLIC HEARING to Consider the District's 2012-13 Budgets and Proposed Property Tax Millage Rate: Board Member Callen asked for clarification on student enrollment and MPSERS. Mr. Goss responded that most districts are using the same assumption of a flat retirement rate. Mr. Goss consults with an enrollment trend specialist. Our approach is to be reasonably conservative. The 60 students enrolled in the WAY program are outside of the high school count. There being no further discussion, the public hearing was closed at 9:10 pm.

- C. Food Service Update - Maureen Ouvry: Mrs. Ouvry reported that the District received approval Friday to run summer feeding program at Sunset Lake Elementary and at Portage Terrace.
 1. Dairy and Bakery Bid Report: Mrs. Ouvry requested approval to award the bid to Prairie Farms and Aunt Millie. Both companies were low bidders.

- D. Instructional Report - Charles Glaes

1. Annual Curriculum/Program Proposals
 - a. High School Social Studies - US History Books - \$11,229.56: Board approval was request for supplemental texts for social studies US history.

- E. Audience: No one wished to address the Board on a non-agenda item.

III. BOARD ACTION REQUIRED

- A. Approval of the Following Minutes

1. May 14, 2012 Regular Meeting Minutes: A motion was made by Callen and supported by Emmert to approve Regular Meeting Minutes dated May 14, 2012.
Motion carried unanimously.

- B. Approval of the Following General Fund Invoices – ROLL CALL VOTE:

1. May 11, 2012 = \$107,075.24: A motion was made by Schriemer and supported by Emmert to approve payment of invoices dated May 11, 2012 totaling \$107,075.24.
Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles
Nays: None
Absent: Forsyth
Abstain: None
Motion carried unanimously.
2. May 25, 2012 = \$45,216.95: A motion was made by Danielson and supported by Emmert to approve payment of invoices dated May 25, 2012 totaling \$45,216.95.
Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles
Nays: None
Absent: Forsyth
Abstain: None
Motion carried unanimously.
3. May 31, 2012 = \$13,585.64: A motion was made by Schriemer and supported by Emmert to approve invoices dated May 31, 2012 totaling \$13,585.64.
Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles
Nays: None
Absent: Forsyth
Abstain: None
Motion carried unanimously.

- C. Approval of Appropriations Resolution to Amend the 2011-12 Budgets and Adopt the 2012-13 Budgets for the Following Funds: General, School Service, Debt Retirement, and Building and Site - ROLL CALL VOTE: A motion was made by Lohman and supported by Lohman for approval of Appropriations Resolution to Amend the 2011-12 Budgets and Adopt the 2012-13 Budgets for the following funds: General, School Service, Debt Retirement, and Building and Site.
Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles
Nays: None
Absent: Forsyth
Abstain: None
Motion carried unanimously.
- D. Approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2012-13 - ROLL CALL VOTE: A motion was made by Lohman and supported by Emmert for approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2012-13.
Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles
Nays: None
Absent: Forsyth
Abstain: None
Motion carried unanimously.

- E. Approval to Renew Membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2012 through July 31, 2013: A motion was made by Callen and supported by Danielson for approval to renew membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2012 through July 31, 2013.
Motion carried unanimously.
- F. 1st Reading - Approval of the Following Policy Revision/Additions: A motion was made by Danielson and supported by Schriemer for 1st Reading - Approval of the Following Policy Revision/Additions. Supt. Glaes stated that policy changes/additions were necessitated by changes in the law (1248, 1249 and PARA 215) which have to do with prohibited subjects and bring Board policy in compliance with the state of law. We will come back to you in guideline form which will describe how the policies will actually work within the District.
1. Policy 3120 - Employment and Placement of Professional Staff
 2. Policy 3131 - Staff Reductions/Recalls
 3. Policy 3139 - Teacher Discipline, Demotion, or Dismissal
 4. Policy 3140 - Termination and Resignation
 5. Policy 3142 - Probationary Teachers
 6. Policy 3220 - Professional Staff Evaluations
- G. 2nd Reading - Approval of a Special Education Lift Bus from Capital City Sales at a Cost of \$100,906 - ROLL CALL VOTE: A motion was made by Lohman and supported by Danielson for 2nd reading approval of a Special Education Life Bus from Capital City Sales at a cost of \$100,906.
Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles
Nays: None
Absent: Forsyth
Abstain: None
Motion carried unanimously.
- H. 2nd Reading Approval of the Following Guidelines - ROLL CALL VOTE: A motion was made by Schriemer and supported by Lohman for 2nd reading approval of the guidelines below.
Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles
Nays: None
Absent: Forsyth
Abstain: None
Motion carried unanimously.
1. 5500C - Positive Discipline Plan - Elementary
 2. 5500D - Positive Discipline Plan - Middle School
 3. 5500E - Positive Discipline Plan - High School

I. 2nd Reading - Approval of the Following New or Revised Policies - ROLL CALL

VOTE: A motion was made by Danielson and supported by Emmert for 2nd reading approval of the new or revised policies listed below.

Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles

Nays: None

Absent: Forsyth

Abstain: None

Motion carried unanimously.

1. Policy 1422.02/3122.02/4122.02 - Nondiscrimination Based on Genetic Information of the Employee
2. Policy 1443 - Non-Renewal of Administrative Contracts
3. Policy 1460/3160/4160 - Physical Examination
4. Policy 1461/3161/4161 - Unrequested Leaves of Absence/Fitness on Duty
5. Policy 1623/3123/4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment
6. Policy 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability
7. Policy 3131 - Staff Reduction/Recalls - remove from 2nd reading
8. Policy 3143 - Non-Renewal of Administrative Contracts - Delete
9. Policy 5771 - Search and Seizure
10. Policy 7540.03/.04 - Student/Staff Network and Internet Acceptable Use and Safety
11. Policy 9160 - Public Attendance at School Events

J. 2nd Reading - Approval of the Following Textbook/Curriculum Proposals at a Total

One Year Cost of \$63,006.68 - ROLL CALL VOTE: A motion was made by Schriemer and supported by Emmert for 2nd reading approval of the textbook/ curriculum proposals listed below at a total one year cost of \$63,006.68.

Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles

Nays: None

Absent: Forsyth

Abstain: None

Motion carried unanimously.

- a. Word Study/Spelling Books (Gr 3-5)
- b. Being a Writer (Gr K-5) Writing Resources
- c. Michigan Social Studies Text (Gr K-5) Classroom set of Michigan history books
- d. Principles of Life – New AP textbooks

- K. 1st Reading - Approval of HS Social Studies Books at a One Year Cost of \$11,229.56: A motion was made by Callen and supported by Danielson for 1st reading-approval of HS Social Studies books at a one year cost of \$11,229.56.
Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles
Nays: None
Absent: Forsyth
Abstain: None
Motion carried unanimously.
- L. 1st Reading - Approval to Award Dairy Bid to Prairie Farms at a low bid of \$43,091.70 and Bakery Bid to Aunt Millie's Bakeries at a low bid of \$11,665.00 for the 2012-13 school year: A motion was made by Emmert and supported by Schriemer for 1st reading – approval to award dairy bid to Prairie Farms at a low bid of \$43,091.70 and bakery bid to Aunt Millie's Bakeries at a low bid of \$411,665.00 for the 2012-13 school year.
Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles
Nays: None
Absent: Forsyth
Abstain: None
Motion carried unanimously.
- M. Approval to go into Closed Session for the Purpose of Strategy and Negotiations Relating to the Collective Bargaining Agreement in Accordance with Act 267 of the PA of 1976, Section 8 (c) of the Open Meetings Act - ROLL CALL VOTE: A motion was made by Emmert and supported by Schriemer for approval to go into closed session for the purpose of strategy and negotiations relating to the collective bargaining agreement in accordance with Act 267 of the PA of 1976, section 8 (c) of the Open Meetings Act at 9:21 pm.
Ayes: Emmert, Callen, Schriemer, Danielson, Lohman, Knowles
Nays: None
Absent: Forsyth
Abstain: None
Motion carried unanimously.

President Virgil Knowles
Date: July 9, 2012

Secretary Karen Hill