

BID #	DESCRIPTION	AMOUNT
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NEW SOLICITATIONS

3595	ANNUAL CONTRACT FOR SMALLWARES AND EQUIPMENT FOR CULINARY CLASSROOMS	\$32,000.00 (not to exceed)
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Pueblo Hotel Supply
Pueblo, CO

Jean's Restaurant Supply
Corpus Christie, TX

Edward Don & Company
The Colony, TX

Sam Tell & Son
Farmingdale, NY

Ace Mart Restaurant Supply
San Antonio, TX

TO: The Board of Trustees

FROM: President Cary Israel

DATE: May 27, 2014

SUBJECT: Recommendation for Approval of Bid 3595 - Annual Contract for Smallwares and Equipment for Culinary Classrooms.

SCOPE: Annual contract for smallwares and equipment. The initial term of contract is for one (1) year with an option to renew two (2) additional consecutive years upon mutual agreement and Board approval. Term of contract: 09/13/2013 through 09/12/2014.

RESPONSES: Twelve (12) vendors viewed the bid package, six (6) responded.

COMPARISON: See attached.

RECOMMENDATION: Pueblo Hotel Supply \$32,000.00
Pueblo, CO (not to exceed)

Jean's Restaurant Supply
Corpus Christie, TX

Edward Don & Company
The Colony, TX

Sam Tell & Son
Farmingdale, NY

Ace Mart Restaurant Supply
San Antonio, TX

JUSTIFICATION: When initially awarded in September 2013, as low bid meeting specifications, the expenditures were not estimated by the Culinary Arts Department to reach the amount requiring Board approval. Student Life has also been utilizing this contract for items such as table cloths and table wares for various events, which was unexpected. The current expenditure is at \$18,621.51, but the majority of the Culinary smallwares and equipment will be purchased in the summer, prior to the Fall semester. The requested not to exceed amount will provide an adequate amount of Board approved funds to make purchases in preparation for the Fall semester. Awarded vendors are highlighted for each item on the attached bid tabulation.