

**Minutes of Regular Called Meeting
September 24, 2019**

**The Board of Trustees
Collin County Community College**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted a Work Session and Special Called meeting on Tuesday, September 24, 2019, at the Collin Higher Education Center, with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad.

WORK SESSION

Chairman Collins called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 6:25 p.m.

Section 551.071: Consultation with Attorney

Section 551.072: Deliberations about Real Property

Section 551.074: Personnel Matters

DISCUSSION ITEMS

1. ZogoTech Program Pathways Presentation - Tom Martin, VP Institutional Research; David Malone, Director of Business Intelligence Systems & Data Warehousing
2. Economic Impact & Capital Analysis Study Results - Kim Davison, Chief of Staff

No formal action was taken.

ADJOURNMENT OF WORK SESSION

Chairman Collins adjourned the September 24, 2019, work session of the Board of Trustees of Collin County Community College District at 6:48 p.m.

RECONVENE, 7:00 p.m., Board Room 139

1. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.
2. Trustee Collins led the Pledge of Allegiance to the United States flag, and the Texas Pledge.
3. On motion of Trustee Menon, and second of Trustee Moses, the Board of Trustees unanimously approved the minutes for the August 27, 2019 Regular Called Meeting.

PUBLIC COMMENT

No public comment was submitted.

PRESENTATIONS

1. Recognition of R.O.S.E. Award Winners – Presented by Jackie Langford, Staff Council President and Director of Simulation Lab. The part time winner of the 2019 R.O.S.E. award was Amanda Lunn. The full time winner was Becky Hessing.

2019-9-1 Personnel Report for September 2019

The Personnel Report for September 24, 2019 included two administrative appointments, four faculty appointments, ten staff appointments, three promotion/lateral changes and three resignations/terminations.

On motion of Trustee Moses and second of Trustee Menon, the Board of Trustees of Collin County Community College District approved the personnel report for September 2019 as presented.

2019-9-1a Approval of Administrative Appointments

By action stated above, the Board of Trustees of Collin County Community College District approved the following administrative appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Michelle Buggs	Associate Dean, Academic Affairs	09/16/19	Academic Affairs	Replacement Amy Gainer	\$94,817
Mark Smith	Vice President and Provost	09/25/19	Provost Office, McKinney Campus	Replacement Jon Hardesty	\$161,109

2019-9-1b Approval of Faculty Appointments

By action stated above, the Board of Trustees of Collin County Community College District approved the following faculty appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Katharine Boswell	Professor, English (Temporary)	08/26/19	Academic Affairs	New position	\$57,795
Cristina Garcia	Professor, Political Science (Temporary)	08/26/19	Academic Affairs	New position	\$49,572
Josh Sorenson	Professor, Nursing	09/03/19	Nursing	Replacement Josephine LoCoco	\$51,000
Lisbeth Zuercher	Professor, ESL (Temporary)	08/26/19	Academic Affairs	Replacement Mark Fischer	\$49,451

2019-8-4-1c Approval of Staff Appointments

By action stated above, the Board of Trustees of Collin County Community College District approved the following staff appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Billie Brown	Admissions and Records Assistant	08/26/19	Registration and Records	Replacement Linda Gamble	\$29,918
Shelly Cowen	Assistant to the Dean	09/26/19	Academic Affairs	New position	\$44,332
Michael Cox	Director, Physical Therapy Assistant	09/23/19	Health Sciences	New position	\$80,091
Jeanna Francis	Admissions and Records Assistant	08/12/19	Admissions and Advising	Replacement Rolando Medrano	\$32,611
Deborah Ingoldby	Human Resources Specialist	09/03/19	Human Resources	Replacement Vicki York	\$44,332
Jane Lopes	Director, LVN Program	09/03/19	Nursing	New position	\$88,501
Alyssa Moore	Administrative Assistant	08/26/19	Dual Credit	Replacement Andrea Dahl	\$34,848
Kathleen Schlosser	Division Secretary	09/16/19	Testing and Assessment	Replacement Oveta Smith	\$36,413
Ginny Song	Accounts Receivable Associate	09/03/19	Financial Services	New position	\$38,426
Robert Yeck	Human Resources Generalist	09/03/19	Human Resources	New position	\$65,892

2019-8-4-1d Approval of Promotions and Changes

By action stated above, the Board of Trustees of Collin County Community College District approved the following promotion/changes:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Shawna Chamberlin	N: College and Career Counselor (Temporary) O: Advisor	09/01/19	N: Dual Credit O: Admissions and Advising	Replacement Katrina Johnson	N: \$49,376 O: \$42,672
Diana Kollman	N: Administrative Assistant O: Administrative Assistant	09/03/19	N: Provost Office O: Academic Affairs	New position	N: \$40,377 O: \$40,377
Cassie Peak	N: Assistant to the Dean O: Administrative Assistant	08/21/19	Health Sciences	Replacement Jinger Peoples	N: \$43,670 O: \$41,347

2019-8-4-1e Approval of Resignations/Terminations

By action stated above, the Board of Trustees of Collin County Community College District approved the following resignations/terminations:

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Elizabeth Jarvis	09/03/19	2	Professor, Nursing	Nursing	Resignation
Alfred Ramirez	08/29/19	<1	Student Housing Assistant	Student Housing Operations	Resignation
Robert Yeck	09/06/19	<1	Human Resources Generalist	Human Resources	Resignation

2019-9-2 Report Out of the Organization, Education, and Policy Committees and First Reading of Local Board Policies

Discussion: Trustee Orr, Chair of the Organization, Education and Policy Committee, discussed that as a part of the college's comprehensive review of all policies and with input from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your review as a first reading.

- BDB(Local) Board Meetings – Public Participation: Updates clarify the process for public comments in board meetings and the Board's response, including the process for managing disruptions.
- DGBA(Local) Personnel-Management Relations – Employee Grievances: Adds language related to the update in GDA(Local) regarding complaints for withdrawing consent to remain on campus.
- DH(Local) Employee Standards of Conduct: Revises language regarding the use of tobacco and e-cigarettes on campus; changes the requirement for notification related to offenses for public intoxication, operating a motor vehicle while intoxicated, or disorderly conduct; and streamlining the use of college equipment process.
- DLA(Local) Employee Performance – Evaluation: Specifies that administrator evaluations are conducted annually.
- FLBE(Local) Student Conduct – Alcohol and Drug Use: Revises language regarding the use of tobacco and e-cigarettes on campus.
- FLC(Local) Student Rights and Responsibilities – Interrogations and Searches: This is a significant re-write of the policy related to searches on campus and differentiates between college searches and law enforcement searches; it documents specifications for the use of trained dogs in searches; and directs the District President or designee to establish search procedures in student housing.
- FLD(Local) Student Rights and Responsibilities – Student Complaints: Adds language related to the update in GDA(Local) regarding complaints for withdrawing consent to remain on campus.

- GB(Local) Public Complaints and Hearings: Adds clarifying language regarding the complaint process.
- GDA(Local) Community Use of College District Facilities – Conduct on College Premises: Adds policy language providing that the District President can withdraw consent to remain on campus during a period of disruption. Revises language regarding the use of tobacco and e-cigarettes on campus.

The floor was open for questions from the Trustees which Dr. Matkin and Trustee Orr addressed.

This being a first reading of local board policies, no action is required.

2019-9-3 Report Out of the Organization, Education, and Policy Committee and Authorization for the District President to Negotiate and Sign a Contract for Consulting and Professional Services with D. Stafford & Associates

Discussion: Trustee Orr reported that the college seeks to engage the consulting services of D. Stafford & Associates to conduct a climate and efficiency study within the Collin College Campus Police Department. The study will focus on employee morale, the effectiveness of leadership, the efficient and effective utilization of resources as well as policy and procedure development and implementation. The proposed fee is \$72,425, and services are planned to be completed by the end of February 2020.

Trustee Orr, Chair of the Organization, Education and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of authorizing the District President to negotiate and sign a contract for consulting and professional services with D. Stafford & Associates.

The motion was approved by the Board of Trustees of Collin County Community College District as presented.

2019-9-4 Report out of the Finance and Audit Committee on the Consideration of Approval of the Student Housing Fees and Approval of Monthly Payment Plan for Rent

Discussion: Trustee Moses, Chair of the Finance and Audit Committee, reported that the committee met last week and discussed the fees for rental of student housing, deposits, and move-out charges for the Fall 2019 and Spring 2020 semesters based on the fees charged by the previous owners. Rental fees will be reviewed and adjusted if needed in Summer 2020 after renovations are completed. The proposed fee adjustments will be brought back to the Board for consideration of approval, and will be based on costs of operations consistent with other campus housing in the North Texas market. A payment plan will be established to accommodate students not receiving financial aid.

The floor was open for questions from the Trustees which Dr. Matkin and Trustee Moses addressed.

Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the student housing fees and approval of the monthly payment plan for rent.

The motion was approved by the Board of Trustees of Collin County Community College District as presented.

2019-9-5 Report Out of the Campus Facilities and Construction Committee and Approval of Granting a New Electrical Easement to ONCOR for Maintenance of the Existing Electrical Power Service and Providing New Service for the IT Center at the Frisco Campus

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, reported that the construction of the new IT Center building at the Frisco Campus would require re-routing of an existing electrical utility easement since it is in conflict with the location of the proposed building. A portion of the existing electrical easement will have to be abandoned via final plat at the end of the construction of the IT Center. A new easement will have to be granted to ONCOR to maintain the existing electrical service as well as to provide new service to the IT Center. ONCOR is the current electrical provider at the Frisco Campus. This new easement is a requirement for maintaining the existing electrical pathway at the campus and providing new electrical service to the IT Center.

Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of granting a new electrical easement to ONCOR for maintenance of the existing electrical power service and providing new service for the IT Center at the Frisco Campus.

The motion was approved by the Board of Trustees of Collin County Community College District as presented.

2019-9-6 Report Out of the Campus Facilities & Construction Committee and Approval of the Guaranteed Maximum Price ("GMP") from JT Vaughn Construction ("Vaughn") for the construction of the Farmersville Campus

Discussion: Trustee Hardin reported that the Farmersville Campus is a planned 52,000 square foot building in Farmersville, TX designed to include the following: library, administrative offices, instructional rooms, general computer labs, and general science labs. The Construction Manager-at-Risk delivery method was selected as the delivery method for this project at the regularly scheduled meeting on March 27, 2018. Upon completion of a solicitation process, the Board of Trustees authorized the District President to negotiate and enter into a Construction Manager-at-Risk contract with Vaughn.

Vaughn has been providing pre-construction services as defined by the executed contract. Part of these services includes providing estimates of the design being completed by Beck Architecture, LLC, the project architect. Vaughn has provided a GMP proposal that is within the established project budget and timeline parameters. Upon approval of the GMP, the previously executed contract will be amended allowing for the issuance of a Notice to Proceed to commence the construction phase of the contract.

The amount of the GMP is \$22,643,825, which includes \$21,878,825 for Construction Costs and \$765,000 of Owner's Contingency, and the substantial completion date is January 5, 2021.

Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the guaranteed maximum price ("GMP") from JT Vaughn Construction ("Vaughn") for the construction of the Farmersville Campus.

The motion was approved by the Board of Trustees of Collin County Community College District as presented with one recusal from Trustee Moses.

2019-9-7 Consider Ratification of Approval for an Interlocal Cooperation Agreement for the use of the Public Safety Training Center facilities between Collin County Community College District and Collin County

Discussion: Steve Bassett, Chief Financial Officer stated that Collin County has a need to train its law enforcement officials as required by the Texas Commission on Law Enforcement (TCOLE) and has requested access to the Public Safety Training Center facilities in order to provide the required training.

The Collin County Commissioners Court approved an Interlocal Agreement for training at the Collin College Public Safety Training Center on February 4, 2019. This Interlocal Agreement allows Collin County to utilize the Public Safety Training Center facilities at the fees established by the Collin County Community College District Board of Trustees.

The floor was open for discussion and questions from the Trustees which Dr. Matkin and other senior leadership addressed.

On motion of Trustee Menon and second of Trustee Saad, the Board of Trustees of Collin County Community College District approved the interlocal cooperation agreement for the use of the Public Safety Training Center facilities between Collin County Community College District and Collin County as presented.

2019-9-8 Consideration of Approval of an Interlocal Jail Services Agreement with Collin County

Discussion: Dr. Matkin, District President, reported that Collin County operates the Collin County Detention facility for persons accused or convicted of violating state law. The County Detention facility is also available to law enforcement agencies in the county who do not have detention facilities within their jurisdiction. The Collin College police department employs commissioned peace officers who have arrest powers equal to municipal officers in surrounding cities. On occasion, Collin College police officers may effect arrests that necessitate detainees, who are considered to be a danger to themselves or others, be held in a secure facility. Adoption of the Interlocal Jail Services Agreement will allow Collin College police officers to place such a detainee in the County jail. The Interlocal contract is for the period October 1, 2019 through September 30, 2020. The current Interlocal contract expires on September 30, 2019.

Trustees Gomel and Saad had clarifying questions on the agreement which Dr. Matkin and other senior leadership addressed.

On motion of Trustee Moses and second of Trustee Menon, the Board of Trustees of Collin County Community College District approved the Interlocal Jail Services Agreement with Collin County as presented.

2019-9-9 Consideration of Approval of the Bid Report for September 2019

Discussion: Mr. Bassett discussed the Bid Report for September 2019, which included three new solicitations, one contract renewal, two contract revisions, and one contract clarification.

New Solicitation Purchase Request #1 - Printing Services

The printed materials are to provide information and advertising for the District. The recommended vendors have an excellent history of providing printing services to the District.

Invitation to bid (ITB) Number 4241 was issued to procure printing services. Eleven (11) responses were received and evaluated by a team consisting of Public Relations staff who determined the bids submitted by The Graphics Group, Finishing & Mailing Center, JPS Graphics and Marfield Corporate Stationery would provide the best value to the District. The bids submitted by The Graphics Group, Finishing & Mailing Center, JPS Graphics and Marfield Corporate Stationery were determined to be both responsible and responsive to all solicitation requirements. The printed materials provide information about classes and events for the District and/or promote the District brand. Examples of items on this bid include flyers, posters, postcards, newsletters, folders, bookmarks, notepads, envelopes, invitations, parking decals, and theater programs. The contract for printing services approved by the Board at the August 27, 2019 meeting was specifically for brochures and booklets.

This purchasing request is for spend authorization of \$500,000 for three (3) years, which is budgeted in the various departments' FY20 operating budget and subsequent year's budgets subject to Board approval. FY 2019 annual spend amount was \$145,000. The term of contract will be three (3) years beginning October 1, 2019 through September 30, 2022.

New Solicitation Purchase Request #2 - Training Services

The District President recommends the Board of Trustees approve a contract to purchase training services for the Grant and Workforce Training Department from the following vendors: 3W Consulting Group LLC, Cengage Learning, Inc., Cohen & Associates, Configuration Connection, EBRC, MNK Infotech, Inc., SECTOR, SimiDigi, Inc., Patrick Shawn Woods, and Trade Consulting Services, LLC.

Collin College grant and workforce training provides customized training and individualized courses in key high-industry areas requiring content experts and proven curriculum that must be developed quickly and dynamically to meet the rate of business change. There is an ongoing need to partner with third party vendors to meet this critical business and industry need. These vendors provide curricular training and support in a wide variety of areas, including online learning, technical training, language development, and specialized career training in a myriad of industries.

The request for proposal (RFP) Number 4250 was issued to procure training services. Thirteen (13) responses were received and evaluated by a team consisting of Workforce and Economic Development staff who determined that the ten (10) vendors listed would provide the best value to the District, being both responsible and responsive to all solicitation requirements. Two (2) of the vendors were not selected due to their pricing being excessive and the third provided no information in their submittal.

The opportunity to contract with third party vendors allows grant and workforce training to provide seamless, affordable services to the partnering businesses throughout the District's service area.

This purchasing request is for spend authorization of \$340,000 annually or \$1,700,000 for the five (5) year term, which is budgeted in the Workforce and Economic Development departments' FY20-2021 operating budget and subsequent year's budgets subject to Board approval. The FY19 total spend for training under Workforce and Economic Development was \$448,800. This contract will supplement training provided under other contracts previously approved by the Board, but the anticipated expenditure with the vendors listed herein will not exceed \$1,700,000

during the five (5) year term. The term of contract will be five (5) years beginning October 1, 2019 through September 30, 2024.

New Solicitation Purchase Request #3 - Police Vehicles and Equipment

The District will be purchasing four (4) police patrol vehicles for the Wylie Campus and Technical Campus. Holiday Chevrolet and Defender Supply will work together to equip and deliver turn-key Tahoe police vehicles. The police vehicles require approximately eight months between receipt of order and installation of equipment, so ordering the vehicles now will ensure delivery prior to the opening of the new campuses.

Holiday Chevrolet has a contract through the Tarrant County cooperative contracts program to provide police vehicles and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code. Defender Supply has a contract through the Tarrant County cooperative contracts program to provide law enforcement vehicle equipment and installation, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

The expenditure for this request is \$131,210 for Holiday Chevrolet and \$84,740 for Defender Supply, for a total of \$215,950, and is funded by the 2017 CIP Startup and Stabilization Fund.

Contract Renewal Purchase Request #4 - Time Keeping System and Services

Time Clock Plus is the District's electronic timekeeping system that is used for the tracking of employees' attendance and leave requests. The District has used the Time Clock Plus timekeeping system since 2012.

Time Clock Plus by Data Management, Inc. has a contract through the National Cooperative Purchasing Alliance (NCPA) cooperative purchasing program to provide integrated cloud payroll, human resource, time & labor management, and employee scheduling technology solutions and service support and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code. The electronic timekeeping system eliminates the need for paper timesheets and leave forms, providing a fully automated, streamlined process. This system allows employees to view accrual balances, requested leave times and hours worked in one application. These funds will be used to purchase new timeclocks for the Technical Campus and the Wylie campus, replace and upgrade older timeclocks, software licensing, support and maintenance of the system.

This purchasing request is for spend authorization for \$65,000 which is budgeted in the Financial Services' FY 20 operating budget. FY 19 annual spend was \$45,081. The term of contract will be twelve (12) months beginning September 1, 2019 through August 31, 2020.

Contract Revision Purchase Request #5 - Fiber Optic WAN Maintenance and Support Services

A private fiber network helps to reduce operational costs while providing a higher level of redundancy and service to all District campuses and centers. Capco Communications originally installed the District's WAN in 2001 and has serviced and maintained it since that time.

A request for proposal (RFP) Number 3975 was issued to procure a fiber optic WAN maintenance and service agreement.

In addition to providing preventative fiber optic WAN maintenance and service, the awarded contract provides for replacement or relocation of the equipment, splicing and testing broken or damaged equipment, and repairs. Capco Communications provided the initial installation of the WAN in 2001 and has provided outstanding service and maintenance of the WAN since.

The Board approved the original contract in August 2016 for a total amount of \$327,500 for a five (5) year period. This purchasing request is for spend authorization for an additional \$200,000, which is budgeted in the Technology Services Department's FY 20 operating budget and subsequent year's budgets subject to Board approval. FY 18 annual spend amount was \$144,564 due to higher than anticipated non-District related incidents. FY 19 annual spend was \$62,880. The term of contract is September 1, 2016 through August 31, 2021.

Contract Revision Purchase Request #6 - Printed T-shirts and Embroidered Polo Shirts

The contract for printed t-shirts and embroidered polo shirts has been utilized district-wide for special events and promotion of the District for current and prospective students, faculty, and staff.

Invitation to bid (ITB) Number 4202 was issued to procure printed t-shirts and embroidered polo shirts. This contract provides for all t-shirt and embroidered collegiate wear for the District. This includes camps, fundraisers, student interests, campus events, and All College Day items.

The Board approved the original contract in December 2018 for a total amount of \$60,000. This purchasing request is for spend authorization for an additional \$30,000 which is budgeted in various departments' FY20 operating budget. FY19 annual spend amount was \$57,986. The term of contract is January 1, 2019 through December 31, 2019.

Contract Clarification Purchase Request #7 - Clarification on Spend Authorization

The anticipated spend amounts for the following vendors was listed as follows on the August 27, 2019 statutory exemptions bid report: Ellucian through Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement to provide functional and technical consultation and Banner data implementation services. The estimated annual expenditure is \$465,000. The reference number is 2553. FY 2019 annual spend amount was \$425,000.

Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement to provide annual software licenses and maintenance for the Banner software system. The estimated annual expenditure is \$50,000. The reference number is 2553. FY 2019 annual spend amount was \$100,000.

The dollar amounts for the two vendors was inadvertently transposed and should have been listed as follow: Ellucian through Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement to provide functional and technical consultation and Banner data implementation services. The estimated annual expenditure is \$50,000. The reference number is 2553. FY 2019 annual spend amount was \$100,000.

Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement to provide annual software licenses and maintenance for the Banner software system. The estimated annual

expenditure is \$465,000. The reference number is 2553. FY 2019 annual spend amount was \$425,000.

On motion of Trustee Orr and second of Trustee Gomel, the Board of Trustees of Collin County Community College District unanimously approved the bid report for September 2019 as corrected.

I. NEW SOLICITATIONS

Purchase Request # 1	\$	500,000
Printing Services		
Purchase Request # 2		1,700,000
Training Services		
Purchase Request # 3		215,950
Police Vehicles and Equipment		
TOTAL OF NEW SOLICITATIONS		2,415,950

II. CONTRACT RENEWALS

Purchase Request # 4		65,000
Time Keeping System and Services		
TOTAL OF CONTRACT RENEWALS		65,000

III. CONTRACT REVISIONS

Purchase Request # 5		200,000
Fiber Optic WAN Maintenance and Support Services		
Purchase Request # 6		30,000
Printed T-shirts and Embroidered Polo Shirts		
TOTAL OF CONTRACT REVISIONS		230,000

IV. CONTRACT CLARIFICATION

Purchase Request # 7		0
Clarification on Spend Authorization		
TOTAL OF CONTRACT CLARIFICATION		0
GRAND TOTAL	\$	2,710,950

FOLLOW UP QUESTIONS FROM BOARD MEMBERS

The following questions and requests were addressed with remarks from District President Dr. Matkin with additional information provided in the board packet:

Trustee Jim Orr requested information on Success Point Funding.

INFORMATION REPORTS

- Grant Budget Amendments for the Quarter Ending August 31, 2019
- Summary of Foundation Payments to District September 2018-August 2019
- FY 2019 August In-Kind Donations
- AECOM Monthly Report for August 2019

DISTRICT PRESIDENT'S ANNOUNCEMENTS:

The District President was happy to announce that the Colleges Enhanced Retirement Savings plan, approved by the Board of Trustees in August, has a to-date enrollment rate of 68.5% of all full-time faculty & staff. Dr. Matkin received many notes of appreciation from those who are eligible to participate, and folks are elated to have this matched retirement savings plan in place.

Approximately 300 students attended our annual celebration of Constitution Day. The McKinney Campus Government Department, along with generous support from SAFAC (Student Activity Fee Advisory Committee), hosted guest speaker Dr. David Azerrad of the Heritage Foundation who delivered a talk titled, "America Divided: The Left, the Right, Trumpism, and the Contemporary Political Landscape."

Collin College has been recognized nationally as one of the 2019 "Great Colleges to Work For" and as an Honor Roll Institution, according to a new survey by the ModernThink, LLC. The 2019 "Great Colleges to Work For" program recognizes colleges and universities for best practices and polices based on a survey of faculty and staff. Collin College was specifically recognized in 10 categories: Collaborative governance; professional/career development programs; teaching environment; compensation and benefits; facilities, workspace and security; job satisfaction; work/life balance; confidence in senior leadership; supervisor/department chair relationship; and respect and appreciation. Thank you to Chief Human Resources Officer Floyd Nickerson, the Human Resources Department, and all of our faculty and staff who participated in the survey and recognized Collin College as a great place to work.

Jacqueline Grayczyk, Financial Aid & Veterans Services Advisor, graduated from the Leadership Wylie Class XV. She will be serving as the Wylie Class XVI liaison and Leadership Wylie Board Member for 2019-2020. Associate Dean Daphne Babcock and Tiffany Heitz, (Program Manager in the Vet Assistant Program) have been selected for the upcoming Leadership Wylie Class.

Adjunct Faculty Dr. Alon Milwicky successfully defended his dissertation, "Baptizing Nazism: An Analysis of the Religious Roots of American Neo-Nazism," at American University.

The Collin College Foundation hosted the annual Scholarship Ceremony and President's Circle Reception Sept. 12, celebrating 556 scholarships awarded to students for a total of more than \$736,000. The President's Circle welcomed a record 12 new members and recognized five donors upgrading to higher levels. The President's Circle is the Foundation's most prestigious giving society for patrons with cumulative giving of \$20,000 or more. Also, Trustee Fred Moses and his family were recognized with a Collin College flag honoring memorial gifts made in the name of Mазzie Moses. Thank you to all the donors, volunteers, scholarship application reviewers, Foundation Board members, and staff who made it a special occasion.

Executive Director of Emerging Technology Grants Ann Beheler received the *Innovation of the Year* award at the 2019 HI TEC Conference.

Amy Lenhart has been appointed to the National Academies Effort on Mental Health in Higher Education (National Academies of Science, Engineering and Medicine). The national committee will be researching best practices in counseling, and Lenhart will serve on a committee titled, "Supporting the Whole Student: Mental Health, Substance Abuse, and Well-being in Higher Education."

Dean Mary Barnes-Tilley was re-appointed by the McKinney City Council to serve a two-year term on the McKinney Community Development Corporation. As part of MCDC, she serves as the liaison to McKinney Main Street and serves on the MCDC Community Grants and Marketing subcommittees.

The nursing program has started to accept applications for the new RN-to-BSN program scheduled to start Spring 2020. This first cohort will be offered to 35 students in honor of the college's 35th anniversary. In addition, the nursing division is currently preparing for candidacy for accreditation of the BSN program by the Accreditation Commission for Education in Nursing (ACEN).

BOARD ANNOUNCEMENTS

Trustee Moses thanked the college, Dr. Makin, and Lisa Vasquez for a great scholarship reception and for honoring his wife at the celebration.

Trustee Saad said he appreciates how the college is being more innovative by including a safe and great place for students to live on campus. He also loves the new Zogotech program.

Trustee Hardin welcomed the students that attend the meeting. He congratulated the R.O.S.E. award winners and said it is great that the college recognizes faculty and staff with awards like these. He was humbled by the scholarship reception.

Trustee Orr thanked everyone for kicking off a great semester.

Trustee Menon attended the Plano Balloon Festival, which had a great turn out. He also appreciated going to the scholarship reception. He thanked all of the students attending the meeting tonight.

Trustee Donald also thanked the students that attended tonight's meeting.

Trustee Gomel said he appreciated attending the scholarship foundation dinner and thanked all those who attended the meeting tonight

Trustee Collins thanked all the students that attended the meeting tonight.

ADJOURNMENT

Chairman Collins adjourned the September 24, 2019, meeting of the Board of Trustees of Collin County Community College District at 8:02 p.m.