

# Minutes of Regular Meeting

## The Board of Trustees Brackett ISD

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A Regular Meeting of the Board of Trustees of Brackett ISD was held Monday, April 9, 2012, beginning at 6:30 PM in the Administration Central Office, 201 N Ann Street, Brackettville.

Members Present: Sondra Meil, Dan Laws, Brad Coe, Donna Schuster

Members Absent: Tony Ashley, Tony Molinar

Administrators: Robert Westbrook, Alma Gutierrez, George Burks

Guests: Ramon Gutierrez, Lauren Almanza, Christy Price, Marla Madrid, Susan Esparza

### 1. CALL TO ORDER / ESTABLISH QUORUM

Presenter: SONDRA MEIL

#### A. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

The regular meeting was called to order by Sondra Meil at 6:34 pm., with a quorum present. Following a moment of silence, Brad Coe led the Pledge of Allegiance.

### 2. PUBLIC COMMENTS

Presenter: SONDRA MEIL

No requests from guests present for public comment participation.

### 3. CONSENT AGENDA

Action

Presenter: SONDRA MEIL

#### A. MINUTES: 3/6/2012 Regular Meeting

#### B. ADMINISTRATOR CAMPUS REPORTS : Grades PK-6, Grades 7-8, Grades 9-12, Special Ed. Report

A motion was made by Donna Schuster to approve the Consent Agenda as presented, to include minutes of the 3/6/2012 regular meeting, and campus reports. Brad Coe seconded. The motion carried unanimously.

### 4. BUSINESS & FINANCE

Information

Presenter: MARLA MADRID

- A. MARCH RECAP OF FINANCES  
Information only.
  - B. CHECK RUN  
Discussion only.
5. NEW BUSINESS  
Presenter: MARLA MADRID
- A. BUDGET AMENDMENT  
Action  
A motion was made by Dan Laws to adopt budget amendment(s) as recommended by Business Manager Marla Madrid. Sondra Meil seconded. The motion carried unanimously.
  - B. SET DATE FOR BUDGET WORKSHOP  
Receive Input  
The following dates were discussed and agreed upon:
    - Budget Workshop - May 14<sup>th</sup>, 6:30 pm
    - Canvass Election Results – May 14<sup>th</sup>, 7:30 am
    - Regular Board Meeting – May 21st, 6:30 pm
6. ELECTION, MAY 12, 2012  
Presenter: SONDRA MEIL
- A. SET DATE TO CANVASS ELECTION RESULTS  
Action  
Presenter: SONDRA MEIL  
A motion was made by Donna Schuster to set May 15, 2012, at 7:30 am, to conduct an official canvass of returns for the May 12, 2012 election. Dan Laws seconded. The motion carried unanimously.
7. POLICY UPDATE 93, AFFECTING LOCAL POLICIES (SEE ATTACHED LIST), FIRST READING  
Information  
Presenter: SONDRA MEIL  
Reviewed highlights of local policies to be adopted in May.
8. TEXTBOOKS: LOCAL BOARD OF TRUSTEES CERTIFICATION, 2012-2013  
Action  
Presenter: GEORGE BURKS  
A motion was made by Dan Laws to approve the Instructional Materials Allotment and TEKS Certification for 2012-2013. Brad Coe seconded. The motion carried unanimously.

9. DISTRICT IMPROVEMENT PLAN, FIRST READING

Information

Presenter: ALMA GUTIERREZ / GEORGE BURKS

Brief discussion, DIP to be presented at May meeting.

10. SUPERINTENDENT'S REPORT

Information

Presenter: ROBERT WESTBROOK

A. SCHOOL FINANCE LAWSUIT UPDATE

Information on status of lawsuit and possible trial in October.

B. CHANGE DATE OF MAY MEETING

Discussed and set for May 21, 2012.

C. 2012 TASB SUMMER LEADERSHIP INSTITUTE

Board members can register online or give information to Ms. Esparza.

D. STAFF APPRECIATION IN MAY

Board to host a BBQ (hamburgers and hotdogs) on Friday, May 4, 11:00 am to 1:00 pm.

The board convened into a closed session at 7:20 p.m., pursuant to Gov't Code 551.074, Personnel.

11. PERSONNEL MATTERS, PURSUANT TO GOV'T CODE 551.074

\*Closed Session

Presenter: SONDR A MEIL / ROBERT WESTBROOK

A. APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF PUBLIC EMPLOYEE

B. LETTERS OF RESIGNATION / RETIREMENT

C. SUPERINTENDENT'S RECOMMENDATION REGARDING EMPLOYMENT FOR 2012-2013

1. ADMINISTRATIVE CONTRACTS, 2012-2013

2. PROFESSIONAL TERM CONTRACTS, 2012-2013

Action

3. PROFESSIONAL PROBATIONARY CONTRACTS, 2012-2013

Action

4. NON-CERTIFIED CONTRACTS, 2012-2013

Action

D. SUPERINTENDENT'S SUMMATIVE EVALUATION, PART II

E. SUPERINTENDENT CONTRACT AND COMPENSATION

The board reconvened into open session at 9:45 pm, and took the following action:

A motion was made by Dan Laws to extend 2012-2013 administrative contracts for Alma Gutierrez and George Burks, for one year, as recommended by Superintendent Robert Westbrook. Sondra Meil seconded. The motion carried unanimously.

A motion was made by Donna Schuster to approve professional term contracts for the 2012-2013 school year, as recommended by Superintendent Robert Westbrook. Brad Coe seconded. The motion carried unanimously.

A motion was made by Dan Laws to approve professional probationary contracts for the 2012-2013 school year, as recommended by Superintendent Robert Westbrook. Donna Schuster seconded. The motion carried unanimously.

A motion was made by Donna Schuster to approve non-certified contracts for the 2012-2013 school year, as recommended by Superintendent Robert Westbrook. Brad Coe seconded. The motion carried unanimously.

A motion was made by Sondra Meil to extend the superintendent's contract one additional year, plus compensate his salary by 4.25 percent. Dan Laws seconded. The motion carried unanimously.

12. PUBLIC COMMENTS

Presenter: SONDRA MEIL

No guests were present for public comment participation.

13. ADJOURN

Presenter: SONDRA MEIL

With no objections, the meeting was adjourned at 9:55 pm.

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Sondra Meil, Board President

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Tony Molinar, Secretary

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Date

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Date

