



"Every Student, Every Day"

Memorandum

Date: February 13, 2019
To: Board of Directors of the Pendleton School District 16R
From: Michelle Jones, Director of Business Services
Prepared by Ronda Thornburg, Executive Secretary
Subject: Grants

Proposal:

OREA – Unit 9

Pendleton High School ECMC College trip visitation	\$250
Pendleton High School Special Ed Department - Calculators	\$247
Pendleton High School Science Trip to Newport	\$250
Sherwood Elementary Math Supplies	\$235

Recommendation: Michelle Jones, Director of Business Services, recommends the list of grants be approved as presented.

Motion: I move the grants be approved as presented and a letter of appreciation be sent to each agency.

Motion for Approval:

Made by _____ Seconded by _____

Motion for Rejection:

Made by _____ Seconded by _____

Motion for Further Consideration:

Made by _____ Seconded by _____