

Minutes of Regular School Board Meeting
Win-E-Mac School District
Tuesday, January 20, 2026
5:30 PM - Conference Room

The meeting was called to order by Chairperson Tyler Brekken at 5:30 PM. Members present Brekken, Carlson, Huschle, Rock, Sander, and Swanson. Member absent: Schow

Audience members in attendance: Aaron Cook, Rob Hole, Becky Holter, Brady Langemo, Tracy McGlynn, and Kristi Plante

Approval of Agenda as presented or amended. This motion, made by Davin Swanson and seconded by Brad Sander, Carried.

Elections of Officers was held:

Board Member Swanson nominated Tyler Brekken for the office of Board Chair. There were no further nominations for the Office of Chair and nominations were closed. Tyler Brekken was declared elected by acclamation.

Board Member Huschle nominated Davin Swanson for the office of Board Vice-Chair. There were no further nominations for the Office of Board Vice-Chair and nominations were closed. Davin Swanson was declared elected by acclamation.

Board Member Rock nominated Jackie Huschle for the office of Board Clerk. There were no further nominations for the Office of Board Clerk and nominations were closed. Jackie Huschle was declared elected by acclamation.

Board Member Huschle nominated Brad Sander for the office of Board Treasurer. There were no other nominations for the office of Treasurer and nominations were closed. Brad Sander was declared elected by acclamation.

The following are the Committee Assignments for 2026:

Facilities/Building & Grounds (3 members)	Health & Safety	Huschle
		Sander
		Swanson
Board Policies/Legislative (1 member)		Brekken
Budget (Full Board)		

Minnesota State High School League/Student Activity Advisory Committee (2 members)	Huschle Rock
Curriculum & Instruction Staff Development (2 members)	Huschle Schow
Technology Committee (1 member)	Carlson Rock
Negotiations/Personnel (3 members, alternate)	Brekken Sander Swanson Rock (Alternate)
Region 1 (elected position)	Brekken
Pine-to-Prairie (1 member)	Brekken
Transportation Committee	Rock Sander Swanson
Community Education Advisory Council (2 members)	Rock Schow

Ad-Hoc Committee's will be added as needed

Mr. Cook would like to thank the paraprofessionals for all of their hard work and dedication to Win-E-Mac School.

January Activities Directors Report - Winter Updates • Varsity BBB is currently 5-7; • Varsity GBB is currently 4-12; ○ JH GBB season completed on 1/16. Robotics - • V5: 1 tourney down, 1 cancellation, next tourney 1/30 @ EGF, we host on 2/13; • VEX-IQ: 2 tourneys down, 2 to go
 • Drones: Won the All-Around at the first tourney, hosting tomorrow. One Act Play - • Public Performance moved to 1/22; • OAP sub-sections are 1/23 in Oklee. Other - • Spring Sports Schedules being finalized and going live online soon. • Spring Sport supplies being ordered. • Triple A banquet at Shooting Star in Mahnomen on 2/4/26. • Jr Knowledge Bowl practice is underway; • HS Knowledge Bowl, next competition 1/21 @ UMC. • Softball Scoreboard update • AEDs all have arrived from the MSHSL Foundation Grant. Did not get the MDE grant. All of the AEDs have been updated with new batteries and patches. Dean of Students - • New Quarter/Semester reinforce expectations; • Continue finding resources for students on the weekly grade check list; • Positive referrals trending upward.

Approve payment of bills - District Checks #52388-#52503 in the amount of \$175,978.92; Activity Checks #20090-20096 in the amount of \$36,651.84; Wire Payments in the amount of \$306,953.43 and MSDLAF Transfers - Redemptions in the amount of \$775,000. This motion, made by Jackie Huschle and seconded by Nicki Carlson, Carried.

Tracy McGlynn gave the Finance Officers Report - Food Service • I receive and import a direct certification report each month into our LINQ food service system from Clics, that shows new Free and Reduced qualified students, as well as a monthly benefit update report that shows changes to initial certifications. Increases in the hierarchy of the monthly benefit update report are imported into the system. I analyze the reports and import the necessary certifications. • Free & Reduced: We are currently at 47.95% in the elementary, 40.53% at the secondary level and 44.37% overall (prior year 47.80%). Enrollment • Our enrollment as of Jan 1 was 449 for K-12 (prior year 444). This is down 2 from the previous meeting and down 4 overall from the beginning of the school year. A complete breakdown is available in your packet. Other - • Quarterly reports are in the process of being completed. • W2's are in the process of being completed. • 1099's are in the process of being completed and mailed. • The annual Report of Outstanding Indebtedness to the County is in the process of being completed. • The district Bond payments are due this month and were included in last month's bills. • The 2023A General Obligation Tax Abatement Bonds are now paid off, the last payment of three years with a maturity of 1/1/26. This was implemented to finance improvements to the parking lot. • EDRS: Continuing to update our FY26 SPED information on SEDRA. Working through the new ADSIS requirements for reporting.

Superintendent Aaron Cook presented his report to the board. He shared a recap of the MSBA conference, noting that there were many food vendor options this year and valuable opportunities to connect with other school boards. He reported that the meetings were productive. Legislative updates included a projected \$250 million cut to special education funding. For the FY27 bus purchase, Superintendent Cook requested approval to purchase a new bus at a cost of \$154,000. READ Act updates were also provided, including Phase II training for teachers in grades 6–8, as well as paraprofessionals. In planning for the 2026–2027 school year, Superintendent Cook noted the possibility of two teacher retirements. He also shared that a special education teacher currently on a leave of absence has until February 1 to notify the district of her intentions for next year. Based on staffing needs, the district may need to add a special education teacher.

Reports were given from the School Board Committees. During the MOCK OSHA review, Barb Schmitz was on site and identified a few minor items that can be updated or replaced quickly. The Transportation Committee discussed the purchase of a new bus. There was also discussion regarding the possible purchase of a handicapped-accessible van for the next school year, which could potentially be used to transport a preschool student.

Mr. Dugstad's Principal's Report was presented by Superintendent Cook. **Data Team:** The Data Team has met and is currently working on several "brag sheets" to highlight the school. A representative from the Service Cooperative will be on site on MLK Day to provide resources and answer questions for the leadership and data team members. **Semester Testing:** Semester testing went well overall. Adjustments to the lunch schedule will be made for next year. **MLK Day Update:** Staff will have the opportunity to sign up for training that counts toward relicensure. A suicide awareness training will be provided for staff. Paraprofessionals will receive training on the Para Reader program, which will support student reading development. Staff will also receive training on test proctoring and related procedures for the MCA. **READ Act:** Work is currently underway on Phase II training for grades 6–12 Language Arts teachers. **Calendar:** Superintendent Cook attended the most recent leadership meeting to begin the planning process for the next school year's calendar. Work on the calendar is ongoing.

Approve Minutes of the regular meeting held December 16, 2025 and TNT Meeting held December 16, 2025 and approve donations. This motion, made by Megan Rock and seconded by Brad Sander, Carried.

Approve purchase of a new bus for FY27. This motion, made by Brad Sander and seconded by Davin Swanson, Carried.

Approve the 2025-26 contract with Judy Stenberg. This motion, made by Megan Rock and seconded by Brad Sander, Carried.

Approve the 2025-26 contract with Heidi Strom. This motion, made by Jackie Huschle and seconded by Megan Rock, Carried.

Approve the 2025-27 contract with Scott Salvhus. This motion, made by Brad Sander and seconded by Nicki Carlson, Carried.

Set Meeting Dates and Times — February 17, 2026, 5:30 PM in the Conference Room

Adjourn meeting at 6:26 PM. This motion, made by Brad Sander and seconded by Nicki Carlson, Carried