

**Red Wing Public Schools**  
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Red Wing, MN 55066



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### Board Meeting Agenda Item

Topic: Personnel Requests  
Contact(s):  
Presenter(s): Various

#### Nature of Action Requested

Board Action  
Information or Report

X

#### Background Information

The following positions requests were reviewed by the Personnel Committee prior to the meeting.

*Adult Programs Coordinator*  
*Presenter: Dawn Wettern*

This position, which is funded through Community Education and Recreation, was eliminated during COVID. With the ability to offer more in-person learning for community members, the recommendation is to reinstate the position. We are hoping to obtain school board approval on July 19<sup>th</sup>.

*School Safety Coordinator*  
*Presenter: George Nemanich*

This position was discussed during June's Personnel Committee meeting. To pay for this new position at a cost of approximately \$60,000, George Nemanich and Jackie Paradis proposed to reduce the cost of internal teacher substitutes (savings of \$24,000); reduce a Student Monitor position (savings of \$30,000), and code 10% of the position to Long-Term Facilities Maintenance (savings of \$6,000). The position would be included in the Non-Classified Personnel Terms and Conditions of Employment in Group C. We are hoping to obtain school board approval on July 19<sup>th</sup>.

*Technology Integration and Math Teacher*  
*Presenter: George Nemanich*

This past year, Principal Pagel earned a stipend of \$15,000 to serve as the Director of Technology, and Tony Casci worked as a technology integrationist and math teacher. There is a need to have 1 or 2 additional math classes this year than previously anticipated. If these math classes are assigned to Tony, there would be minimal time dedicated to technology integration.

The recommendation is to:

- Hire a full-time technology integrationist
- Hire a 0.8 – 1.0 math teacher
- Reduce Principal Pagel's stipend to \$7,500 as we transition him out of this work. The technology integrationist would eventually take over all responsibilities of the Director of Technology. Mr. Pagel requested transitioning out of this position.

The cost of the proposal is \$55,500-\$65,500 and would be paid for using ESSER funds. We are hoping to obtain school board approval on July 19<sup>th</sup>.

*Concession Stand Manager*  
*Presenter: Brent Lexvold and Paul Hartmann*

The recommendation is to pay for the Concession Stand Manager to \$4500/year. Products are sold with a markup, a percentage above the cost to buy the product. This markup helps cover costs such as the Concessions Manager, food service license, equipment, and credit card processing fees. If sales do not cover costs, the general fund covers the loss. The markup percentage can be adjusted to help cover costs. If the district hires a Food Service Operations Manager, the Concessions Manager position will not be needed. We are hoping to obtain school board approval on July 19<sup>th</sup>.

*Communications Manager*  
*Presenter: Dawn Wettern*

A proposal is being made to hire a 0.8 Communications Manager with job duties as outlined in the attached position description. If placed in the Program Directors and Supervisors Terms and Conditions of Employment in Group C, the cost for the position is \$85,500. To pay for the position, it is recommended to reduce the cost of contracted communications costs (savings of \$12,000); incorporate the Aerie Advisor position into the position (savings of \$2,500); code 10% to Community Education and Recreation (savings of \$8,500), and code \$62,500 to ESSER funds for up to two years. In addition, the position could generate additional compensatory aid, work with families of students who have open-enrolled out of the district, and provide information for upcoming referenda. We are hoping to obtain school board approval on July 19<sup>th</sup>, but if the committee and/or school board desire additional information the recommendation could be presented to the school board in August.

### Recommendation

I move to approve the following:

- Reinstatement Adult Program Coordinator position;
- Hire a School Safety Coordinator under Non-Classified Group C;
- Eliminate a Student Monitor position at RWHS;
- Hire a full-time technology integrationist;
- Hire a 0.8 – 1.0 math teacher;
- Reduce Principal Pagel's stipend as Director of Technology to \$7,500/year;
- Hire a Concessions Manager at \$4,500/year.
- Hire a 0.8 Communications Manager under Program Directors and Supervisors Group C.
- Incorporate Aerie Advisor position into Communications Manager position.