

CRESTWOOD SCHOOL DISTRICT
February 10, 2020
PERSONNEL REPORT

TO: Dr. Youssef Mosallam, Superintendent of Schools

FROM: Mrs. Linda Lazar, Director of HR/Student Services

RE: **A. ACTION ITEMS:**

1. Coordinator of Compensatory Education Recommendation – Zainab Beydoun
2. Coordinator of Special Education Recommendation – Andria O'Hara
3. Leave of Absence Request – Kathleen Rutz

B. INFORMATIONAL ITEMS:

1. Business Operations Specialist Interviews

A. ACTION ITEMS

Narrative

The interview process for the Coordinator of Special Education and the Coordinator of Compensatory Education as well as the School Psychologist positions consisted of a 25 minute interview, the same set of questions for each candidate based on their candidacy, and a rubric to rank candidates one (1) through four (4) with four (4) being the highest.

Coordinator Interview Committee Members:

Ms. Lazar, Mr. Faletti, Mr. Fabris, Mr. Studard, Ms. Greene, Ms. Raby, Ms. Bowersock, Ms. Bannoura, Mrs. Musa, Ms. Zahul, and Mrs. Mlostek.

School Psychologist Interview Committee Members:

Ms. Lazar, Mrs. Reinke, Ms. Green, Ms. Avakian

1. Coordinator of Compensatory Education Recommendation – Zainab Beydoun

Ms Beydoun started her tenure with the Crestwood School District as a para-professional. She has dedicated her career to serving the EL and at risk students in our district. She is passionate and energetic and the committee was able to recognize her drive to advocate for all students. Ms. Beydoun is a SIOP trainer and has worked with Title I,II,III, 31A, Section 41funding and allocation guidelines. She has also served as an EL program coordinator of services at both the elementary and middle school levels. Her average rating was a 3.5/4.0

RECOMMENDED ACTION: That the Crestwood Board of Education approve the hiring of Zainab Beydoun as Coordinator of Compensatory Education. See Administrator Salary Schedule 6.A.1.

2. Coordinator of Special Education Recommendation – Andria O'Hara

Ms. O'Hara has been a strong asset to the Crestwood Public Schools. She recognizes the need of strong MTSS processes and has worked on several district level committees to support the special education department. Ms. O'Hara was trained and worked on a START team to enhance the educational programming and outcomes for students with Autism Spectrum Disorders for Crestwood. In addition, she serves as the testing coordinator to oversee the administration of the SAT, WorkKeys, PSAT, M-STEP for all students in grades nine to eleven. She holds a Bachelor Degree from the University of Kentucky and a Masters in the Art of Teaching from Marygrove College. Her average rating was a 3.4/4.0.

RECOMMENDED ACTION: That the Crestwood Board of Education approve the hiring of Andria O'Hara as Coordinator of Special Education. See Administrator Salary Schedule 6.A.2.

3. Request for an Unpaid Leave of Absence

Mrs. Kathleen Rutz, Elementary Spanish teacher, is requesting an unpaid leave of absence from March 30 through April 3, 2020.

RECOMMENDED ACTION: That the Crestwood Board of Education approve the unpaid leave of absence request for Mrs. Kathleen Rutz from March 30, 2020 through April 3, 2020.

B. INFORMATIONAL ITEMS:

1. Business Operations Specialist Interviews

We continue the process of interviews for the position of Business Operations Specialist.