



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
M E M O R A N D U M**

TO: Muriel Brower, President
Members of the School Board

THROUGH: Pauline Harvey, Superintendent

THROUGH: Fadil Limani, CFO

FROM: Don Dunbar

DATE: 7/24/20

SUBJECT: Purchases of Supplies, Materials and Equipment over \$10K

DocuSigned by:
Pauline Harvey
A79222E99661479...

DocuSigned by:
Don Dunbar
7C37E83DF2354F4...

Memo No: SB21-016
(Informational Item)

2015-2020 STRATEGIC PLAN SUMMARY

4.0 FINANCIAL & OPERATIONAL STEWARDSHIP: Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

4.1 FINANCIAL STEWARDSHIP/MANAGEMENT: Ensure financial management based on what is best for our students.

Issue Summary:

In accordance with applicable Board policy, contracts and MOA's \$10,000 or greater require Board approval. BP 3312. As prescribed in Board Policy 3300 and 3310, the Superintendent or designee may issue and sign purchase orders for supplies, materials and equipment in accordance with law. In addition, the Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

Background:

See attached Purchase of Supplies Summary and attached documents.

Funding Sources and Contract Amount:

See attached Purchase of Supplies Summary for Funding Sources and Budget Account Codes

Proposed Motion:

No motion required. This is an informational item as the purchases of supplies, materials, and equipment are within the discretion of the Superintendent or designee.

**North Slope Borough School District
Purchase of Supplies Summary
August 6, 2020 - Regular Board Meeting**

Department/Division	Description of Purchases	Vendor	Amount	Account Code	FY21 Approved Budget	Available Budget	Budget Line Transfer	Available Budget After BLT	Grant Funded	Comments
1 Qargi Academy	Supplies and Material for Qargi Academy -Utqjagvik and Wainwright	JR Micro Systems	\$ 36,618.69	400.200.351.000.450	\$ 276,000.00	\$ 272,418.75	\$ -	\$ 272,418.75	No	
2 Qargi Academy	Purchase of Computer Equipment(i.e. Laptops, keypads, apple care, and etc.)	Apple Store for Education Institution	\$ 76,375.00	400.200.351.000.450	\$ 276,000.00	\$ 272,418.75	\$ -	\$ 272,418.75	No	
3 District Wide	Purchase of COVID Supplies (i.e. Masks, hand sanitizers and etc).	West Coast Paper Co.	\$ 66,672.00	276.200.600.000.450	\$ -	\$ 229,542.00	\$ -	\$ 229,542.00	Yes	CARES ACT Funding Elementary and Secondary School Emergency Relief Fund
4 District Wide	Purchase of COVID Supplies (i.e. Masks, hand sanitizers and etc).	Laser Plus Imaging	\$ 32,500.00	276.200.600.000.450	\$ -	\$ 229,542.00	\$ -	\$ 229,542.00	Yes	ESSERF: \$338,759.00 FY20 Funding
5 District Wide	Purchase of COVID Equipment for remote education (i.e. laptops, Kubi Stand, sound bar, and woodcock Johnson tool kits	Apple Store for Education Institution, Xandex	\$ 274,352.50	275.200.350.000.450	\$ -	\$ 333,346.50	\$ -	\$ 333,346.50	Yes	ESSERF: \$338,759.00 FY20 Funding
6 District Wide	School District Annual Insurance Renewal	Marsh and McLennan Agency LLC	\$ 952,423.00	100.200.600.000.445	\$ 1,107,186.00	\$ 1,107,186.00	\$ -	\$ 1,107,186.00	No	CARES ACT Funding Elementary and Secondary School Emergency Relief Fund
7 Information Technology	Power School Group Maintenance and Support	Power School Group	\$ 12,098.97	100.200.355.000.450	\$ 544,000.00	\$ 473,137.68	\$ -	\$ 473,137.68	No	CARES ACT Funding Governor's Emergency Relief Fund GERF: \$378,218 FY20
8 Maintenance and Operations	Materials for Library shelving and housing roof repair at Nunamiut School	Spenard Builders	\$ 14,884.35	100.200.600.000.452	\$ 62,051.00	\$ 9,046.94	\$ 20,000.00	\$ 29,046.94	No	BLT from 100.200.600.000.445 \$20,000 to 100.200.600.000.452
9 Maintenance and Operations	Everts Air Cargo charter transporting building materials for library and Roof repair.	Everts Air	\$ 13,030.00	100.200.600.000.452	\$ 62,051.00	\$ 9,046.94	\$ 20,000.00	\$ 29,046.94	No	BLT from 100.200.600.000.445 \$20,000 to 100.200.600.000.452
		Total	\$1,478,954.51							

North Slope Borough School District

FY 2021 Budget Revision

Department or Location: Maintenance and Operations

Line	FND	LOC	FNC	PRG	OBJ	FY 2021 Budget	FY2021 Budget	FY 2021 Adjusment	FY 2021 Adjusted	Notes
						Amount	Balance		Amount	
<i>Examples:</i>										
	100	200	550	000	410	64,500		66,000	1,500	Inc Prof & Tech for contract Addendum
	100	200	550	000	420	35,000		30,000	(5,000)	Decrease Travel - 1 less conference
	100	200	550	000	450	50,000		53,500	3,500	Increase Office Supplies
1	100	200	600	000	445	\$ 1,107,186.00	\$ 1,107,186.00	\$ (20,000.00)	\$ 1,087,186.00	Decrease in Insurance and Bonding Premium
2	100	200	600	000	452	\$ 62,051.00	\$ 9,046.94	\$ 20,000.00	\$ 29,046.94	Increase Maintenance Supplies
3									-	
4									-	
5									-	
6									-	
7									-	
8									-	
9									-	
10									-	
11									-	
12									-	
13									-	
14									-	
15									-	
16									-	
17									-	
18									-	
19									-	
20									-	
21									-	
22									-	
23									-	
24									-	
25									-	
26									-	
27									-	
28									-	
29									-	
30									-	
31									-	
32									-	
33									-	
Balance:						1,169,237	1,116,233	-	1,116,233	

Justification of Change: Budget Line Transfer is required for the purchase of the materials for Library shelving and housing roof repair at Nunamiut School, including charges for the Charter.

Requested by: Don Dunbar, Purchasing Manager

Approvals:
Principal or Director: _____

Director of Financial Services: _____

Superintendent: Pauline Harney