

# Harvey School District 152 Policy Committee Meeting

**Minutes: Tuesday April 7, 2015**

**Central Office Boardroom**

## **Agenda:**

- 1. Call to Order**
- 2. Customization of Administrative Procedure and Exhibit**
- 3. Review draft of Board Member's Handbook (add-on)**
- 4. Good of the Order**

Present: Board Member Betty Johnson (Chairperson), Dr. Denean Adams (Superintendent), Dr. Sophia Jones-Redmond (Facilitator), Sirlena Thomas and Nicole Wright

- 1. Call to Order:** Meeting was called to order at 10:00am. The agenda was approved with one additional item to be added to the previously posted agenda – “Review draft of Board Member's Handbook’.

### **2. Customization of Administrative Procedure and Exhibit**

Policy Committee members reviewed the customized Administrative Procedures and Exhibit and determined that all edits and revisions to the document had been completely incorporated. The Administrative Procedures and Exhibits will be distributed to each department and each school during the week of April 13th by the facilitator of the Policy Committee. N. Wright will facilitate distribution of the Administrative Procedures and Exhibits to Board Member(s) who desire a copy.

### **3. Review of Board Members Handbook**

Policy Committee members reviewed the first ten pages of the draft copy of the Board Member's Handbook. A request was made by Chairperson B. Johnson that each Board Member receive an original copy for their review. N. Wright will provide a copy to each member prior to the next Policy Committee meeting. The Policy Committee members will resume the conversation regarding the handbook at the May 5<sup>th</sup> Policy Committee meeting and the topic will be added to the May agenda.

### **4. Good of the Order:**

Meeting ended at 11:03am. The next regularly scheduled meeting is Tuesday, May 5, 2015 at 10:00am.

**Action Item(s):** No action item(s)