

Purchase Request # 1
Regular Board Meeting March 27, 2018
Consideration of Approval to Contract for
Custodial Services for Public Safety Training Center Campus

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a contract to purchase custodial services for the Public Safety Training Center Campus from UBM Enterprise for the Facility Plant Operations department.

BACKGROUND

This contract will provide all labor, equipment, and materials needed to perform custodial services at the Public Safety Training Center Campus. UBM has been providing exceptional custodial services at the Preston Ridge Campus for over a year.

A request for proposal (RFP) Number 4125 was issued to procure custodial services for the Public Safety Training Center Campus. Seven (7) responses were received and evaluated by a team consisting of a Maintenance Tech Operator, a Facility Manager, and the Executive Director of Facilities and Construction. The proposals were evaluated based on experience and qualifications of the company and the proposed team, training programs, quality control plan/procedures, references, projected dollar value and type of equipment to be in place on-site, cost of monthly supplies, and price proposal. It has been determined that the proposal submitted by UBM Enterprise would provide the best value to the College. The proposal submitted by UBM Enterprise was determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

Custodial services provide a safe, functional, and clean working/learning environment for our students, faculty, staff and guests. Custodial services aim to maintain high quality cleaning standards to prevent the spread of illnesses and safety issues.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization for \$691,815.00 for three (3) years, which is budgeted in the Public Safety Training Center Campus Facility Plant Operations departments' 2017-2018 operating budget and subsequent year's budgets subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

MONITORING AND REPORTING TIMELINE

The term of contract will be three (3) years beginning May 1, 2018 through May 31, 2021.

ATTACHMENTS

Proposal Summary

RESOURCE PERSONNEL

Bill King

Executive Director of Facilities and Construction

972-985-3796