

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)

Independent School District 6094-52

Regular Meeting

Tuesday, September 26, 2023, 4:00 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Amberg, Goerwitz, Mohs, Robicheau
Staff Members Present: Korolewski, McGuire, Qual, Ristau, Smith, Washa

1) Call to Order/Adoption of Agenda:

Motion to Call the Meeting to Order and Approve the Agenda: Robicheau
Second: Goerwitz

AYE: All
NAY: None

The meeting was opened at 4:00 PM.

2) Consent Agenda:

Motion to Approve the Consent Agenda: Goerwitz
Second: Robicheau

AYE: All
NAY: None

A) Approval of the Minutes from the Regular Board Meeting on August 22, 2023

B) Approval of Claims

C) Staff Updates

(1) New Hires:

Hanson, Krystal - EA Mentor - Effective 09/13/2023

Perez-Ortiz, Cathy - EA at ALEX - Effective 08/31/2023

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

Eder, Sara - Social Studies Teacher at ALEX - Effective 09/27/2023

Escobar, Lissy - EA at ALEX - Effective 09/18/2023

Hernandez, Melanie - EA at ALEX - Effective 08/23/2023

Kuehl, Kaylee - EA at ALEX - Effective 08/22/2023
Pemrick, Kelly - EA at ALEX - Effective 08/23/2023

(4) Leaves of Absence:

Elmore, Claire - Effective 08/28/2023 - 10/02/2023
Miller, Delaney - Effective 08/16/2023 - 10/25/2023

(5) Other: Tenure Approval

Holm, Lori
Lerfald, Justin
Thurow, Sawyer

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

CVSEC has had a busy start to the school year. Students and staff are excited to be back into a routine. Staffing for both EA and Licensed positions continues to be challenging. McGuire is looking into alternative recruitment methods. The 2022-2023 fiscal audit begins in early October. Washa is busy preparing the materials requested by the auditors. October 18th will be the first Professional Development day with a focus on Courageous Conversation, Mental Health, Benefits of Occupational Therpay, and program-specific topics. Smith walked the Board through the proposed facility changes at STEP given the increased enrollment expected due to the new state-mandated "Age 22" rule. CVSEC is working with the same architect that helped design the current space, as well as with the Faribo West Mall owner, to determine next steps. There will be an update on progress at next month's CVSEC Board meeting.

B) *Enrollment Report*

CVSEC enrollment is 80 students. There are intakes planned.

5) **Old Business:**

A) *Approve Board Policy 102 – Action*

Motion to Approve Board Policy 102: Amberg
Second: Goerwitz

AYE: All
NAY: None

B) *Approve Board Policy 419 – Action*

Motion to Approve Board Policy 419:

Mohs

Second:

Robicheau

AYE: All

NAY: None

C) *Approve Board Policy 507 – Action*

Motion to Approve Board Policy 507:

Robicheau

Second:

Goerwitz

AYE: All

NAY: None

6) **New Business:**

A) *Selection of CVSEC Board Secretary - Action*

Motion to Nominate Amy Goerwitz as Board Secretary:

Mohs

Second and Close Nominations:

Robicheau

AYE: All

NAY: None

7) **Other:**

There was no Other Business

8) **Comments: Board/Director:**

There were no comments.

9) **Next Meeting Date:**

October 24, 2023 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

10) **Adjournment:**

Motion to Adjourn: Mohs

Second: Robicheau

AYE: ALL

NAY: NONE

The meeting adjourned at 4:35 PM.

APPROVED BY: _____ DATE: _____ 10/24/2023 _____

Amy Goerwitz, Board Secretary