

Administrative, Procurement and Financial Review Shelly Laaser, MS RD





Distributes
Federal Funds

Guidance and Compliance

4-Year Review cycle

Era ISD operating Seamless Summer Option (SSO)



## Review Process – Documents in Board Packet



Administrative, Financial and Procurement Review areas



Checklist with due dates of uploads and question completion



Procurement Review document list



## On-site Review with Exit Conference

- Virtual 'On-Site' Review
  - TDA Reviewer observed meal preparation and service
  - Observed storage areas and items in storage (ex. Buy American)
  - Spoke with Child Nutrition staff members
  - Validated that only reimbursable meals were claimed
- Exit Conference with Preliminary Review findings (board packet)
  - Verification of school meal applications was not complete
  - Proof that the media release was sent to a media outlet prior to start of school was not maintained
  - Did not complete the triennial assessment of the Wellness Policy every three years, or apply for waiver

## SNP Reviews Review Dashboard

00226 Status: Active

ERA ISD

DBA:

108 Hargrove Rd ERA, TX 76238-0098

County District Code: 049-906 ESC: 11 TDA Region: 2 Review Year: 2021 - 2022

CAP Due Date: 4/22/2022 🗸

Final Closed Date: 4/26/2022 🗸

Entrance Date: 3/23/2022 🗸

Original Submitted Date: 7/1/2021 🗸



## Review Details

Review Type: Administrative Lead Reviewer: Singleton, Nichelle Review ID: 47662

Review Form Set: Administrative Review v5 Status: Closed