



## Operations Reports: September 2025



### **Maintenance Department**

John Simpson, Facilities Coordinator

#### Seismic Project Update

I'm pleased to report that our seismic upgrade project remains on schedule. Roofing and HVAC work will be fully completed by September 8th. We have already conducted one walkthrough and will hold a final walkthrough soon.

The project has turned out very well. We are looking forward to starting the commons update later this school year, once again working with the same contractors.

Our Facilities Team continues to work hard in supporting teaching and learning. Additionally, I'm pleased to share that all CTE curriculum are now fully implemented.

Our new full-time grounds staff is an excellent addition to our team. Mitch is hardworking, takes pride in his work, and cares deeply about the appearance of our facilities—a great hire for the district.

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## **Technology Department**

Kristy Cheshier, Director of Technology

### **3 Wins:**

- All devices for the new CTE program are provisioned and ready for students, with 19 existing devices repurposed, only 3 purchased, 6 dedicated to machining, 16 for student access to the CTE platform and tools, and iPads ready for station-based learning.
- Summer technology preparations proved successful, resulting in a 22% decrease in tickets submitted from the first day staff returned through the first week of school compared to last year.
- A short improvement cycle allowed devices to be provisioned two weeks early at the secondary level and one week early at the primary level, leading to a 16% reduction in start-of-year Chromebook tickets.

### **2 Things Learned:**

- While the decrease in tickets and improved provisioning were positive, some Chromebook issues could still be prevented with additional proactive measures.
- The Technology Department's student notification system needs improvement to ensure devices are ready on day one, as delays were a major driver of tickets.

### **1 Focus:**

- The Technology Department will improve its new student notifications and provisioning workflows by conducting a PDSA (Plan-Do-Study-Act) cycle to ensure new students receive devices on day one, applying this both during the school year and over the summer to better serve incoming students.

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## Nutrition Services Department

Lori Dyson, Nutrition Services Coordinator

### – 3 Wins

#### 1. Leadership Growth

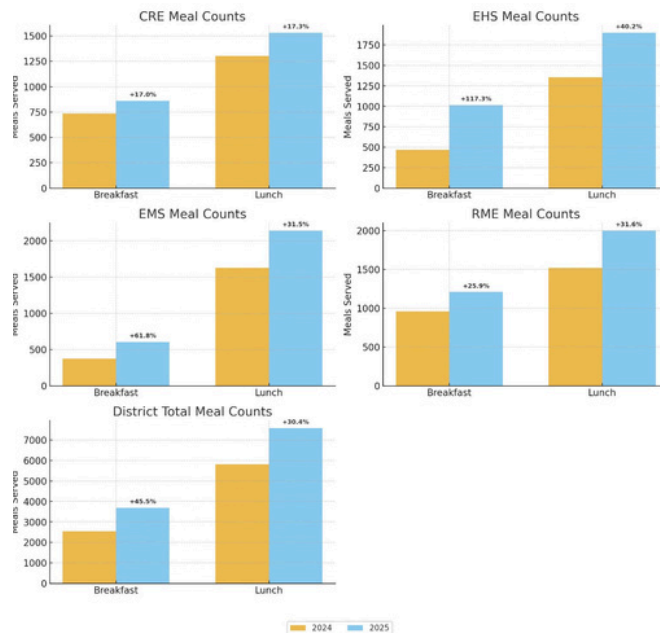
👤 Promoted Anmarie Hohman as Lead Managing Cook (supporting daily operations & procurement).

#### 2. Summer Food Success

🍏 Served 5,746 free meals to community kids in 5 weeks.

#### 3. CEP Meal participation Growth

~ Impressive increase



### – 2 Learned

- ◆ Secondary schools are driving participation gains.
- ◆ Summer meal outreach builds strong community trust.

### – 1 Action

🎯 Action: Boost engagement & participation across all grades while strengthening daily operations.

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## **Transportation Department**

Sara Lawson, Transportation Coordinator

### **3 Wins**

- Team members have successfully completed an additional four hours of student management training, further strengthening their skills and commitment to fostering a safe and supportive learning environment
- Implemented transportation shop operations by using the Incident IQ ticketing system for mechanical work on non-yellow fleet vehicles like tractors and other district equipment. Customize the platform for maintenance, inspections, and repairs. Use built-in reporting tools to track response times, recurring issues, and asset history, supporting accurate data collection, efficient workflows, and informed decision-making across the department
- Collaborated with Student Services 26 students individual transportation plans.

### **2 Things learned**

- Recognized the need to emphasize to parents and strengthen dismissal plans in app for all students to ensure consistency and safety.
- Identified gaps in the current system for effectively collaborating with schools on student conduct

### **1 Action Item**

- Develop and implement improvements to the current system to ensure more effective collaboration with schools on student conduct.