EDEN PRAIRIE SCHOOL BOARD
2023-2024 ANNUAL WORK PLAN

Board Meetings						
Board Workshops						
Other Meetings						
September 25, 2023						

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
****2023**** Board Meeting Mon, Jul 24, 2023 7:30 AM				September Inspiring News Article	• Monthly Reports • TASSEL Student Handbook • Student Handbooks: - High School - Middle School - Elementary Schools (Summary Detail Included)		
Joint Meeting: Eden Prairie City Council & Eden Prairie School Board Tuesday, August 15, 2023 5:00 PM, City Center							
Board Meeting Mon, Aug 28, 2023 6:00 PM	• EL 2.1 Emergency Supt. Succession • EL 2.2 Treatment of Students • EL 2.7 Asset Protection		Record of Board Self-Evaluation	2023-24 School Site Visits	Monthly Reports		
Post Meeting Board Workshop Mon, Aug 28, 2023							School Board Mtg. Self-Assessment
Board Brief Business Meeting Mon, Sep 11, 2023 6:00 PM		Closed Session: Purchase or Sale of Property (MN Stat.13D.05, Subd 3(c)			Consent Agenda Items		

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Sep 11, 2023 6:45 PM							•ADMIN Proposals for FY 2023-24 Workshops •NEW Policy Development Discussion (Ends & EL Policies) •Digital Citizenship Discussion •Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3 •Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10 •Confirm agenda for next Board Workshop
Board Meeting Mon, Sep 25, 2023 6:00 PM	•EL 2.3 Treatment of Parents •EL 2.6 Financial Management &Operations •All BMD Policies •BMD 3.0 Single Point of Connection •BMD 3.1 Unity of Control •BMD 3.2 Delegation to the Superintendent •BMD 3.3 Superintendent Accountability & Performance		•Approval of Preliminary FY 2024-25 Levy Tax Levy Comparison - Tax Levy Presentation Pay 24 •Record of Board Self-Evaluation		Monthly Reports	<u>Superintendent Incidentals:</u> • FY 2022-2023 Year-end Preliminary Financial Report •FY 2023-2024 Preliminary Enrollment Report	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	• GP 4.4 Officer Roles • GP 4.5 School Board Members Code of Conduct • GP 4.6 Process for Addressing School Board Member Violations • GP 4.7 School Board Committee Principles • GP 4.8 School Board Committee Structure • GP 4.10 Operation of the School Board Governing Rules						
Post Meeting Board Workshop Mon, Sep 25, 2023							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 9, 2023 6:00 PM							• Administration: Setting Stage for FY 2024-24 Budget Guidelines • Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 • Discussion – Community Linkage/Listen & Learn – Theme & Location of Event • Confirm agenda for next Board Workshop

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	**Decision Preparation**	**Required Board Action**	**Board Action on Committee Reports & Minutes**			
Board Meeting Mon, Oct 23, 2023 6:00 PM	• Ends 1.1 – 1.6 Evidence (FY 2022-23) • EL 2.4 Treatment of Staff • EL 2.8 Compensation and Benefits • GP 4.0 Global Governance Commitment • GP 4.1 Governing Style • GP 4.2 School Board Job Products • GP 4.3 Annual Work Plan • GP 4.9 Governance Investment		• Record of Board Self-Evaluation		• Monthly Reports • MSHSL Form A	Superintendent Incidentals: • Enrollment Report as of 10/1/2023 • World's Best Workforce Report • FY 2022-2023 Achievement Integration Summary Report	
Post Meeting Board Workshop Mon, Oct 23, 2023							• School Board Mtg. Self-Assessment
Board Workshop Mon, Nov 13, 2023 6:00 PM							• Community Linkage: - Identify topics for the Inspiring News • Confirm agenda for next Board Workshop
Board Meeting Mon, Nov 27, 2023 6:00 PM	EL 2.9 Communication and Support to the School Board	School Board Mid-Year Treasurer's Report	• Record of Board Self-Evaluation	Identify Topic for January 2024 Inspiring News Topic	Monthly Reports	FY 2022-23 Audited Financial Presentation	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Nov 27, 2023							• School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 11, 2023 6:00 PM	• EL 2.5 Financial Planning and Budgeting • EL 2.0 Global Executive Constraint		• Approval of Final FY 2024-25 Levy • Approval of School Board Mid-Year Treasurer's Report • *Closed Session:* Review of FY 2022-23 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3 • Record of Board Self-Evaluation	Approval for January 2024 Inspiring News Article	Monthly Reports	• Truth in Taxation Hearing Planning and Budgeting	
Post Meeting Board Workshop Mon, Dec 11, 2023							• School Board Mtg. Self-Assessment

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
****2024**** Annual Organizational Meeting *Mon*, Jan 8, 2024 6:00 PM			• 2024 Annual Organizational Mtg. - Election of Officers - School Board Compensation - School Board Calendar • School Board Meeting Calendar: January 1, 2024, through June 30, 2024 • Appointment of Intermediate District 287 Representative		• 2024 Annual School District Organizational Items: - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IoWA)		
Board Workshop Mon, Jan 8, 2024 6:30 PM **Convene following the Annual Organizational Meeting**							• 2024 Committees & Outside Organization Discussion • Budget: 5-Year Financial Forecast • Confirm agenda for next Board Workshop

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, Jan 22, 2024 6:00 PM		•FY 2024-24 Final School Calendar *(Draft)* •FY 2025-26 Preliminary School Calendar *(Draft)* •FY 2024-25 Budget Timelines – *First Reading* • FY 2024-25 Budget Assumptions – *First Reading*	•FY 2023-24 Mid-Year Budget Approval •Approval FY 2023-24 Mid-Year School Board Budget •Record of Board Self-Evaluation	2024 School Board Committee & Outside Organization Assignments	• Monthly Reports • FY 2024-25 Bus Purchase		
Post Meeting Board Workshop Mon, Jan 22, 2024							School Board Meeting Self-Assessment
Board Workshop Mon, Feb 12, 2024 6:00 PM							•Finance Overview •Agenda Items: Walk-through School Board Agenda •Sample Agenda & Discussion of Agenda Elements • Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline • Community

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							Linkage: Discuss Goals & Format for Community Engagement • Confirm agenda for next Board Workshop
Board Meeting Mon, Feb 26, 2024 6:00 PM			Record of Board Self-Evaluation		• Monthly Reports • Approval of FY 2024-25 School Calendar • Approval of Preliminary FY 2025-26 School Calendar	• American Indian Education Report • Achievement & Integration Budget	
Post Meeting Board Workshop Mon, Feb 26, 2024							School Board Meeting Self-Assessment
Board Workshop Mon, Mar 11, 2024 6:00 PM							• Mechanics of Monitoring • Confirm agenda for next Board Workshop
Board Meeting Mon, Mar 25, 2024 6:00 PM		• FY 2024-25 Capital Budget – *First Reading*	• Final FY 2024-25 Budget Assumptions • Record of Board Self-Evaluation	• Identify Topic for June Inspiring News Article	• Monthly Reports • Resolution to Release Probationary Teachers		
Post Meeting Board Workshop Mon, Mar 25, 2024							School Board Meeting Self-Assessment

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Apr 8, 2024 6:00 PM							• FY 2024-2025 Annual Work Plan Calendar Discussion • Discussion/Review all items in Placeholder area on "Work Plan Changes Document." • Workshop Skeleton Summary Discussion • FY 2024-2025 School Board Meeting Calendar Discussion • FY 2024-2025 School Board Budget Discussion • Discuss Policy Change Process (Timelines and Process for Monitoring and Changes in Policy) • New Policy Introductions • Inspiring News/MWM Discussion • Confirm agenda for next Board Workshop

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, Apr 22, 2024 6:00 PM		• FY 2024-25 School Board Work Plan – *First Reading* • FY 2024-25 School Board Budget – *First Reading*	• Approval of FY 2024-25 Capital Budget • Approval of FY 2024-25 School Board Meeting Calendar • Approval –Workshop Skeleton Summary Discussion • *Closed Session:* Negotiation Strategy (MN Statue 13D.03,Subd.1) • Record of Board Self-Evaluation	Approval of Inspiring News Article for June	• Monthly Reports		
Post Meeting Board Workshop Mon, Apr 22, 2024							School Board Meeting Self-Assessment
Board Workshop *Training/Retreat* Date/Time/Location TBD							Retreat/Training Workshop
Board Workshop Mon, May 13, 2024 6:00 PM							Confirm agenda for next Board Workshop
Board Meeting Tues, May 28, 2024* 6:00 PM		• FY 2024-25 Budget – *First Reading* • FY 2024-25 School Meal Prices - *DRAFT*	• Approval of FY 2024-25 School Board Work Plan		• Monthly Reports		

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
*Due to Memorial Day on Monday May 27, 2024			• Approval of FY 2024-25 School Board Budget • Record of Board Self-Evaluation				
Post Meeting Board Workshop Tues, May 28, 2024							• School Board Meeting Self-Assessment
Board Workshop Mon, June 10, 2024 6:00 PM							• General Fund Budget Q&A • All Ends 1.1 – 1.6 OI's • CLC: Inspiring News Top Discussion – *1st Draft* (2023-2024) • Confirm agenda for next Board Workshop
Board Meeting Mon, June 24, 2024 6:00 PM	OI's for FY 2024-25 all Ends 1.1 through 1.6		• Approval of FY 2024-25 Adopted Budget • ISD 287 10-Year Facilities Maintenance Resolution • Approval of FY 2024-25 School Meal Prices • Record of Board Self-Evaluation	Identify Topic for Inspiring News for September 2024	• Monthly Reports • EPS 10-Year Facilities Maintenance Plan • Q-Comp Annual Report • Summary Update of General District Policies • Annual Review of District Mandated Policies		

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					• MSHSL Resolution for Membership		
Post Meeting Board Workshop Mon, Jun 24, 2024							•School Board Meeting Self-Assessment