



Proposal for Overnight/Extended Student Trips (Athletic)

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| Email Address | <i>susana.williams@rimsd41.org</i> |
| Type of Trip | <i>Cross Country State Finals</i> |
| Proposed Departure Date | <i>Nov 07, 2025</i> |
| Return Date | <i>Nov 08, 2025</i> |
| Proposer | <i>Susana Williams</i> |
| School | <i>RIHS</i> |
| Position | <i>Head Girls Cross Country Coach</i> |
| Date By Which Response Is Needed | <i>Nov 01, 2025</i> |
| What is the major place to be visited or event to be attended? | <i>Th State final race, if they qualify.</i> |
| How is the trip related to the educational program of the District? | <i>It's athletic.</i> |
| In what ways will the students benefit? | <i>They have to work hard all season to qualify for this race.</i> |
| In what ways will the District benefit? | <i>They will have state qualifiers in the State of Illinois</i> |
| How will the trip be evaluated to determine the extent to which these benefits were realized? | <i>They will get the opportunity to compete against the highest level of talent in the state.</i> |
| Which students (grade, class, or organization) will be going? | <i>Varsity girls who qualify from the cross country team</i> |
| How many students in total? | <i>1-7 possible</i> |
| How many students are currently experiencing academic problems? | <i>0</i> |
| Which staff members will be in charge? | <i>Susana Williams and Matthew Yeager- coaches</i> |
| What previous experience has the staff member had in conducting overnight or extended field trips? | <i>Previous state qualifiers</i> |
| What other staff members will be going? | <i>possible boys staff if they qualify</i> |
| How many chaperones, in addition to staff members, will be going? | <i>0</i> |
| What are their names and affiliations with the students? | <i>n/a</i> |

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| How many days of school will be missed? | <i>1</i> |
| How will teachers be advised in advance that the students will be out of school? | <i>List a week before of those who will be participating.</i> |
| How will missed work be made up? | <i>In accordance with the teacher and their agreements.</i> |
| What special assistance will be provided to students with academic problems? | <i>Tutoring</i> |
| What is the destination? | <i>Peoria, IL</i> |
| What will be the mode of transportation? What liability insurance does the carrier have? | <i>School activity bus</i> |
| Where will the group be housed and fed? | <i>a hotel</i> |
| What enroute or supplementary activities are planned? | <i>dinner and running</i> |
| What arrangements have been made for dealing with emergency situations? | <i>Same as all competitions during the season</i> |
| If tour guides are involved, what liability insurance do they carry? | <i>n/a</i> |
| What is the estimated total cost and cost per student? | <i>not sure</i> |
| What is the source of funds? | <i>athletics</i> |
| How will the funds be collected and safeguarded? | <i>athletics</i> |
| How will any shortfall be made up or excess funds used? | <i>team budget</i> |
| What provision has been made for students who are financially unable to pay any necessary costs? | <i>team budget</i> |
| How will you communicate to parents prior to, during, and after the trip? | <i>Remind and meeting</i> |
| List telephone numbers at destination where | <i>n/a</i> |

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| group will be housed. | |
| What information will be provided to the media and the community? | <i>Report how they perform.</i> |
| Athletic Director Approval (Athletic trips only) | Approved by <i>Mike Emendorfer</i> |
| Principal approval | Approved by <i>Patricia Ulrich</i> |
| Superintendent/Designee approval | Approved by <i>Scott Vance</i> on Aug 18, 2025 20:56 |
| Signature of School Board Representative | |