



Consent Item

Date: April 14, 2025

Division: Finance

Subject: Renewal of RFP #3103-23 Locks and Door Hardware

Background Information:

- The Board of Trustees awarded RFP #3103-23 Locks and Door Hardware on May 15, 2023. If approved, this renewal would be the first renewal of two possible two-year renewal terms.
- While this hardware may be used in improving the building security, the primary focus of these commodities is to maintain existing systems by providing various locks and door hardware, including locksets, cores, panic hardware, door closers, padlocks, mullions, hinges, and power supplies for use throughout the district.
- If renewed, this bid may be utilized to purchase locks and door hardware supplies on an as-needed basis.
- The use of multiple vendors allows the District the option to request quotes for products and services to help determine the best value. If approved, there is no obligation for the District to make any purchases.
- Best value involves considering several factors, which may include but are not limited to price, quality, availability, delivery timing, support, and other relevant factors.

Administrative Consideration:

- Funds for this work come from Facility Services, campus, and department approved budgets.
- Previous annual expenditures for this commodity:
 - 2024–2025: \$155,596
- Estimated annual expenditures: \$171,155 but will not exceed the approved annual budget.
- This procurement complies with Section 44.031 of the Texas Education Code.

Recommendations:

- That the Lewisville ISD Board of Trustees approves the renewal of RFP #3103-23 Locks and Door Hardware, the recommended vendor, and the estimated annual expenditures for two years.

Timeline/Report:

- Term: May 2025 – May 2027