

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 P.M. MEETING MINUTES
February 9, 2016**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, February 9, 2016, at Milam Elementary School, 720 West Jefferson Street, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by Vice President Joe Babb who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Rob Hudson, and Mr. Eddie Prather. Board Member Kenneth Wheeler was absent. Mr. Babb announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

The agenda was approved at the noon meeting. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

January 19, 2016, Noon Regular Meeting

Mrs. Davis made a motion to approve the minutes from the January 19, 2016, noon regular meeting with one noted correction. The motion was seconded by Mrs. Davis and approved unanimously by all members present. Mr. Babb declared the motion passed.

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

WELCOME

Principal Paul Moton welcomed the Board of Trustees, parents, staff and visitors to Milam Elementary School.

RECOGNITIONS

The Board of Trustees recognized the following:

- Teachers who recently earned the distinction of National Board Certified Teacher
- Teachers who recently renewed their National Board Certification

- Week of the Family Essay Contest Winners
- THS Boys Swim Team – State Champions
- December TPSD Employees of the Month
- January TPSD Employees of the Month
- February TPSD Employees of the Month
- Milam Elementary – Mississippi Stock Market Winners
- Milam Elementary – Geography Bee Winners

COMMUNICATION TO THE BOARD

Superintendent Gearl Loden summarized the following reports for the benefit of those not present at the noon meeting:

- A. K-3 Academic Update Report** – presented by Mrs. Susan Hankins, Curriculum Specialist (TPSD Goal #1)
- B. First Semester GPA and MHSAA Scholar Athlete Team Information** -- presented by Dr. Eddie Moore, Athletic Director (TPSD Goal #1)
- C. Buildings and Grounds Report** – presented by Mr. Andy Cantrell, (TPSD Goals #2 and #4)
- D. New Time and Attendance System** – presented by Mr. Jim Turner, Human Resources Director (TPSD Goal #4)
- E. Ad Valorem Report** – presented by Mrs. Rachel Murphree (TPSD Goal #4, TPSD Policy #D Fiscal Management)
- F. Update on Community Discipline Listening Sessions** – presented by Mr. Kenneth Wheeler and Mr. Joe Babb (TPSD Goals #2 and #3)

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Hudson moved to approve and ratify the Consent Agenda as listed below:

- A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)**
 - 1. Contractual Agreements:
 - Acknowledge and Award Contractual Agreements #CO1632 through #CO1635
 - Bus Contract BC#2015-2016-005
 - Rental of School Facilities #SFR1627 and #SF1628
 - 2. Donations #2015-2016-019 through #2015-2016-024
 - 3. Removal of 219 Assets from the TPSD Fixed Assets Listing

B. Office of Assistant Superintendent Dr. Eddie Peasant

1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
2. Overnight Field Trip Requests:
 - THS Key Club to attend District Officer training, Baton Rouge, LA, February 12-13, 2016
 - THS Varsity Women's Choir to attend Southern Star Music Festival, Atlanta, GA, April 22-23, 2016
 - THS FCCLA to compete in Star Events, Jackson, MS, March 2-4, 2016
 - TMS History Club, National History Day competition, Hattiesburg, MS, March 4-5, 2016
 - THS FCCLA-Culinary Arts competition in Star Events, Jackson, MS, March 2-4, 2016

C. Office of Assistant Superintendent Dr. Diana Ezell

Approval of the Tupelo Public School District Gifted Instructional Management Plan, Gifted Program Proposal and Gifted Program Review as presented by Dr. Diana Ezell.

The motion was seconded by Mrs. Davis and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #5)

1. Docket of Claims and Athletic Activity Ref Pay

As Mr. Babb had reviewed the Docket of Claims prior to the meeting, he passed the gavel to Board Secretary Eddie Prather and recommended approval of the Docket of Claims and Athletic Activity Referee Pay as described below:

- Docket of Claims for the period January 9, 2016, through January 31, 2016, Docket of Claims #33409 through #33763, Accounts Payable Checks #21645 through #21644 in the amount of \$614,128.08
- Athletic Activity Ref Pay paid officials and fees in the amount of \$3,754.26 for December 1, 2015, through December 30, 2015.

The grand total for all funds is \$617,882.34.

The motion was seconded by Mrs. Davis and approved unanimously by all members present. Mr. Prather declared the motion passed.

Friendly Amendment Accepted to Approve Docket of Claims and Athletic Activity Ref Pay

Following the vote, Vice President Joe Babb was advised that there appeared to be an error on the agenda in regards to the numbers stated in the motion of the Accounts Payable Checks. Mr. Babb asked the Board if there was any objection to adopting an amendment to his motion. Mr. Babb stated that the correct Accounts Payable Checks Numbers were #21645 through #21968. There was no objection to the “friendly amendment” of Mr. Babb’s motion. Mrs. David seconded the motion, and it was approved unanimously by all members present. Mr. Prather declared the amended motion passed.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

Mr. Prather passed the gavel back to Mr. Babb.

2. Monthly Financial Reports Required by MS Code § 37-9-18 (Month Ending 12-31-15)

Following a review of each report and discussion, on a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously by all members present to approve the following financial reports:

- Report of Reconciled Bank Statements with Certification
- Statement of Revenue and Expenditure Report with Current Budget Status
- Cash Flow Report for District Maintenance Fund
- Consolidated Fund Balance Sheet for all General and Special Revenue Funds
- Monthly Financial Statement

Mr. Babb declared the motion passed. The Financial Reports for Month Ending December 31, 2015, are marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goals #3 and #4)

1. Licensed Personnel Recommendations

Mr. Turner presented Licensed Staff recommendations for consideration for approval. Mr. Prather moved to approve the Licensed Personnel Recommendations as presented. Mrs. Davis seconded the motion, and the motion was approved unanimously by all members present. Mr. Babb declared the motion passed.

The Licensed Personnel Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Supplement Pay Recommendation Changes for School Year 2015-2016

Mr. Hudson made a motion to approve the recommended Supplement Changes for School Year 2015-2016. The motion was seconded by Mrs. Davis and approved unanimously by all members present. Mr. Babb declared the motion passed. A copy of the Supplement Pay Recommendations for 2015-2016 is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Assistant Superintendent Dr. Diana Ezell

1. First Reading of New Policies presented by Dr. Leigh Mobley

Dr. Leigh Mobley presented the following new policies for first reading by the Board:

DBA	Fund Balance
ECIA	Texting While Driving
EP	Drones
ICIB	CPR/AED Instruction
MO	Home School Programs

No action by the Board was requested at this meeting date.

2. Required Review of TPSD Board Policies presented by Dr. Leigh Mobley

Dr. Leigh Mobley reported that pursuant to MCA § 37-7-301(1) and TPSD Board Policy BDE, the TPSD Board Policy Manual will be reviewed on a regular basis under the direction of the Superintendent or designee. Board policies in Sections K, L, and M are scheduled for review in February of every even year. After review and in consultation with appropriate Directors, Principals and staff, Dr. Mobley reported on Sections K, L, and M as listed below:

1. Policies in **Section K: General Public Relations** have been reviewed with no proposed changes or revisions indicated.
2. Policies in **Section L: Organizational Relations** have been reviewed with no proposed changes or revisions indicated with the exception of Policy LEB Relations with Parent Organizations as noted.
3. Policies in **Section M: Educational Agency Relations** have been reviewed with no changes or revisions indicated.

No action was required by the Board, concerning Sections K and M, however, the Board members affirmed that in accordance with MCA § 37-7-301(1) and TPSD Board Policy BDE, Sections K, L, and M were reviewed by the administrative team and presented to the Board for acknowledgement.

3. Recommendation to Amend TPSD Policy LEB Relations with Parent Organizations presented by Dr. Leigh Mobley

As mentioned above, following a recent review of Section L: Organizational Relations, the administrative team recommended that TPSD Policy LEB Relations with Parent Organizations be amended.

On a motion by Mr. Prather, seconded by Mrs. Davis, the Board voted unanimously by all members present to amend TPSD Policy LEB Relations with Parent Organization as presented. Mr. Babb declared the motion passed. A copy of TPSD Policy LEB Relations with Parent Organizations as amended is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein

D. Office of Assistant Superintendent Dr. Eddie Peasant (TPSD Goal #2)

1. Student Discipline Case #26-2-2015-2016

On a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously by all members present to ratify the administrative decision to expel Student #26-2-2015-2016, from TPSD for one calendar year for violation of TPSD Policy JD-E5. Mr. Babb declared the motion passed. Detailed information regarding Student Discipline Case #26-2-2015-2016 is marked EXHIBIT 8 "Sealed and Confidential" and held in the Exhibit Book of this meeting date and incorporated herein.

2. Student Discipline Case #33-2-2015-2016

On a motion by Mrs. Davis, seconded by Mr. Prather, the Board voted unanimously by all members present to ratify the administrative decision to expel Student #33-2-2015-2016, from TPSD for one calendar year for violation of TPSD Policy JD-E5. Mr. Babb declared the motion passed. Detailed information regarding Student Discipline Case #33-2-2015-2016 is marked EXHIBIT 9 "Sealed and Confidential" and held in the Exhibit Book of this meeting date and incorporated herein.

3. Student Discipline Case #39-2-2015-2016

On a motion by Mr. Hudson, seconded by Mr. Prather, the Board voted unanimously by all members present to ratify the administrative decision to expel Student #39-2-2015-2016, from TPSD for one calendar year for violation of TPSD Policy JD-E5. Mr. Babb declared the motion passed. Detailed information regarding Student Discipline Case #39-2-2015-2016 is marked EXHIBIT 10 "Sealed and Confidential" and held in the Exhibit Book of this meeting date and incorporated herein.

E. Office of Executive Director of Operations Mr. Andy Cantrell (TPSD Goal #4)

1. Service Order Number 12 (JBHM Architects – Rankin Drainage Issues)

On a motion by Mrs. Davis, seconded by Mr. Hudson, the Board voted unanimously by all members present to approve Service Order Number 12 between Owner and Architect (JBHM Architects) to repair drainage issues at Rankin Elementary School.

The lowest and best quote was received by Landscape Services in the amount of \$13,584.00. Mr. Babb declared the motion passed. A copy of Service Order Number 12, JBHM Architects, Rankin Drainage Issues is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

2. School Safe Room for Carver, Joyner, and Thomas Street

On a motion by Mr. Prather, seconded by Mrs. Davis, the Board voted unanimously by all members present to authorize the administrative team to move forward with the proposed FEMA Safe Rooms to be located at Carver, Joyner, and Thomas Street schools.

E. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3)

1. Reminder of Upcoming Events:

- a. Dr. Loden will be attending AASA February 10-12, 2016
- b. MSBA Annual Conference is February 22-24, 2016
- c. March 8, 2016, Regular Board Meeting – Noon, HLC, 5:00pm at THS

2. Legislative Update

At the noon meeting, Dr. Loden discussed several matters being considered during the 2016 Legislative Session.

UNFINISHED BUSINESS

Approval of 2016-2017 TPSD School Calendar

On a motion by Mr. Hudson, seconded by Mrs. Davis, the Board voted unanimously by all members present to approve the 2016-2017 TPSD School Calendar as presented. Mr. Babb declared the motion passed.

A copy of the 2016-2017 TPSD School Calendar is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

Approval to Change Originally Scheduled 60% Day on March 24, 2016, to January 22, 2016

On a motion by Mrs. Davis, seconded by Mr. Prather, the Board voted unanimously by all members present to approve Dr. Loden's recommendation to change the originally scheduled 60% day on March 24, 2016, to January 22, 2016, due to inclement weather occurring on January 22, 2016. Mr. Babb declared the motion passed.

A copy of the amended 2015-2016 TPSD School Calendar is marked EXHIBIT 13 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics – Superintendent Gearl Loden

March 8, 2016 Board Meeting, Noon at HLC, 5:00pm, Tupelo High School

- Annual Organizational Meeting
- Oath of Office (Mr. Rob Hudson)
- Recognize Transportation Department
- Hire Building Administrators
- Accountability Model Update
- Legal Update
- 2016 Parents of the Year

B. Future Agenda Topics – Board Members

At the noon meeting, Mr. Joe Babb requested that a date be set for a work session for the purpose of sharing the outcomes from the recent Community Discipline Listening Sessions with the entire Board.

C. Executive Session

An Executive Session was held at the noon meeting to discuss safety and security plans and potential litigation matters. No action was taken during the executive session.

ADJOURNMENT

On a motion by Mr. Babb, seconded by Mrs. Davis, the Board voted unanimously by all members present to adjourn the meeting. Mr. Babb declared the motion passed and the meeting in adjournment at 5:47 p.m.

APPROVED:

ATTEST:

TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

Kenneth Wheeler, President

Eddie Prather, Secretary