BOARD OF SCHOOL TRUSTEES

KELLER INDEPENDENT SCHOOL DISTRICT

350 KELLER PARKWAY
KELLER, TEXAS 76248
PHONE: 817-337-7500
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2A. Action

TO: **BOARD OF SCHOOL TRUSTEES**

DATE: **August 23, 2004**

ACTION: **ACCEPTANCE OF RESIGNATIONS, RETIREMENTS, APPROVAL OF APPOINTMENTS, STIPENDS, LEAVES OF ABSENCE, AND REASSIGNMENT OF EMPLOYEES**

BOARD GOAL ADDRESSED: **IV. The Keller Independent School District shall attract, recruit, and retain only the best personnel.**

FISCAL NOTE: **Budgeted in General Fund**

The following professional is being recommended for employment with the Keller Independent School District for the 2004-2005 school year:

Leah Mitrani	Administrative Assistant – Hidden Lakes Elementary 93 day One-Year Term Teacher contract	Salary: Teacher
Certification:	Standard Principal Grades (EC-12) Provisional Elementary English Grades (1-8) Provisional Elementary Self-Contained Grades (1-8)	
Experience/Degree:	8 years Teaching experience Bachelor's Degree – University of Texas at Arlington Master's Degree – Texas Christian University	

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The administration recommends that the Board of Trustees approve the employment recommendation as presented.

Respectfully submitted,

Van Hogle
Director of Personnel