

1 **Browning Public Schools**

2
3 Policy # 2121

4 Policy Name: *Administrative Organization*

5 Regulation: -----

6
7 The legal authority of the Board shall be transmitted through the superintendent along specific paths
8 linking positions of responsibility as shown in the organizational chart of the District. The
9 superintendent shall have the freedom to reorganize lines of authority and to revise the
10 organizational chart, including the elimination and creation of positions subsequent to consultation
11 with the Board. The Board expects the superintendent to maintain the administrative structure in line
12 with the needs for supervision and accountability throughout the school system.

13
14 The organization of school district positions of employment for purposes of supervision, services,
15 leadership, administration of school board policy, and all other operational tasks shall be on a "line
16 and staff" basis.

17
18 The "line" portion of the organization is the vertical line of positions, starting from the top with the
19 Board of Trustees and flowing through the superintendent to the certified teaching staff and non-
20 certified staff. This is the line of authority within the school district organization, and it is the focal
21 point of all operational functions.

22
23 The "staff" portion of the organization, are those positions horizontally placed from the line
24 organization. The primary function of staff positions is to service and support the line organization.

25
26 The purpose of the organization of school district positions on a line and staff organization basis is
27 to promote an orderly and logical transaction of business. Under this structure, the conduct of school
28 district affairs may logically be carried out from the Board of Trustees through the superintendent to
29 teachers and students. It is the specific intent of the Board that this line of authority should be
30 utilized to communicate the intended actions of the school district as well as the redress of any
31 concerns on the part of staff, students or community.

32
33
34
35
36
37 **Cross Reference:** #2121R Line of Authority
38 #2110 Superintendent-Board Relations

39
40 **Legal Reference:** 20-4-402, MCA Duties of District Superintendent
41 20-3-324, MCA Powers and Duties

42
43
44 **Policy History:**
45 Adopted on: 1/12/99
46 Revised on: