

Gift Acceptance Guidelines

8:80-ED1 Exhibit - Gift Acceptance Form

Date 7/25/22

Donation to school/location
District 97 Special Olympics

Detailed description of the gift
purchased supplies/equipment for our Special Olympic Sports

Estimated/actual gift value \$1,832.12

Intended use
Jeffrey Allen Gates D97 Endowment Fund

How will the gift impact the district? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.

- | | |
|---|---|
| <input type="checkbox"/> Professional development or staff training | <input type="checkbox"/> Equity across all schools |
| <input type="checkbox"/> Installation and/or construction work | <input type="checkbox"/> District-curriculum |
| <input type="checkbox"/> Coordination of scheduling work | <input type="checkbox"/> Ongoing maintenance/replacement |
| <input type="checkbox"/> District and/or school computer network | <input type="checkbox"/> Ongoing financial or staff support |
| <input type="checkbox"/> Hire additional staff | <input checked="" type="checkbox"/> Other <u>Special Olympics Equipment</u> |

Provides sports for children with intellectual & physical disabilities

Outside vendor required es No

District performing the work es No

Donation timeline

[Signature] 7/25/22
Principal/Administrator Signature Date

Principal/Administrator – Please use the space below to provide your reason/rationale for either approving or denying the proposed donation.

Special Olympics enriches the lives of students with disabilities.

For Internal Use Only

Superintendent Approval es No

Board Approval Needed es No

Board Approval Date _____

Donor Notification _____

Superintendent Signature

Date

Administrator Signature

Date

(if applicable)

DATED: December 6, 2016

Oak Park Elementary School District 97 - Admin Procedures



OAK PARK-RIVER FOREST
Community Foundation

1049 Lake Street, Suite 204
Oak Park, IL 60301
708-848-1560
www.oprfcf.org

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June 28, 2022

Oak Park Elementary School District 97
260 Madison Street
Oak Park, IL 60302
ATTN: Susanne Vercocke

Dear Susanne,

RE: Reimbursement

We received the D97 report with invoices and letter of renewed support for Special Olympics sports supplies on June 24th, and in response to that letter we are distributing this amount as recommended by the donor James Gates.

Enclosed is the reimbursement for those 2021-2022 sports items.

Check #45379
Amount: \$1,832.12

By depositing or cashing this check you acknowledge receipt of this payment.

Sincerely,

A handwritten signature in black ink that reads "Carrie Summy". The signature is written in a cursive, flowing style.

Carrie Summy
Philanthropic Advisor

cc: James Gates