

**HARLETON JUNIOR HIGH  
Campus Improvement Plan  
2014/2015**

Date Reviewed:

DMAC Solutions™

Date Approved:

Aug 07, 2014 9:07 AM

# HARLETON JUNIOR HIGH

## **Mission**

*Pride, Tradition, Excellence for ALL, Forever*

## **Vision**

*The vision of the campus is to promote excellence in education by preparing students to become productive citizens as well as life-long learners.*

*Each student will be provided the opportunity to reach his or her potential.*

*Qualified, effective and caring teaching personnel will be selected to assist all students in reaching their fullest potentials.*

*Developmentally appropriate curriculum that emphasizes critical thinking will be implemented daily.*

*Community and staff relations will be enhanced through effective communication.*

*All available financial resources will be utilized to achieve the Campus mission.*

### Nondiscrimination Notice

HARLETON JUNIOR HIGH does not discriminate on the basis of race, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and section 504 of the rehabilitation Act of 1973; as amended.

# HARLETON JUNIOR HIGH Site Base

Name	Position
No rows defined.	

# Resources

Resource	Source
No rows defined.	

# No Child Left Behind Performance Goals

*(These goals have not been updated by the U.S. Department of Education as of the 2014/2015 school year.)*

- Goal 1.** By 2013-2014, all students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
- Goal 2.** All limited English proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
- Goal 3.** By 2005-2006, all students will be taught by highly qualified teachers.
- Goal 4.** All students will be educated in learning environments that are safe, drug-free, and conducive to learning.
- Goal 5.** All students will graduate from high school.

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**Goal 1.** Through a partnership with community members, Harleton Junior High will establish a culture of high expectations for both student achievement and behavior and will establish a delivery system of a well-balanced curriculum in order for all students to exceed educational performance standards and graduate with a strong sense of self-worth and with both academic and marketable skills.

**Objective 1.** Refine the curriculum, special programs, professional development, and instructional leadership strategies so that student performance on the junior high campus will result in the campus meeting or exceeding ratings from the Texas Education Agency's Accountability System, meeting federal standards for Adequate Yearly Progress (AYP) , and meeting Annual Measurable Achievement Objectives (AMAOs) for English Language Learners. **SUMMATIVE ASSESSMENT:** The district and each campus are rated exemplary, meet Adequate Yearly Progress (AYP) standards, meet Performance-Based Monitoring Analysis System (PBMAS) standards, and meet Annual Measurable Achievement Objectives (AMAOs) for English Language Learners.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Highly qualified teachers and professional staff will continue the use of six weeks assessments, benchmark assessments and item analysis to monitor individual student achievement to ensure that all student populations tested will meet the state standard on all STAAR subject area in order to meet AYP, meet or exceed state rating, and meet PBMAS standards. (Target Group: 6th, 7th , 8th)	Core Subject Teachers, Principal(s)	Each six weeks and annually with the STAAR test	(S)Local Funds, (S)State Compensatory	Formative - Passing rate 80% on six weeks test and on district benchmark Obtain and maintain students passing 90% scoring rate on all STAAR test by 2015 >50% distinguished on all STAAR tests
2. Follow the Rtl pre-referral process to provide classroom accommodations to assure that students are not referred for special education until all other means of intervention have been attempted (Target Group: 6th, 7th , 8th, 504)	Core Subject Teachers, Counselor(s), Principal(s)	On-going	(S)Local Funds, (S)State Compensatory	Formative - Documentation of accommodations for students for Tier 1. List of students being helped through Tier 1 and grade reporting each six weeks.  Rtl Tier I will be followed to determine needed action.  The Rtl component of the DMAC program will be used to monitor and document this process.
3. Notify parents of SSI requirements from TEA. Parents of students in the eighth grade will be notified at the beginning of the year and after each STAAR testing of needed SSI information. Pending state notification. (Target Group: 8th, 504)	Counselor(s), Principal(s)	Sept 5	(S)Local Funds	Formative -

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Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
4. Teachers and paraprofessionals attend professional development that promotes highly qualified teachers in the development of skills to teach the TEKS, to improve communication with and involvement of parents, to monitor instruction for mastery, and to develop strategies for special areas including accelerated instruction, dyslexia, special education, ESL, and G/T.	Core Subject Teachers, Principal(s)	Region VII's schedule	(S)Local Funds, (S)State Compensatory	Formative - Region VII's EOY participant report Sign-in sheets for local PD Parent Communication Logs
5. (Gifted and Talented) Conduct annual GT screening by following the district-wide procedures for nomination, screening, and selection of students. (Target Group: 6th, 7th , 8th)	Counselor(s), Principal(s)	District GT calendar	(S)Local Funds	Formative - Student nominations per district GT calendar Screening results per district calendar
6. Communication with teachers, students, and parents will improve with the use of agendas, and Harleton ISD webpage, email, text messages, SKYALERT, weekly newsletters, monthly calendars with weekly updates, etc. (Target Group: 6th, 7th , 8th)	Core Subject Teachers, Counselor(s), Principal(s)	Monthly reviews	(S)Local Funds	Formative - Hardcopies of agendas, emails, calendars, newsletters on file available upon request Returned received information on emails Digital files of each item listed  All sent daily as needed to the Superintendent
7. Conduct monthly campus meetings with teachers and staff to discuss challenges and build capacity for student achievement	Core Subject Teachers, Counselor(s), Curriculum/Special Programs Director, Principal(s)	Monthly	(S)Local Funds	Formative - Sign In Sheets

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8. Teachers will be provided training to help ensure the use and growth of the technology program.	Core Subject Teachers, Director of Technology, Principal(s), Technology Staff	Region VII's schedule	(S)Local Funds, (S)State Compensatory	Formative - Region VII's EOY participant report Sign-in sheets for local professional development
9. Principal will attend workshops to address needs identified in the previous school year. The areas of need may be identified by the teachers, the principal or the superintendent.	Principal(s)	Region 7 schedule		Formative - Certificate of completion
10. Continue alignment of content in all core subjects assuring that all TEKS are being taught to mastery to all students in each grade level. (Target Group: 6th, 7th , 8th)	Core Subject Teachers, Principal(s)	On-going	(S)Local Funds	Formative - Administrative report to the superintendent
11. Campus Site-based Decision Making Committee meets to address dropout prevention and to develop a plan to encourage students to graduate from high school. Including but not limited to financial and material rewards and exemptions from testing. (Target Group: All, AtRisk)	Campus Site-based Teams, Core Subject Teachers, Counselor(s), Principal(s)	March 31	(S)Local Funds	Formative - Written plan from the committee sent to the Superintendent/DEIC
12. A program of career opportunities will be provided through a career aptitude test and/or career classes. (Target Group: 7th , 8th)	Core Subject Teachers, Counselor(s), Principal(s)	March 31	(S)Local Funds	Formative - Lesson Plans Test results
13. Continue using college readiness test for the development of the eighth grade students. The READISTEP SAT test will be used in the 2014-2015 school year. (Target Group: 8th)	Core Subject Teachers, Counselor(s), Principal(s)	March 31		Formative - Lesson Plans Test results

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Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
14. Provide accelerated instruction to students at-risk of failing a class or one or more of the state assessments Use of computer based instruction will be used for all students Think Through Math and Edgenuity will be used. (Target Group: AtRisk, 6th, 7th , 8th, 504)	Core Subject Teachers, Principal(s)	Daily	(S)Instructional Materials Allotment (IMA), (S)Local Funds, (S)State Compensatory	Formative - Documentation forms from tutorial teachers and sign-in sheets for Content Mastery classes Reports from computer based companies
15. Provide junior high students with information about higher education admissions and financial aid opportunities, and the need for students to make informed curriculum choices to be prepared for success beyond high school. (Target Group: All)	Core Subject Teachers, Counselor(s), Principal(s)	Twice each year	(S)Local Funds	Formative - Newsletter sent to parents Meeting sign-in sheets and agendas
16. Field trips will be scheduled to nearby institutes of higher learning (Target Group: All)	Core Subject Teachers, Counselor(s)	May	(S)Local Funds	Formative - End of year field trip request
17. Field trips will be scheduled as needed to nearby facilities to enhance the learning experience (Target Group: All)	Core Subject Teachers, Counselor(s)	May	(S)Local Funds	Formative - End of year field trip request
18. Establish and utilize a committee to evaluate the effectiveness of the GT program and modify and revise to meet the law.	Core Subject Teachers, Counselor(s), Curriculum/Special Programs Director, Principal(s)	Ongoing	(S)Local Funds	Formative - Report with recommendations turned in to the superintendent/DEIC
19. Provide students that meet set criteria an opportunity to participate in the Duke Talent Search. (Target Group: All)	Counselor(s), Principal(s)	Fall		Formative - Parent Notification

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Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
20. Strategies to reduce dropout rate, improve student performance of at-risk and dyslexic students, and address the needs of pregnant students will be used. (Target Group: ECD, AtRisk, Dys, 504)	Principal(s), Superintendent	Each Six Weeks	(S)State Compensatory	Formative - Student report cards PEIMS data State Accountability System Report A pie chart to indicate distribution of funds
21. District wide benchmarks will be administered in all STAAR subject areas so that the weak areas may be addressed. (Target Group: All)	Core Subject Teachers, Counselor(s), Curriculum/Special Programs Director, Principal(s)	January-February	(S)Local Funds	Formative - Benchmark analysis
22. Provide supplemental tutorials for all students that did not meet the minimum standard on any STAAR test 45 minute tutorial time daily. Any supplemental pull outs as needed. (Target Group: All)	Core Subject Teachers, Counselor(s), Principal(s)	Ongoing	(S)Local Funds, (S)State Compensatory	Formative - Benchmarks, STAAR results Six weeks tests
23. Use mathematics across the curriculum in science, social studies, and career investigations. Continue to implement mathematics assignments in coordination with other subject areas and with math classes vertically.	Core Subject Teachers, Principal(s)	Ongoing	(S)Local Funds	Formative - Staff development monitoring Practice test agenda
24. Use computers, calculators, computer programs and other technology to enhance all subject areas. Such as: Internet, Edgenuity, Microsoft Office (Google docs, Word, Excel, Power Point) Computers/software (Target Group: All)	Core Subject Teachers, Principal(s)	Weekly	(S)Instructional Materials Allotment (IMA), (S)Local Funds	Formative - Grade assignments, principal monitoring
25. Use of STAR testing through AR to gauge grade level reading progress. (Target Group: All)	Core Subject Teachers	As needed	(S)Local Funds	Formative - STAR assessments throughout the year

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Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
26. Reward top students in subject, A honor roll, A-B honor roll, attendance, special honors such as AR, and other recognitions each semester (Target Group: All)	Core Subject Teachers, Librarian/Media Service, Principal(s)	December/May	(S)Local Funds	Formative - Report cards AR Reports
27. Utilize Content Mastery for at-risk students (Target Group: AtRisk)	Core Subject Teachers, Counselor(s)	Ongoing	(S)Local Funds	Formative - Evaluate each six weeks
28. Conduct field and lab investigations, Perform procedure labs (Target Group: All)	Core Subject Teachers	Ongoing	(S)Local Funds	Formative - Evaluate each six weeks
29. Maintain student writing portfolios for all students. These writing samples will come from all subject areas especially the ELA class to help develop the students' writing skills in various settings. (Target Group: All)	Core Subject Teachers	Each six weeks		Formative - Portfolio check each six weeks Score of 3 or 4 on individual compositions
30. Assign writing assignments in reading, social studies, science, health, and career investigation using technology when appropriate	Core Subject Teachers	Each six weeks		Formative - Grade progress on writing assignments
31. Hold a horizontal team planning for a comprehensive program for all core subjects (Target Group: All)	Core Subject Teachers, Curriculum/Special Programs Director	Ongoing		Formative - Agendas, meeting each six weeks
32. Provide electronic textbooks for the students (Target Group: All)	Curriculum/Special Programs Director, Principal(s)	Annually	(S)Instructional Materials Allotment (IMA)	Formative - Invoices Textbook coordinator
33. Seek Church and civic groups to provide school supplies for students.	Counselor(s), Parent Volunteers, Principal(s)	August		Formative - Supplies picked up or delivered; thank you notes delivered
34. The SRA reading program will continue to be used for readers who are behind to fill gaps as needed, help those on grade level to maintain and increase their reading ability, and provide advanced development for those who are reading at a high level. (Target Group: AtRisk, Dys, 504)	Core Subject Teachers, Librarian/Media Service	throughout the year	(S)Local Funds	Formative - Prior STAAR reading results; Rtl; progress monitoring through Edgenuity

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Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
35. Develop and maintain at least 2 parent nights per year (Target Group: All)	Core Subject Teachers, Counselor(s), Parent Volunteers, Principal(s)	October/May	(S)Local Funds	Formative - Sign in sheets Surveys Increased cooperation between campus personnel and parents
36. Continue and expand the mentoring program used in seventh and eighth grade reading. (Target Group: All)	Core Subject Teachers, Counselor(s), Librarian/Media Service, Principal(s)	Throughout the year	(S)Local Funds	Formative - Sign in of volunteers Sign in for training Increased involvement by students with an improvement in attitudes and better grades and STAAR scores
37. Maintain and update website with announcements weekly and monthly calendars, lesson plans, and student achievements. (Target Group: All)	Core Subject Teachers, Counselor(s), Principal(s), Technology Staff	Throughout the year	(S)Local Funds	Formative - Better Website Feedback from the school community through surveys and interviews.
38. Improve teacher contact with parents especially with excessive absences and at least two positive interaction with parents per week (Target Group: All)	Core Subject Teachers, Principal(s)	every six weeks	(S)Local Funds	Formative - Reports given to the principal Surveys

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**Objective 2.** Provide a campus-wide values-based productive school climate that is safe, healthy, orderly, and well-maintained and includes good work ethics, accountability, consequences for misbehavior, and acknowledgment of accomplishments. **SUMMATIVE ASSESSMENT:** All students in the district will attend a school that is safe, orderly, and well maintained and where work ethics, accountability, consequences for misbehavior, and acknowledgement of accomplishments are daily standards.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Maintain a multi-hazard emergency operations plan for the junior high campus that fulfills the requirements of Senate Bill 11. (Target Group: All)	Principal(s)	After 20th of each month except Dec and May	(S)Local Funds	Formative - Evacuation drills using the multi-hazard emergency operations plan Checklist assessment of the results
2. Practice emergency drills (Target Group: All)	Principal(s)	Monthly	(S)Local Funds	Formative - Record of drills In-service
3. Post emergency procedures by room exits (Target Group: All)	Campus Office Staff, Core Subject Teachers, Counselor(s), Custodial Staff, Principal(s)	Ongoing	(S)Local Funds	Formative - Principal spot check rooms
4. Site-based Decision Making Committee will assess school climate, work ethics, discipline management, and procedures for acknowledging accomplishments on the individual campus. (Target Group: All)	Campus Site-based Teams, Principal(s)	March 31	(S)Local Funds	Formative - Surveys by students and Parents/Guardians Written needs assessment report from committee sent to the Superintendent/DEIC
5. Campus and site based committees will review policy and code of conduct and revise as needed to address action required by HB283, HB 603, HB 383, and HB 308 pertaining to unwanted physical or verbal aggression, sexual harassment, and other forms of bullying, cases of suspension, transfer of students involved in sexual assault, and corporal punishment. (Target Group: All)	Campus Office Staff, Campus Site-based Teams, Core Subject Teachers, Counselor(s), Custodial Staff, Principal(s)	First Week of June	(S)Local Funds	Formative - Policy and revision in code of conduct adopted by Board
6. Provide training to teachers about the issues of absences, reporting child abuse or neglect, notification of offenses, and affirmative defense to injury to a child brought about by HB 1575 and HB 1970. (Target Group: All)	Counselor(s), Principal(s)	September 5	(S)Local Funds	Formative - Sign-in sheet for trainees turned in to the superintendent as documentation

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7. Campus site-based decision making committee will assess the need for special programs to address suicide prevention, conflict resolution, and violence prevention and intervention. (Target Group: All)	Counselor(s), Principal(s)	March 31	(S)Local Funds	Formative - Written results of the needs assessment is turned in to the superintendent/DEIC
8. Appropriate personnel will receive training as required by the Texas Behavior Support Initiative (TBSI). A minimum of two teachers/administrators per year will attend the annual TBSI convention. (Target Group: SPED)	Core Subject Teachers, Counselor(s), Principal(s)	As scheduled by TBSI	(F)IDEA Special Education	Formative - Printout of ESC 7's workshop participants Other documentation of attendance
9. Call students who are absent without notification (Target Group: All)	Campus Office Staff, Counselor(s), Principal(s)	Ongoing	(S)Local Funds	Formative - Principal's Attendance Report
10. Reward perfect attendance with cash drawings and end of year prize or prizes (Target Group: All)	Campus Office Staff, Principal(s)	December/May	(S)Local Funds	Formative - Certificate presented during the school day
11. Reward perfect attendance in classroom with extra credit and exemptions from 1st and 2nd semester tests. (Target Group: All)	Core Subject Teachers, Principal(s)	Each six weeks	(S)Local Funds	Formative - Extra credit given
12. Contact parents with letters on State compulsory attendance laws when students miss more than 5 times in a four week period (Target Group: All)	Campus Office Staff, Principal(s)	each six weeks	(S)Local Funds	Formative - Copies of notices sent out
13. Encourage all students to belong to a school organization or participate in extra-curricular activities (Target Group: All)	Core Subject Teachers, Counselor(s), Principal(s)	Ongoing	(S)Local Funds	Formative - Increased student participation
14. Develop/Implement a New Comers Group for students new to the district. (Target Group: All)	Counselor(s), Principal(s)	Fall	(S)Local Funds	Formative - Increased student participation
15. Communicate and reinforce the importance of attendance and maintain a dropout rate of 0% (Target Group: All)	Core Subject Teachers, Counselor(s), Principal(s)	ongoing	(S)Local Funds	Formative - Certificates and announcement of students with perfect attendance

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16. Check all visitors through the main office (Target Group: All)	Campus Office Staff, Principal(s)	Daily	(S)Local Funds	Formative - Teachers will monitor halls In-service; visitor log
17. Encourage parents to be active participants in their children's education	Core Subject Teachers, Counselor(s), Principal(s)	Each six weeks	(S)Local Funds	Formative - Parent Conference Day Parent/Teacher conferences
18. Students and teachers will have name badges with bar code for lunch charges (Target Group: All)	Campus Office Staff, Core Subject Teachers, Counselor(s), Technology Staff	Annually for badges Daily for use	(S)Local Funds	Formative - Daily visual check Lunchroom report
19. Character qualities taught. Participate in Red Ribbon Week. (Target Group: All)	Counselor(s)	Monthly	(S)Local Funds	Formative - Teacher observation
20. Present guidance lessons dealing with bullying, conflict resolution, self esteem, sexual harassment, and making positive choices as appropriate per grade level. (Target Group: All)	Counselor(s)	August-May	(S)Local Funds	Formative - Teacher observation
21. Provide Character Education through the Wellness Pointe Positive Action Program (Target Group: All)	Core Subject Teachers, Counselor(s), Principal(s)	6 Lessons per grade level through Social Studies	(S)Local Funds	Formative - Feedback from students, parents and teachers.
22. Present Character Education targeting adolescent safety, and sexual risk avoidance through the ESTEEM (Encouraging Students to Embrace Excellent Marriage) (Target Group: All)	Counselor(s)	10 Lessons for 7th grade students to be presented	(S)Local Funds	

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**Objective 3.** Maintain and improve quality standards based infrastructure throughout the campus that will support present and emerging technology. **SUMMATIVE ASSESSMENT:** Each campus has adequate, usable hardware and software to use for classroom instruction, teacher preparation, and record keeping, plans for having a functioning distance learning lab, the Star Chart is at level 3, and a link on the campus web site for teachers to post homework assignments, announcements, etc.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Continue to provide on-site training to further advance teacher utilization of technology in classroom instruction.	Principal(s)	As needed	(S)Local Funds	Sign-in sheets for training sessions turned into superintendent after each training session
2. Continue to upgrade and maintain the classroom hardware and software available for more effective curriculum delivery and devise a plan to annually update technology hardware on a rotating basis.	Director of Technology	Daily, June	(S)Local Funds	Formative - Technology Maintenance Reports and Plan to annually update hardware on a rotating basis turned into superintendent
3. Upgrade and maintain staff workstations as requested.	Director of Technology	Daily, June 3	(S)Local Funds	Formative - Technology Maintenance Reports turned into superintendent
4. Maintain and upgrade campus web page.	Core Subject Teachers, Technology Staff	Daily	(S)Local Funds	Technology Maintenance Reports turned into superintendent
5. Conduct a needs assessment to complete the Star Chart. (Target Group: All)	Director of Technology	March 31	(S)Local Funds	Formative - Written results of the Star Chart reported to the superintendent and necessary forms filed with TEA
6. Use SchoolReach/Skyward to communicate with parents	Principal(s)	Weekly as needed	(S)Local Funds	Formative - SchoolReach reports
7. Establish and maintain links on the district web site so each teacher on each campus can post homework assignments, announcements, etc. for parent access.	Technology Staff	Daily	(S)Local Funds	Formative - Campus web site with teacher links in place
8. Incorporate Moodle and Google Docs, new internet technology and streamed lessons, etc. for teachers and students to enhance the education process	Core Subject Teachers, Principal(s), Technology Staff	Every six weeks	(S)Local Funds	Formative - Lesson Plans Sign in sheets from workshops or certificates

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9. Incorporate new technology such as; iPODS, iPhones, POD cast, etc. for teachers and students to enhance the education process	Core Subject Teachers, Principal(s), Technology Staff	Every six weeks	(S)Local Funds	Formative - Lesson Plans Sign in sheets from workshops or certificates



# Comprehensive Needs Assessment