

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 25, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: October 17, 2017

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Teacher Assistant-BES

Description: Jennifer Lafromboise Wagner, Browning Elementary Principal, recommends the following individual for hire for the 2017-2018 School Year:

✚ Kourtnei DeRoche, Teacher Assistant, Browning Elementary, \$14.19/hr. (L2/SP)

Financial Impact: \$22,332.24 (Pro-rated @ \$16,424.24 **Per Classified Labor Agreement**)

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Kourtni DeRoche	
Department/Location Browning Elementary School		Supervisor Jennifer Lafromboise Wagner	
Type of Position Classified	Starting Date TBD	Term 2017-2018 School Year	

Recruiting Date Posted: 08/28/2017 Closing Date: Open Until Filled

Comments: The BES and Napi Teacher Assistant applicants were interviewed together.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Augare, Beth		Yes	9/19/17
	Bears Tail, Curtis		No	n/a
	DeRoche, Kourtni		Yes	9/19/17
	Fish, Raylonda		No	n/a
	Grant, Miranda		Yes	declined
	Ingraham, Marnessa		Yes	no show
	McClintock, Gretchen		Yes	declined
	Tail, Earl		Yes	9/19/17
	Vaile, Raquel		Yes	9/19/17

Interview Committee	Title	Name	Title
Jessica Racine	Napi Assistant Principal		
Jason Andreas	Napi Guidance Counselor		
Gaylene Henderson	BES Principal		

Recommendation: Kourtney has an A.A. in Early Childhood. She has a positive attitude and will make a great asset to the Browning Elementary team.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	Pending	No	
TB documentation	on file	yes	Ok

Salary: \$14.19/hr. Placement: L2/SP Contract Days: TBD

Prepared by: Sherie Blue Date 10/17/2017 Approved by: _____ Date: _____