



## Consent Item

**Date:** August 11, 2025

**Division:** Finance

**Subject:** Insurance Consulting Services – Cooperative Contract(s)

### Background Information:

- This is a recommendation for Insurance Consulting Services utilizing LISD-eligible cooperative contract(s). This is an annual recommendation that the Board of Trustees previously approved for cooperative vendors and expenditures at the August 12, 2024, Board of Trustees meeting.
- The continually changing and more intricate property, casualty, and liability insurance policies that provide coverage for the District currently include:

Commercial Auto	Law Enforcement Professional Liability
Boiler/Machinery Insurance	Specialty General Liability
Commercial Property Insurance	Storage Tank Liability
Crime Coverage	Student/Athletic UIL Accident Insurance
Cyber Insurance Services	Student Liability (CTE Programs)
Excess Workers' Compensation	Surety Bonds (JROTC and CTE Real Estate School)
Garagekeepers Coverage	Terrorism, Sabotage, Active Shooter, and Malicious Act
General Liability	Self-Funded Workers' Compensation Insurance Program

- To assist in monitoring the effectiveness of district insurance programs without negatively impacting district risk exposure, the District has utilized Insurance Consulting Services.
- The recommended Insurance Consulting Services provide additional support for cost control, insurance procurement and renewal, vendor evaluations, review of vendor and facility rental insurance requirements, builders risk coverage analysis, new program and/or structure recommendations, and annual program reporting.
- Insurance Consulting Services for LISD's Workers' Compensation programs include assistance with program design, third-party communication, claims coordination, safety and loss control, program marketing, and quotation services.
- The recommended Insurance Consultants are utilized by multiple area school districts through cooperative contracts.

### Administrative Consideration:

- If approved, General Operating funds would be used for these consultant expenditures as allocated in the annual budget.
- Previous annual expenditures for the District's insurance consulting services:
  - 2024-2025: \$46,000

- Charlesworth Consulting – \$36,000
- Roach Howard Smith & Barton, Inc. (RHSB) – \$10,000
- Estimated annual expenditures: \$46,000 but will not exceed the approved budget.
- This procurement complies with Section 44.031 of the Texas Education Code.

**Recommendations:**

- That the Lewisville ISD Board of Trustees approves the renewal of LISD-eligible cooperative contract(s), the recommended vendors for Insurance Consulting Services, and the estimated annual expenditures for one year.

**Timeline/Report:**

- Term: September 1, 2025 – August 31, 2026