

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: August 26, 2025

NUMBER: 26-012

FR: Office of the Superintendent

SUBJECT: Approval of MOA National
Institute for Excellence in
Teaching (NIET) FY26

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the 2025-2026 Memorandum of Agreement (MOA) with the National Institute for Excellence in Teaching (NIET) for a cost not to exceed \$165,000

BACKGROUND AND/OR PERTINENT INFORMATION:

National Institute for Excellence in Teaching (NIET) will support the District's implementation of the Comprehensive State Literacy Grant for \$165,000 for the 2025-2026 grant year (08/01/2025 to 06/30/2026)

Detailed Overview of Services Attached

Funded by grant fund 305, Comprehensive State Literacy Grant (CLSD) (\$154,420) and Quality Schools Grant (\$10,580)

ALTERNATIVES:

1. Approve the MOA National Institute for Excellence in Teaching (NIET) FY26 for the amount not to exceed \$165,000 as presented;
2. Disapprove the MOA National Institute for Excellence in Teaching (NIET) FY26 for the amount not to exceed \$165,000 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of MOA National Institute for Excellence in Teaching (NIET) FY26 for the amount not to exceed \$165,000 as presented.

Appendix A

Name	Description	Quantity	Price	Extended Cost
Onsite/Virtual Coaching and Support Year 1 – District Implementation of Systems Support	Through onsite or virtual coaching and support, educators work alongside NIET specialists to transfer and apply best practices into unique individual school settings. NIET's strengths-based coaching and support focuses on reflection and the effective implementation of key concepts and strategies learned through NIET trainings (e.g. instructional excellence, effective professional learning, leadership teams, observation and feedback, evaluation, teacher leadership, curriculum alignment). Specific focus areas will be determined in consultation with the district partners.	4	\$3,000.00	\$12,000.00
NIET Consulting Services Year 1- Development of Literacy Plan	Through onsite or virtual support, Senior NIET Leaders will provide professional advice, guidance, and actionable solutions to school/district leaders aligned to individual needs. (e.g. strategic planning and tailored school/district improvement strategies) Specific focus areas will be determined in consultation with the school/district partners.	4	\$3,000.00	\$12,000.00
Effectively Using Student Work to Make Instructional Decisions Year 1	How can the analysis of student work samples guide our instruction? In this one-day training targeting career teachers and teacher leaders, participants will apply a standards-driven student work analysis process to examine student work samples alongside criteria. Participants will use the data from their analyses to understand student progress and make intentional instructional decisions to propel student learning forward. Participants will leave with a deep understanding of the power of student work analysis.	1	\$3,000.00	\$3,000.00
Instructional Leadership Team Training Year 1	In this two-day training, educators will learn the purpose and structure of a school-based instructional leadership team and how the actions of the team can build collective efficacy. Participants will reflect on the actions of highly effective school leaders and develop their own skills to ensure instructional leadership team meetings impact teaching and student learning. As instructional leadership teams develop, participants will reflect on leveraging each members' strength to ensure the team operates at a high level. Throughout the training, participants will make connections to their own school's needs and will leave with specific, aligned plans to implement at their school.	1	\$6,000.00	\$6,000.00

Professional Learning: The Cluster Meeting Training Year 1	How can professional learning be designed and delivered to promote reflective collaboration that leads to educator growth and student growth? In this two-day training, participants will know and be able to implement professional learning structures that support adult learning and develop teacher collective efficacy. Participants will examine the Five Steps of Effective Learning protocol and how these five steps can structure professional learning to support classroom application. Participants will apply their new learning by planning a future cluster meeting based on their current teacher and student needs.	1	\$6,000.00	\$6,000.00
Onsite/Virtual Coaching and Support Year 1 - Three days per school	Through onsite or virtual coaching and support, educators work alongside NIET specialists to transfer and apply best practices into unique individual school settings. NIET's strengths-based coaching and support focuses on reflection and the effective implementation of key concepts and strategies learned through NIET trainings (e.g. instructional excellence, effective professional learning, leadership teams, observation and feedback, evaluation, teacher leadership, curriculum alignment). Specific focus areas will be determined in consultation with the district partners.	42	\$3,000.00	\$126,000.00

MEMORANDUM OF AGREEMENT (MOA)

MOA's for more than \$50,000 must be approved by the School Board prior to start of Contract
 In a fiscal year MOA's to the same Contractor totaling more than \$50,000 must be approved by the School Board prior to start of Contract
 Remember to follow federal procurement regulations when using federal funds to support the MOA

TAB BETWEEN FIELDS

Contractor: National Institute for Excellence in Teaching **MOA Control #:** _____
Name of Company Contact Brad Eisel for #

Address: 7333 EAST DOUBLETREE RANCH RD. STE 250 Scottsdate AR 85258
Street or POB City State Zip + four

907-562-2608 tnibert@GoPSI.com
Area Code Phone # Fax # E-mail Address

Federal ID #: _____ Or Soc. Sec. #: _____ Alaska Business License #: 77751
Enter without Dashes Enter without Dashes

08/01/2026 6/30/2026 ☐ W-9 Attached ☒ W-9 Submitted Previously
Start Date (mmddyy) End Date (mmddyy) Verify with Brad Eisel

Contractor Agrees To: Year 1 of a five-year partnership with the National Institute for Excellence in Teaching (NIET) to deliver comprehensive professional learning, leadership training, and instructional coaching across the district. Year 1 Scope of Work attached.

If additional space is needed, indicate here ☒ **See attachment**

District Contact Person: Joy Cogburn-Smith Phone #: 907-442-1814 Ext _____
 Email Address: jcogburn@nwarctic.org Fax #: (907)

District Agrees To: Pay for all billed services in a timely manner.
If additional space is needed, indicate here ☐ **See attachment**

Payment Terms: The consultant will submit service and expenses invoices to the district for payment in a timely manner
If additional space is needed, indicate here ☐ **See attachment**

Enter Account Code as:	<u>XXX.XXX.XXX.XXX.410</u>	<u>Amount</u>
Account #:	<u>100.099.350.050.410</u>	<u>\$ 10,580</u>
Account #:	<u>305.099.350.226.410</u>	<u>\$ 154,420</u>
	Total:	<u>\$165,000.00</u>

MOA Not to Exceed: \$ 165,000 Budget Authority Approval: _____