

CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION

REGULAR MEETING: February 8, 2017

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CALL TO ORDER: Ms. Jewell called the meeting to order at 7:00pm in the Cordova Jr./Sr. High School Media Center. The Pledge of Allegiance followed.

Members Present: Ms. Jewell, Ms. Altermott, Ms. Glasen, Mr. Hoepfner, and Mr. Bradford
Quorum: Established

Staff Present: Superintendent Alex Russin, Principal Gayle Groff, Principal Curt Clough, Technology Director Keith Zamudio, Business Manager Kristy Andrew, and Secretary Libby Clough

Staff Excused: Maintenance Director Jared Niles

City Council Rep: None

Student Council Rep: None

CEA Rep: Lance Westing

Visitors: None

Opening Remark: Ms. Jewell thanked all the staff for their help with the generator issues at Mt. Eccles over the last week.

PRESENTATIONS OR AWARDS/CERTIFICATES: Mr. Russin presented each board member with a certificate in appreciation of the things that they do to govern the district, interact with students and the staff in honor of School Board Appreciation Month in Alaska.

CORRESPONDENCE: Email from Dan Reum. Mr. Bradford commented that it was nice of him to take time to send a note thanking the administration team and workers for the great job they did with the Tip Off Tournament.

HEARINGS OF INVITED INDIVIDUALS OR GROUPS (Limited to 15 minutes per Individual/Group): LEGO Robotics Students and Advisor Jeremiah Beckett have postponed for a later date.

APPROVAL OF REGULAR AGENDA:

Mr. Bradford moved to approve the February 8, 2017 regular meeting agenda as presented.
/Ms. Altermott seconded.

Discussion: None

Motions **PASSED** 5-0

AUDIENCE COMMENTS REGARDING AGENDA ITEMS: None

APPROVAL OF MINUTES:

Mr. Hoepfner moved to approve the January 11, 2017 Regular Board Meeting Minutes as presented in the Board packet. /Ms. Glasen seconded.

Discussion: None

Motion **PASSED** 5-0

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REPORTS:

Student Council: William Deaton noted they had a meeting earlier today. They were the top school last year in fund raising for leukemia in Alaska and Washington at \$2250. Their goal for this year is \$2500. Ms. Glasen commented how impressive it was to be tops on the fundraiser. Homecoming preparation is in process. The council also talked about bills and funding in Alaska in preparation for William attending the Legislative Fly-In this weekend with Mr. Clark, Ms. Jewell and Mr. Hoepfner. Mr. Bradford asked if he had any question ready. William said he did not yet have any, but is excited to be going. Mr. Hoepfner asked what bills they discussed. William replied that they were the exchange program between the Universities of Alaska and Hawai'i, a Senate resolution and a reading task force on dyslexia.

Ms. Jewell added that the city had requested the School Board talk about school bond reimbursement changes and going back to full funding for education. Mr. Hoepfner thanked Ms. Clough for setting the Fly-In appointments with the legislators.

City Council: *No Representative Present*

Cordova Education Association: Mr. Lance Westing noted that CEA wanted to promote some of the smaller successes they are experiencing at this time. An English student that is "allergic" to reading got back an essay with inaccurate information and actually spent time reading and rewriting the essay. Several ELL students are taking pride in the poetry and writing about tastes and sound from their homes. A student chose to forego free time at lunch and had an in-depth discussion with a teacher at lunch about several diverse scientific subjects. Students are excited to be able to safely welding overhead, after not being able to produce arcs at the beginning of the year. APEX students have taken 49 semester courses in 34 different classes.

COMMITTEE REPORTS:

AASB Liaison: (Mr. Hoepfner)

- **Mr. Hoepfner**—*The NASB trip to D.C. in January included Equity and Advocacy meetings. Speakers Lamar Alexander, Patty Murray and Doris Kerns impressed him. Mr. Hoepfner was able to visit with Representative Young and Senators Murkowski and Sullivan. He took information on Child Nutrition from Ms. Ponte and talked to the legislators about food waste reimbursement rules and potential changes upcoming in food preparation that would make cooking here more difficult. They also discussed the PILT Funds (Secure Rural Schools). William Deaton asked what that is. Mr. Hoepfner explained that they are federal funds to make up for the fact that no money, and therefore no taxes, can be made on federal forest areas. The bill is up for renew or closure this year.*
- *Representative Tarr would like to see an increase in the percentage from 7 to 15 for the forced purchase of Alaska goods versus outside items.*
- *Other discussions with legislators included the Perkins Grant, Federal Education Grants at 3.8%, IDEA funds that were promised at 40% and are only coming in at 17%, ESSA implementation, and the difference between funds being supplements and supplants.*

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- *Mr. Hoepfner noted that Senator Hughes ran on cutting education funding. He also commented that Senator Murkowski said she voted for Ms. DeVos in the confirmation to get her to the whole Senate. She feels the President has the right to pick their staff and bring them before the full legislature.*
- *The First Legislative Fly-In is scheduled for February 11. Mr. Hoepfner wants to talk about Cordova's Project Based Learning successes, the decline in staffing numbers and the issue of health coverage eating away more and more of the budget. Ms. Glasen want to communicate that bond debt needs funding and to show the trickle down of how state cuts to the city have led to them cutting the pass-through monies to the schools.*

Child/Youth Advocate: (Mr. Hoepfner)

- **Mr. Hoepfner**—No report at this time.

Jr./Sr. High Site Council: (Ms. Glasen & Mr. Bradford)

- **Ms. Glasen**-January meeting notes are in the packet. Last night the parent and student perception surveys were analyzed in small groups. We looked at the good, bad and ugly of the perceptions of school. It was a good meeting and got input and feedback from those in attendance. The parent survey was not well participated, but the students were much better. Mr. Hoepfner asked about seeing the results. Mr. Russin noted the board received the survey results in a December email. Ms. Glasen noted that the compilation of teacher and site council observations would come in the principal's report when finished. The next meeting is March 7.

Elementary Site Council: (Ms. Glasen & Ms. Altermott)

- **Ms. Altermott**-Notes from the January meeting is in the packet. A big part of the discussion was how to get a good cross-section of input from the parents to answer school surveys. Laura Hanson and Samantha Hammer are exploring standards Based Report Cards. Ms. Groff also told about Ms. Ponte's presentation on the summer meal program that was produced by the elementary Student Council. The students did video interviews of some of the kids who ate lunches in the school. The next meeting is February 21.

Safety Committee: (Mr. Bradford)

- **Mr. Bradford**-The next meeting is February 16. The agenda will be a walk-through of the facilities to look for safety issues.

District Strategic Planning: (Ms. Jewell & Ms. Altermott)

- **Mr. Russin**-The next meeting is March 2. Mr. Russin noted that another showing of the "Most Likely to Succeed" movie would be coming up at the Cordova Center Theater soon. Ms. Altermott noted that she knew of community members that wanted to see the movie.

Facilities Planning Committee: (Mr. Hoepfner & Ms. Altermott)

- **Ms. Altermott**-For information-if the new storage area is connected to the building, it needs a sprinkler system. The original intended, current and future

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uses of the new ILP building were discussed. The old ILP building was then discussed as to its current use and the potential use or disposal of it. Ms. Jewell asked if these items have timelines. Mr. Russin said they are projects just beginning to be brought up for input at this time.

- Ms. Altermott said that the idea of weight room potentially moving upstairs has been brought up. The room downstairs is too small for a class to be in it and partial classes are not able to use it since the students would be unsupervised either in the gym or the weight room. Mr. Russin noted that it would be more convenient and accessible upstairs. The room is about 1/3 larger than the current weight room and would allow more equipment to be available. A student fitness class would then be possible, as well as split gym classes. Ms. Altermott added that a wellness program for staff could also be started.*
- Signs for the Mt. Eccles playground have been ordered. Looked at how the facilities are currently being used. Quick discussion was held on the alarms. Mr. Niles commented in the meeting that it is troubling to decide if there is a big or small issue when the alarm goes off. William Deaton asked what the signs say and what are they for. Ms. Altermott replied that because of vandalism in the past, signs would be posted with hours of use so that police can now help with enforcing those hours and help prevent future issues.*
- Mr. Russin added that the community has used facilities from July to the end of January 191 days with 700+ hours of use. The days may be slightly misleading as multiple groups use the buildings on the same day. All student use is separate from that. It is interesting to see the list of all the community entities using the building. We are tracking the use of the facilities very well at this time and are able to share that with the city or others who may be interested in seeing how often the buildings are used. Mr. Hoepfner wondered what the district costs are associated with the 700+ hours of use, knowing that very few of those events are charged to the groups. He noted that the city should be aware how the schools are supporting the community. Mr. Russin replied that board policies say the buildings are community facilities and that it's encouraged that the community use the buildings. However, it's a good reminder, especially with the budget numbers and the impact on staff and facilities with that amount of use, we need to make some additional concerted efforts to maintain and, in some cases, upgrade the facilities. William Deaton asked if the hours of use included student activities like basketball games. Mr. Russin said it did not; the 700+ hours are solely community use.*
- Ms. Altermott noted that the committee discussed items like recent generator use, alarm issues, etc. And asked questions like: When we have to purchase breakers and other items by code over the \$5,000 limit, what are we supposed to do with the city? Mr. Russin noted that the breaker was replaced today. Manufacturer thought that it was probably was a bad breaker. There was a lot of concentrated effort by the city workers, our staff, Weston Bennett and the electrician to track down the issue, find a compatible breaker and get it here and installed. The generator will be in auto status for a couple days, just to make sure electricity is available to the building if the new breaker is not the complete fix.*
- Ms. Jewell appreciated that lists of items needed at the facilities is being generated by the committee and asked if the gym floor is on the list. Mr. Russin*

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replied that it is, but in a monitoring status this year since the floor is not degrading further at this point. Total replacement is \$230,000 to 270,000 depending on the floor type. Ms. Jewell noted that it is a longer project that needs done with it least interferes with school operations. Mr. Russin replied that it is a 30-day project and the city will need to be involved since it is over the \$5,000 limit. He noted it might be possible to do a gofundme fundraiser for it. Mr. Hoepfner added that Kathy Zamudio worked on raising funds for the Mt. Eccles playground in the past and that was how the Carnival got started.

Negotiations: (Ms. Jewell & Mr. Hoepfner)

- *Not needed at this time since the committee reached a 3-year agreement at the end of last year*

ADMINISTRATIVE REPORTS:

Mt. Eccles Elementary School-Ms. Groff, Principal

- Ms. Groff submitted a report that was included in the packet.
- Ms. Groff noted that Weston Bennett with the city has been extremely responsive, kind and knowledgeable with all the issues on the Mt. Eccles electrical issues. Please thank him if you see him around town. The generator will be in auto mode for 2 more days as backup. Mostly for protection of electronics and servers if the main power goes out, as a few items were damaged when the power went out the first night. The part for the glycol pump was on the cancelled plane this morning, but will be put in as soon as it gets here. The bells and intercom went out this week too.
- Ms. Groff added that the Battle of the Books for 3rd and 4th grade was today. The NorthStar Readers won with 109 of 128 points possible. Pam Jones advises them and Sue Shellhorn helped judge today. The students will be participating in the state battle by telephone on March 3rd. Gretchen Carpenter is the advisor for the 5th and 6th grade, which is tomorrow.
- Ms. Groff then showed a student Go Kit for emergencies that was put together a few years ago. Mr. Hoepfner asked if they are student specific. Ms. Groff replied that they are and have updateable information cards and items for the student as they move up grades. The high school has Go Kits that include different items. In the last in service, staff put together Go Kits for the teachers. There are 15 in each building in high traffic areas. Ms. Groff then showed one backpack and all the items packed into it. Thanks to the Behrends family for their help in obtaining and shipping large first aid kits that were not available through regular ordering to Cordova. One of the wish list items to include in the future would be \$30 line-of-sight ham radio for each backpack. Ms. Jewell commented that these kits are outstanding and thanked the staff for the time and energy put into thinking about and putting together the packs. She then asked how they decided what to include in the Go Kits. Ms. Groff noted they started with a basic list and the teachers came up with about half of the current list.
- Ms. Groff then commented that a partnership with Chugachmiut would provide a learning opportunity at NVE where students will be able to try on virtual reality

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clothing kit to see themselves in traditional Alaska clothing. More information on the continuing partnership will come at next month's meeting.

- Ms. Jewell thanked staff for the cleanout of the Mt. Eccles basement. Ms. Groff thanked Elizabeth Collins for all her work on that. Ms. Jewell also thanked administration and staff for the sharing of the professional development learning.
- Ms. Altermott said that the handbook committee was a great meeting. Some new-to-town people pointed out items that were missing, like the school's phone number. She commented that a survey is going out soon with targeted questions for the public on the handbook.

Jr./Sr. High School-Mr. Clough, Principal

- Mr. Clough submitted a report that was included in the packet.
- Mr. Clough asked if there were questions on the report. Mr. Bradford asked when the next PACK leadership meeting was scheduled. Mr. Clough replied that the first part of March is the target since so many of the kids are traveling during February. Ms. Jewell asked how students were chosen for the group. Mr. Clough said the students were asked to apply to be in and that all 10 who turned in applications were asked to participate.
- Ms. Jewell asked about the high school handbook meetings. Mr. Clough noted that 2 more meetings would be set around the committee members' schedules before the end of February. There are 10 participants from the 12 invited. Ms. Jewell asked if there are any students on the committee. Mr. Clough replied that Student Council is doing a separate review of the handbook for student input. Mr. Clough added that William Deaton is also leading a subcommittee to provide student input to Ms. Ponte and Mr. Clough on the colors, furniture and design of the cafeteria area update with the possibility of piggybacking purchases for the Media Center at the same time.
- Mr. Hoepfner asked why the Senior class had shrunk to 19. Mr. Clough noted that there were 3 December graduates and 1 student had moved out of the district in December. There were 7 Jr. and Sr. High students who moved out in a 2-week span.
- Mr. Hoepfner noted that the 8th and 12th grade attendance was listed at 100% and asked if this was accurate. Mr. Clough said he would double check the numbers for this. Mr. Hoepfner add that the 95% attendance rate goal may be difficult for Cordova since a small school district means that 1 or 2 students can throw off numbers quickly.

Technology Report-Mr. Zamudio

- Mr. Zamudio submitted a report that was included in the packet.
- Ms. Jewell welcomed Mr. Zamudio back. He thanked Jim Newman for all his work and thanked the Board and school administration for their support.
- Ms. Altermott noted that the ASTE conference was coming up. Mr. Zamudio is looking forward to the Leadership Institute and will be showing the "Most Likely to Succeed" movie there. He noted that he has some new and some second time teachers going. Past second time participants have noted how they were able to absorb more when they attended a second time.

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- Mr. Hoepfner asked how long the conference is. Mr. Zamudio replied that Saturday is the Leadership section and Sunday through Tuesday is the Technology section. He encouraged Cordova Board participation in the future, as this conference is the largest of its kind in Alaska.

Maintenance Report-Mr. Niles

- Mr. Russin noted that all updates had been discussed already tonight.

Food Service Report-Ms. Ponte

- Ms. Ponte submitted a report for the School Board to review.
- Mr. Russin added that Ms. Ponte's trip to the Alaska School Nutrition Conference went well. The Healthy, Hunger Free Kids Act may not be re-authorized. Ms. Ponte is going for another grant. Mr. Russin and Ms. Ponte are continuing to work on policy related discussions. Mr. Hoepfner thanked Ms. Ponte for getting into the political side of nutrition as well.

Business Office Report-Ms. Andrew

- Ms. Andrew submitted a report for the School Board to review.
- Mr. Hoepfner asked Ms. Andrew about the current budget projections. Ms. Andrew replied that there is a \$468,000 decrease from the city based on the city budget for 2017 and an estimate of the same contribution level for the first half of 2018. Ms. Jewell added that the city would look at it again once the district does the budgeting process for the 2017-18 school year, but we cannot project anything differently for the first half of 2018 at this time.
- Ms. Jewell asked how the human resources and payroll policies and procedures are going. Ms. Andrew commented that she and Ms. Clough are working on them through Google Docs as items come up in day-to-day discussions and situations.

Superintendent's Report-Mr. Russin

- Mr. Russin submitted a report for the School board to review.
- Mr. Russin noted that the pending agenda recommendations are now on the motion page for each policy as the board had requested last meeting.
- Ms. Altermott thanked him for clarifying who the PACK group was. Mr. Hoepfner appreciated Mr. Russin's lead as a catalyst to not do a top down model. Mr. Russin said that under the "Alphabet Soup" heading in his report that trust and high expectations are really important to him and that he finds staff collaborations are personally and professionally fulfilling.
- Ms. Jewell asked if there was more detail on the state assessments. Mr. Russin reiterated that the administration team felt it was important to have some control over the process of another new test, so the students will be taking them as paper/pencil tests. This removes as many variables as possible. Mr. Russin noted that this testing company has a proven track record in Alaska and that he has worked directly with them in past. Mr. Hoepfner asked why the paper/pencil tests were chosen. Mr. Russin commented that all districts were given the option of paper or computer testing this year by the state since a large part of the issue last year were technology problems. First and foremost was the cutting of the fiber optic cable at the testing group site in Kansas, but also the many IT hours

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needed onsite here as well with software installation and connectivity checks. With Mr. Zamudio having been out, the paper test will mean less staff hours are required and will reduce the distractions to the students that computer connectivity may cause. Mr. Russin added that he supports the state department giving districts a choice and hopes some districts will chose the computer testing and work through any issues there. With testing being done in each format at districts, the state can show the public the credibility of the results this year.

- Ms. Altermott appreciated the thank you for Tip Off in Mr. Russin's report. An opposing coach even came and thanked her at the ticket table for her work. Mr. Russin added that fans in the crowd were also impressed and commented on how well the Tip Off was run. Mr. Hoepfner appreciated the artwork with positive attributes of the athletes. Ms. Jewell saw many families stop and comment on the artwork. Ms. Altermott took pictures and saw others do the same.
- Mr. Hoepfner asked Mr. Russin is he has analyzed the Student Climate and Connectedness Survey and asked if the community will get a report. Mr. Russin replied that there was a community workshop and a student council presentation. It could go through the site councils as well. Ms. Jewell liked the idea of it going through site council and hearing what the Student Council has to say about the information. William Deaton added that he would bring up the survey at the next meeting. Ms. Jewell is interested to see if there are any connections, overlap or disagreements with the Perception Survey.
- Ms. Altermott asked about baseball and softball teams this year. Mr. Russin replied that there are several adults interested in coaching and that a meeting will be held to find out student interest next week. Ms. Jewell appreciates the Booster support of these teams to bring them back to Cordova. Mr. Russin noted that the teams would compete at the JV level because of the infrequency of program offerings and skill levels of our players because of that. Several board members commented that the students might miss the end of the season because of fishing season. Mr. Russin noted that practices couldn't start until March 1 per ASAA rule.
- Ms. Jewell appreciated the information in Mr. Russin's report on the student activities. Mr. Russin commented that this is a growing year, with some growing pains, too. Staff is doing a framework without much input from him at this point. The student activity accounts are better managed than in the past and work is continuing to improve this area. A new Activities Handbook will also help. Mr. Hoepfner asked if they will receive a cross out and notations version to see the changes. Mr. Russin said they are still working on the format of the handbook changes. Ms. Glasen added that one committee at the high school is looking at both the school and the activities handbooks.

FINANCIAL REPORTS:

- January Financial Report was presented in the packet.
- Ms. Altermott noted that the revenue is less than the actual budget. Ms. Andrew replied that there is another payment still due from Impact Aid and that the fresh fruits and veggies grant needs updated too.
- Mr. Hoepfner asked if the pupil transportation has been staying at \$130,000 from

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the state. Ms. Andrew said yes. He then asked where the \$375,000 for food is coming from. Ms. Andrew replied that it is state and general funds together. Mr. Hoepfner wondered how much the state pays for food versus what comes from general funds. Ms. Andrew noted that she is in the middle of looking at that now. Ms. Jewell and Mr. Hoepfner asked for rough numbers on a breakdown of state versus general funds for food to take along to the Legislative Fly-In. Ms. Andrew said she could get it for them. Mr. Hoepfner asked if we could again request a raise in the breakfast and lunch fees.

- Ms. Altermott said that a community member had wondered about extra curricular staff fundraising for their salaries because of how they understood the changes in the CHSSA reporting. Without a narrative, the potential for more community misunderstanding is great. Ms. Andrew replied that coaches are not fundraising for their salaries. Ms. Jewell said that a short narrative or note would be useful. She added that fundraising had been used for travel, not salary, in the past. Mr. Russin noted that currently, the district is trying to cover more and have the fundraising be used for extra items, travel outside of pre-scheduled ASAA, etc. Mr. Hoepfner asked for a total cost to the district of student activities for use at the Fly-In. Ms. Andrew said she would get that for him. William Deaton asked about the concession money split. Ms. Andrew said that is a good question for the athletic director. Ms. Glasen asked if the CTC money was in yet for the concession reimbursement. Mr. Russin replied that is usually near the end of the school year. Ms. Altermott thought notes might help community members understand the change in how the budget is presented. Ms. Andrew said that could be possible.
- Ms. Jewell asked why BIONIC is on the list of activities. Mr. Russin said that it is not a paid stipend from the school, but a staff member is one of the advisors for it. Mr. Bradford said that CFRC sponsors the program and Mr. Russin agreed and added that the school is the fiscal agent holding the funds.
- Ms. Jewell asked about the Counseling category on page 102. Mr. Russin said he would check on what this covers.
- Ms. Jewell said that there is money in a Mt. Eccles donation category. Mr. Russin will look for the written documentation from the donor as to their request on this money. It is left over from the playground or building projects.
- Ms. Jewell then asked about page 105, the Capital Projects debit of \$75,000. Mr. Russin said this was the insurance money toward the replacement cost of the high school gym floor. There is not a time limit on spending the money, however, it must be used for the gym floor. Mr. Hoepfner asked if this counts against our FUND balance at the end of the year. Ms. Andrew replied that it does not count against us.

INFORMATIONAL ITEMS:

- The documents from the January 11, 2016 Work Session are in the packet.
- Ms. Altermott noted that updating the evaluation tool was one of the goals in the board's self-improvement plan.

NEW/UNFINISHED BUSINESS:

- Approval of surplus of dated books and miscellaneous equipment

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MOTION: Mr. Hoepfner moved to authorize the Superintendent to surplus or dispose of the items listed in the Board packet as per BP 3270. /Mr. Bradford seconded.

Discussion: None.

Motion **PASSED** 5-0

- Approval of E 6145.2: INTERSCHOLASTIC COMPETITION (Cordova District Review) (Second Read)

MOTION: Mr. Hoepfner moved to approve E 6145.2: INTERSCHOLASTIC COMPETITION (Cordova District Review) (Second Read) as listed in the Board Packet. /Ms. Glasen seconded.

Discussion: None.

Motion **PASSED** 5-0

- Removal of AR 6146.4: RECIPROCITY ON GRADUATION REQUIREMENTS (First Read)

MOTION: Mr. Hoepfner moved to remove AR 6146.4: RECIPROCITY ON GRADUATION REQUIREMENTS (First Read) as listed in the Board Packet. /Ms. Glasen seconded.

Discussion: Ms. Jewell and Mr. Hoepfner thank Mr. Russin for his comments being placed in the Motion Pages.

Motion **PASSED** 5-0

- Removal of E 6146.4: RECIPROCITY ON GRADUATION REQUIREMENTS (First Read)

MOTION: Mr. Bradford moved to remove E 6146.4: RECIPROCITY ON GRADUATION REQUIREMENTS (First Read) as listed in the Board Packet. /Ms. Glasen seconded.

Discussion: None.

Motion **PASSED** 5-0

DISCUSSION: Site Based Councils

Ms. Jewell said that this topic needed discussion because there are questions and confusion surrounding the Board Policies on, and the implementation of Site Councils. She noted that BP 0420 talks about the role of Site Based Councils, but what level of decision-making and who is the council advisory to are less than clear. BP 8200 states the councils shall advise the school board and administration on all matter. Word usage and potential changes in these BP's was discussed. Mr. Russin noted that these councils were built out of the "new" REAA boards with an elected formal structure. He went on to say the challenge is that membership varies and the Cordova School District is not as formal a set up as an REAA situation.

The discussion then continued on with the low numbers of parent and community participants at the site based council meetings. Board members talked about the notices needing to be wider, and that agendas should be more broadly posted several days ahead of the meetings. This would allow people to choose to come based on the agenda. Ms. Jewell said that potential notices could be placed in PowerSchool, newsletters, FaceBook, the high school light board and school board members personally inviting the community. William Deaton asked if the site council is making decisions per BP 8200. Mr. Bradford replied that the council is an advisory, not a decision-making group.

The board moved on to the reason there are pre-set agendas and open meeting rules for site-based councils. This is to limit small groups pushing an item that may not need to be discussed in this format. Ms. Jewell said she has confidence in the administration and school

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board to respond effectively to individual or small group concerns. She added that the meetings are informational in part, but the board needs to be clear in what they are looking for feedback on to make sure the meetings are useful.

Ms. Jewell noted it would be good to have student voices on the site councils. William Deaton said he could bring this up at Student Council to get participation. Ms. Jewell asked to have 2 students so that there is at least one at the meetings.

Ms. Jewell returned to the language of the policies. Mr. Bradford asked if they had to have answers tonight when they may not be ready or have a need to change. Ms. Altermott reminded the board to read the whole policy, not just line by line or word at a time. Ms. Jewell noted the policies must represent the interest of the community. Ms. Altermott commented on the need to look at statutory regulations before any changes are made to the policies. Mr. Russin noted that statute AR 14.12.035 is very small. Ms. Jewell added that AS 35.08.71 and 4AAC are noted in BP 8110. Mr. Russin will look into the background of site council and report back to the board.

CONTRACTS/MEMORANDUMS OF AGREEMENTS: None

PERSONNEL: None

MISCELLANEOUS:

1. Monthly Policy Review:

1. BP 6145.22 CONCUSSION IN STUDENT ATHLETES
2. AR 6145.22 CONCUSSION IN STUDENT ATHLETES
3. E 6145.22 ASAA PARENT'S GUIDE TO CONCUSSIONS IN SPORTS
4. BP 6146.2 HIGH SCHOOL EQUIVALENCY TEST
5. BP 6146.4 RECIPROCITY ON GRADUATION REQUIREMENTS
6. BP 6146.6 ELEMENTARY SCHOOL DEVELOPMENTAL PROFILE
7. BP 6153 SCHOOL-SPONSORED TRIPS
8. BP 6154 HOMEWORK/MAKEUP WORK
9. AR 6154 HOMEWORK/MAKEUP WORK

Ms. Jewell requested that the 1, 2, 3, 6, 8 and 9 be pulled for discussion next month.

2. Next Monthly Policy Review (March)

1. BP 6156 Lesson Plans
2. BP 6157 Tutoring
3. BP 6159.1 Procedural Safeguards and Complaints for Special Education
4. BP 6160 Instructional Services and Resources
5. BP 6161 Equipment, Books and Materials
6. BP 6161.1 Selection and Evaluation of Instructional Materials
7. AR 6161.1 Selection and Evaluation of Instructional Materials
8. BP 6161.11 Supplementary Instructional Materials
9. BP 6161.2 Damaged or Lost Instructional Materials
10. BP 6161.3 Toxic Art Supplies

Ms. Jewell noted that the 1, 2, 4, 5 and 10 are not currently in our policies and can be dropped from the policy review for next month.

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3. Next Regular Meeting Date: Wednesday, March 8, 2017, 7:00pm

4. Important Dates

1. February 14, 2017 – CHS Site Based Council Mtg 6:00pm
2. February 16, 2017 – Board Luncheon with Seniors Noon
3. February 18, 2017 – Cheer Day Camp Noon
4. February 20, 2017 – NO SCHOOL – Presidents' Day Holiday
5. February 21, 2017 – ME Site Based Council Mtg 5:00pm
6. February 27, 2017 – Special Board Meeting – Superintendent Evaluation 5:00pm District Office
7. March 7, 2017 – Elections
8. March 7, 2017 – CHS Site Based Council Mtg 6:00pm

Ms. Jewell asked to add a Budget Workshop for the board on Thursday, February 23 at Noon in the District Office Conference Room. Mr. Russin noted this would be a first look at the draft budget for initial board feedback.

q. Pending Agenda

BP 1331: MEMORIAL POLICY

BP 5145.3: NONDISCRIMINATION

AR 5145.3: NONDISCRIMINATION

Sixth Grade Participation in Junior High Sports-Discussion

Middle School Concept-Discussion

Mr. Bradford asked about discussing the last two. Mr. Russin recommended that the Middle School concept is not a priority at this point for the administration. Ms. Jewell asked if Mr. Russin saw this as a need for the district. Mr. Russin replied that the time, energy, and money to investigate this topic would be a lot, and he has not been approached by anyone on this topic since starting here. Mr. Bradford said this could always be brought up and discussed, if needed, in the future. Mr. Hoepfner noted this came up during Ms. Keel's administration when the topic of 6th grade participation in sports started. Ms. Keel talked about housing 6th, 7th and 8th grade all together.

Ms. Jewell noted that the two BPs are recommended by Mr. Russin to move to the New/Unfinished Business and the AR to be dropped. Mr. Hoepfner asked if the Nondiscrimination BP is changing due to the wording "transgender". Mr. Russin said that BP 5145.3 does not use that wording, but it is nondiscrimination of any person. The AR does speak to transgender, but Mr. Russin is not recommending adoption of this AR as the things it deals with are not an issue here at this time. Mr. Hoepfner noted that process for transgender nondiscrimination is not complete at the federal level anyway.

Ms. Glasen asked about the 6th grade participation coming off the pending agenda. She noted that a survey is going out soon on this and wants to make sure the board discusses the issue and finalizes it. Ms. Jewell asked Mr. Russin to bring the survey results to them in his Superintendent Report. Mr. Russin said that was the recommendation he made in this month's report. He also noted that this is a topic that belongs to the Activities Handbook at this point in time and will come to the Board through that. Mr. Russin said that he wondered if this is or will be a yearly request. Ms. Jewell asked if the survey is going out to the whole community. Mr. Russin said that it is. Mr. Hoepfner asked if anyone knows what the activities and programs are that are currently available to the 6th graders that may be stopped if they are

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included in older student activities. He continued to ask if the community and administration ideas differ, what then? Mr. Russin said then it is up to him to work through that. Ms. Jewell added that the survey informs a decision by the administration, the survey does not make the decision.

Discussion from the Board Calendar:

Ms. Altermott noted the calendar had Facility Needs on it for February and asked about whether that is a list to the city or developing a list. Mr. Russin said that it is looking at the needs of the buildings and grounds as part of the budget development. Ms. Altermott then asked about the curriculum review. Mr. Russin noted there is not anything at this point. There will be a better sense of that once the curriculum committee is formed. Ms. Jewell asked what part of the six-year cycle the district is on. Mr. Russin said he would check on that. Mr. Hoepfner noted that contracts are next month. He noted that the state has moved the final deadline to May 15.

AUDIENCE COMMENTS: None

BOARD COMMENTS:

- **Ms. Altermott:** Thank you to the board and the staff as we go to these committees that community members are invited to. It is so apparent how much time staff and board members spend on these; the commitment is there. Iceworm, as a community event, is important to our students for Give Back Hours, scholarships and participation in the community. Our activities should have home events that weekend so that they don't have to choose between sports or activity travel and a large community event where they can gain leadership skills and scholarship money. As we work on our strategic plan, this is something I feel strongly about, that the kids don't need to make choices on travel versus what is really best for the kids. There may be challenges with needing more adult volunteers for the weekend, but what is best for kids should guide us. I am glad that we are looking at activities as part of the whole kid. It is part of their success and what they get out of school and activities they do.
- **Mr. Hoepfner:** Thank you Lance for bringing the staff successes; it's fun to hear those things. The basketball tournament was a lot of fun and the artwork was wonderful and a great way to incorporate the younger students. I am looking forward to having William Deaton with us in Juneau, too. Wonderful job on the staff, I appreciate them keeping kids going so many directions. With the Iceworm, it is difficult to get all the required games in. This has been an issue for a long time. Change over in athletic directors doesn't help either. As long as the main focus is on education initially, it will all be good.
- **Ms. Glasen:** Thank you to CEA for the success stories. I hope that continues. Tip Off was great and the staff and kids did a great job. I realized that the refs have been with us forever. Some since I was in school. We may all have commented quietly on calls, but we need to recognize their service. They really do move up and down the floor a lot!

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- **Mr. Bradford:** I agree with the others that it would be great to have the kids home for Iceworm weekend. It was a big success this year and the weather was wonderful. I appreciate the time and effort of the staff and people who are involved in activities, like Jeremiah Beckett, coaches, chaperones, etc. We can't do all this without them. Thank you and I hope you keep up the good work.
- **Ms. Jewell:** I appreciate the Superintendent's comments that we are building in a lot of areas in the district, both in response to changes in personnel and in changes to the educational and financial environment. The changes do take time. We need to give it time to happen. Not to give up monitoring, but to give things time. I am feeling pretty good in going to the legislature and telling them that their investments and dollars are extremely well spent. Cordova, I think, is a model district for a place that is small and may have limited financial resources but accesses it's environmental and human resources well. The activities program that I stay focused on it, its one of the ways that we enhance the offerings that we provide. We can't offer classes multiple times, we can't take our kids to museums and things like that. But, we can offer them the world through a lot of the activities and clubs that we do support here. I want to thank the people who make that happen. It is probably a significant factor in the educational and academic success of our students. And it feels pretty good heading to Juneau with a strong district and the successes we have to share.

EXECUTIVE SESSION: None

ADJOURNMENT:

Mr. Bradford moved to adjourn the meeting./Ms. Altermott seconded.

Discussion: None

Motion **PASSED** 5-0

Meeting Adjourned at 10:24pm

ATTEST

President

Clerk

Date

Date