

1 **Rocky Boy Head Start Policy Council**
2 **Regular Meeting**
3 *April 9, 2019*
4 *3:46 pm*
5 **Rocky Boy Head Start Conference Room**
6

7 **I. Call to Order/Roll Call**
8

9 **Present:** Michelle Henderson, *Vice-Chairwoman*, Nida M.W. Parker, *Secretary/Recorder*,
10 Josephine Morsette, *Member*, Jessie Jones, *Member*
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12 **Others Present:** LouAnn Belcourt, *Head Start Director*, Debbie Wilkinson, *Rocky Boy Head*
13 *Start*
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15 **Not Present:** Laurie Sun Child, *Chairwoman* Tiffany Houle, *Member*, Jessie Jones, *Member*,
16 Serene Sun Child, *Member*
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18 **II. Establish Agenda**

19 Additions/Deletions:

20 LB: Add to Personnel: Employee Termination and hire/recruit Administrative Assistant
21 JM: FYI-Incoming Kindergarten students, a meet and greet on May 6, 2019 4-6 pm,
22 Rocky Boy School.

23 DW: FYI-There will be a transition meeting on April 16, but will confirm date with staff,
24 parents.

25 MSH: Laurie wanted to add Supervision of staff, what are the policies, procedures on
26 this.
27

28 **Call for Motion: Jessie Jones**

29 **Motion to Approve Agenda**

30 **1st: Jessie Jones 2nd: Nida M. Parker; Motion Carried.**
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32 **III. Review of Minutes**

33 **MSH: Request to table minutes for March, 2019**

34 **Call for Motion: Jessie Jones**

35 **1st: Jessie Jones 2nd: Nida M. Parker; Motion Carried.**
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37 **IV. Executive Session**

38 None

39 **V. Personnel**

40 **1. *Positions to Advertise (15)***

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2. Resignations (0)

3. Termination (2)

LB: I still need to write letters to the employees, but will need board approval to start the process.

4. Hire (1)- Administrative Assistant

DW: We have received two applications for the Administrative Assistant, still need to do the interviews before the school board meeting, we will give the board a review and recommendation for the position.

Call for Motion: Jessie Jones
Motion to Terminate Employees-2 Head Start
1st: Jessie Jones 2nd: Josephine Morsette
Comments/Questions:
MH: Will still need to keep advertising positions.
LB: And keep recruiting for the positions
Motion Carried.

VI. OLD BUSINESS

DW: The supervision of staff, it is in the by-laws, but is different for the governing board
LB: I suggest we change the policy on this.
Discussion on the rules, exceptions, background checks and teacher substitutions.
LB: Will present this question to Lamont, find out how other tribes proceed on this. Will provide copies of by-laws to board members.

VII. NEW BUSINESS

1. Yazzie LaMont Training-April 9

Discussion on training received, measurable outcomes, forms that are in use by the Head start.

2. One Time Funding Application

LB: The first application wasn't approved, applying for the second time, we are asking for a new front door, which is around \$16-20,000, it is a fire hazard, it is bending the frame on the building, and the ice, snow melt is draining in to the front offices, also asking for a truck, a new dishwasher, sidewalk repairs, and new carpet for two classrooms.

JJ: Have these issues been presented to the tribal council?

DW: RJS is applying for the grant for us.

LB: Voyd is aware of the issues, the door.

81 MSH: When is the application due?
82 LB: We have until June but it will be submitted before that.

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84 **3. COLA and Tribal Funds**

85 DW: The COLA was approved.

86 LB: We don't know when we will get the tribal funds though, \$75,000.

87 MSH: Are you going to vote on it?

88 LB: We need board input on how to distribute it, last time no one benefited from it.

89 JJ: The subs, why don't they apply for the positions open?

90 LB: Some have no HS diplomas, they don't want to commit to the job.

91 MSH: Do a couple of different plans on how you would like to distribute the tribal funds,
92 the board will make recommendations.

93 Discussion on early head start degrees, where offered, on line degrees, requirements,
94 paying tuitions, fees, books, different ways to recruit for employment.

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96 **4. Town Pump Foundation Grant**

97 LB: We still have the \$5000, which we need to spend.

98 JJ: SCC has interns, they can come down and help with the backpacks, fill and distribute.

99 LB: I will call Jolin at SCC on this.

100 Discussion on when to distribute backpacks, age requirements, income, low income,
101 consulting with teachers on who should receive backpacks, a budget per child.

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103 **5. Board Meeting on the 16th**

104 LB: Laurie SC will attend, all PPC welcome to attend.

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106 **6. Head Start Easter Egg Hunt-April 19th**

107 FYI

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109 **7. Easter Holiday-April 22**

110 LB: Easter baskets and egg hunt for the children, Early Head Start and Head Start.

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112 **8. Update on Head Start Graduation**

113 DW: the date is for May 18, but Head Start will still be open for the week after, last day
114 of school is May 24.

115 LB: Will contact parent committee about changing the date.

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117 **9. Other Business**

118 JJ: Would like to send notes to parents inviting their children to the meet and greet, May
119 6, 2019, at RBES.

120 DW: Transitional meetings on April 25 and April 26.

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122 **VIII. Adjourn**

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124 **Call for Motion: Josephine Morsette**
125 **Motion to Adjourn**
126 **1st: Josephine Morsette 2nd: Jessie Jones**
127 **Motion Carried.**
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129 **Adjourned @ 4:28**
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