

Code: EBCB-AR
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Earthquake Preparedness

All administrators and school personnel shall have the responsibility of conducting earthquake preparedness drills and activities in accordance with Oregon Revised Statutes as part of each school's monthly fire and safety activities. The guidebook for earthquake preparedness shall be the Guidebook for developing a School Earthquake Safety Program published by the Federal Emergency Management Agency, January 1990.

Listed below are the minimum requirements that each shall be responsible for in regard to earthquake preparedness.

1. Hazard Identification
 - a. Step One: Identify potential earthquake hazards in classrooms.
 - b. Step Two: Identify earthquake (and other hazards) throughout school buildings.
 - c. Step Three: Identify potential hazards along building evacuation routes.
 - d. Step Four: Identify potential hazards in the neighborhood surrounding your school.
2. Earthquake Preparedness
 - a. Step One: Hold a staff meeting to discuss earthquake dangers and response actions.
 - b. Step Two: Hold a special meeting or workshop with teachers to discuss student preparation activities.
 - c. Step Three: Develop procedures for holding classroom earthquake drills.
 - d. Step Four: Determine and discuss procedures for evacuating the building.
 - e. Step Five: Designate an outdoor evacuation assembly area.
 - f. Step Six: Practice and evaluate the effectiveness of your earthquake drills.
3. Earthquake Occurrence
 - a. If indoors, stay inside. Move away from windows, shelves, heavy objects, or furniture that may fall. Take cover under a table or desk, or in a strong doorway.
 - b. If outdoors, move to an open space, away from buildings and overhead power lines. Lie down or crouch low to the ground. Keep looking around to be aware of dangers that may demand movement.
4. Earthquake Drills
 - a. Drop and cover.
 - b. Turn away from windows.
 - c. Stay under shelter until shaking stops.
 - d. Listen for instructions.

- e. Following the teacher's command, students will:
 - (1) Immediately take cover under desks or tables, and turn away from windows.
 - (2) Remain in sheltered position for at least 60 seconds.
 - (3) Be silent and listen to instructions.

- f. During the earthquake drill, teachers will:
 - (1) Take cover.
 - (2) Talk calmly to students.
 - (3) Review procedures for evacuating the classroom.