



Wharton County Junior College

Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: February 18, 2020

Date of This Proposal: February 6, 2020

SUBJECT:

Accept the proposal from Don Davis of El Campo for the purchase of a luxury sedan for the President's use.

RECOMMENDATION:

Accept the proposal from Don Davis of El Campo of \$61,410.70 for the purchase of a luxury sedan for the President's use. They also proposed a trade-in allowance of \$13,000 for the existing vehicle, making the net cost \$48,410.70.

BACKGROUND/RATIONALE:

The current vehicle used by the President is a 2016 model and is starting to show signs of requiring more and more maintenance. The College solicited proposals from dealerships to provide a luxury sedan. Don Davis was the only proposal received.

Estimated Cost & Budgetary Support (how will this be paid for?): \$48,410.70

Current Unrestricted Operating Budget for 2019 – 2020.

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing

SIGNATURES:



Originator


Cabinet-Level Supervisor

2-6-20
Date

02/06/2020
Date

PRESIDENT'S APPROVAL:



2-7-20
Date