

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves a contract to purchase food products and supplies from US Foods, Inc. for the Culinary Arts Program and Food Services and Catering.

### **BACKGROUND**

US Foods is one of the leading food distributors servicing institutional locations in the DFW area, and their customers include food service operations for colleges, restaurants, and school districts. They provide fresh and frozen foods, paper goods, and a wide variety of menu and business services to help their customers stay on-trend.

Invitation To Bid (ITB) Number 4455 was issued to procure food products and supplies. Two (2) responses were received and evaluated by an evaluation team of Culinary Arts and Food Service staff. The bid submitted by US Foods, Inc. is being recommended as the best value to the District, based upon evaluation scores.

### **IMPACT OF THIS ACTION**

Food products and supplies are used in Culinary Arts classrooms and Food Services to provide meals and snacks for students, faculty, staff, and catering events.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$2,500,000 for three (3) years, which is budgeted in the Culinary Arts and Food Service departments' FY22 operating budget and subsequent year's budgets, subject to Board approval.

### **MONITORING AND REPORTING TIMELINE**

The contract term will be three (3) years beginning October 1, 2021 through September 30, 2024.

### **RESOURCE PERSONNEL**

Melissa Irby, Chief Financial Officer  
972-758-3831