

Sheridan School District 48J

Code: **KL**
Adopted: 1/17/07
Readopted: 4/18/12
Orig. Code(s): KL

Public Complaints

The district will develop and implement effective means of resolving concerns voiced by employees, students and the public in order to reduce potential areas of complaints and to establish and maintain recognized channels of communication.

~~An individual properly presenting a concern or complaint shall be assured the opportunity for an orderly review of the concern or complaint without reprisal. The district supports the resolution of a complaint at the lowest level possible.~~

A complaint is a concern, problem or difficulty related to the district educational process filed with the district by an employee, student or member of the public.

The Board advises the public that the proper channeling of complaints is as follows:

1. Teacher/Employee;
2. Principal;
3. Superintendent;
4. Board.

~~Complaints in these areas must be filed under the following:~~ If your complaint addresses one or more of the issues identified below, you may use the complaint process available in any of the following policies and administrative regulations (AR):

1. Discrimination or harassment on any basis protected by law: Board policy AC, AC-AR;
2. Sexual Harassment (staff): Board policy GBN, GBN-AR;
3. Sexual harassment (student): Board policy JBA, JBA-AR;
4. Hazing, harassment, intimidation, bullying, menacing or cyberbullying (staff): Board policy GBNA, GBNA-AR;
5. Hazing, harassment, intimidation, bullying, menacing, cyberbullying or teen dating violence: Board policy JFCF, JFCF-AR;
6. Sexual conduct with students: Board policy JHFF, JHFF-AR;
7. Instructional Resources/ or Instructional Materials: Board policy IIA, IIA-AR;

8. Compliance with state standards: LGA, LGA-AR.

Any complaint about school personnel other than the superintendent will be investigated by the administration before consideration and action by the Board. The Board will not hear complaints against employees in open session unless an employee requests an open session.

Complaints against the principal may be filed with the superintendent. Complaints against the superintendent should be referred to the Board chair. The Board may refer the investigation to a third party.

Complaints against the Board as a whole or against an individual Board member should be made to the Board chair and may be referred to district counsel. Complaints against the Board chair may be made directly to the ~~district counsel~~ Board vice chair.

The superintendent will develop and administer the general complaint process.

If a complaint alleges a violation of state standards and is not resolved at the local level, then the district will supply the complainant with appropriate information in order to file a direct appeal to the State Superintendent of Public Instruction as outlined in Oregon Administrative Rules (OAR) 581-022-1940.

END OF POLICY

Legal Reference(s):

[ORS 192.610 to -192.690](#)
[ORS 332.107](#)

[OAR 581-022-1940](#)
[OAR 581-022-1941](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).

Cross Reference(s):

IIA - Instructional Resources/Instructional Materials

Corrected 7/16/15