

Purchase Request #3
Regular Board Meeting December 10, 2019
Consideration of Approval to Contract for
Hazardous Waste Disposal

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a contract to purchase Hazardous Waste Disposal services from Green Planet, Inc. for the District.

BACKGROUND

The District generates hazardous and non-hazardous chemical and physical waste that must be classified, packaged, transported, and disposed of in accordance with the Environmental Protection Agency (EPA), Department of Transportation (DOT) and Texas Commission on Environmental Quality (TCEQ) regulations. The science labs at each campus typically have the vendor for this important service pick-up chemical waste several times each year. With the opening of the new Technical Campus, there will be waste that is generated from the new programs, such as automotive paint, tires, and engine oil. The contract also provides for disposal of various types of lamps, tubes, and ballasts.

Invitation to bid (ITB) Number 4267 was issued to procure Hazardous Waste Disposal. Four (4) responses were received and evaluated by a team consisting of District Science Lab Managers who determined the bid submitted by Green Planet, Inc. would provide the best value to the District. The bid submitted by Green Planet, Inc. was determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

This service will ensure that the District maintain compliance with the proper disposal of chemical waste generated in its natural science laboratories. The vendor classifies, packages, transports, and properly disposes of the waste generated in accordance with EPA, DOT, and TCEQ regulations.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$300,000 for three (3) years, which is budgeted in the departments' FY20 operating budgets and subsequent year's budgets subject to Board approval. FY19 annual spend amount was \$14,200. The requested spend authorization will allow for addition of the new campuses and buildings to the contract during the three-year period.

MONITORING AND REPORTING TIMELINE

The term of contract will be number (3) years beginning January 18, 2020 through January 17, 2023.

RESOURCE PERSONNEL

Jason Parry

Executive Director of Facilities & Construction

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