

# Minutes - Wednesday, December 18, 2024

## The Board of Trustees Education Service Center, Region 20

The Board of Trustees of Education Service Center, Region 20 convened in a Regular Meeting Board meeting at 1:06 PM on Wednesday, December 18, 2024, in the Conference Center, Redbud Room, 1314 Hines Avenue, San Antonio, TX 78208. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Randy Bristow, Secretary  
 Dr. Richard Middleton, Member  
 Mr. Edward Vara, Member  
 Dr. Alicia Thomas, Member  
 Mrs. Stephanie Prosser, Member  
 Dr. Don Mills, Charter School Representative

Also present were:

Dr. Jeff Goldhorn, Executive Director  
 Dr. Carolyn Castillo, Deputy Director, Teaching and Learning Services  
 Dr. Alex Flores, Deputy Director, School Business and Administration Services  
 Ms. Briana Garcia, Chief Human Resources Officer  
 Ms. Regina Hillis, Chief Operating Officer  
 Ms. Debbie Akers, Component Director, Early Childhood Education  
 Ms. Jamie Dunevant, Executive Assistant

<b>1. Mission, Vision, Core Values</b>
At the beginning of each meeting Dr. Goldhorn reviews the ESC-20 Mission, Vision and Core Values.
<b>2. Program Highlight - Strategic Integration Liaison (SIL)</b>
Amy Strauch and Lisa Kirby provided information regarding the Strategic Integration Liaison (SIL) program and services.
<b>3. Audit Presentation (Information Only)</b>
Mr. Kent Willis, CPA with Patillo, Brown, and Hill LLP provided an overview of the final audit report for the fiscal year ending August 31, 2024.
<b>4. Minutes of October 23, 2024 Meeting</b>
Be It Resolved, that the Board of Directors approves the minutes of the October 23, 2024 Board of Directors meeting. This motion, made by Randy Bristow and seconded by Ed Vara, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
<b>5. Commitment of Fund Balance</b>
Be It Resolved, that the Board of Directors hereby establishes \$348,178.70 of non-spendable and assigned fund balance and \$20,800,568.00 in commitments of its General Fund Balance. This motion, made by Dr. Richard Middleton and seconded by Stephanie Prosser, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
<b>6. 2023-2024 Audit Report</b>
Be It Resolved, that the audit report submitted by Pattillo, Brown, and Hill, LLP, independent auditors for the Board of Directors for the fiscal year ended August 31, 2024, is hereby approved and accepted. This motion, made by Dr. Alicia Thomas and seconded by Ed Vara, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
<b>7. Amendments to the 2024-2025 Official Budget</b>
Be it Resolved, that the Board of Directors approves the amendments as attached. This motion, made by Dr. Alicia Thomas and seconded by Dr. Richard Middleton, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
<b>8. Addition to the Special Revenue Fund</b>
Be It Resolved, that the Board of Directors approve the addition to the Special Revenue Fund. This motion, made by Ed Vara and seconded by Randy Bristow, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>

<b>9. Contracts Over \$25,000</b>
Be It Resolved, that the Board of Directors approves the contracts over \$25,000 as listed in the agenda. This motion, made by Ed Vara and seconded by Randy Bristow, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
<b>10. Personnel - New Employees (Professional Staff)</b>
Be It Resolved, that the Board of Directors confirms the appointment of the new professional staff hired by ESC-20. This motion, made by Stephanie Prosser and seconded by Dr. Richard Middleton, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
<b>11. Proposals</b>
Be It Resolved, that the Board of Directors approves the proposals as listed. This motion, made by Ed Vara and seconded by Randy Bristow, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
<b>12. Interlocal Agreement Resolution</b>
Be It Resolved, that the Board of Directors approves Interlocal Agreement Resolution attached. This motion, made by Stephanie Prosser and seconded by Ed Vara, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
<b>13. Interlocal Agreements</b>
Be It Resolved, that the Board of Directors approves the Interlocal Agreements. This motion, made by Dr. Alicia Thomas and seconded by Randy Bristow, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
<b>14. 2025 Board Election</b>
Be It Resolved, that the Board of Directors authorizes the Executive Director to conduct a board election and if the election is uncontested, the Executive Director may determine that no election be held and declare the unopposed candidates elected to office. The Center shall notify the Commissioner of Education of the results of an election, whether contested or uncontested. This motion, made by Ed Vara and seconded by Randy Bristow, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>
<b>15. For Information Only</b>
<ul style="list-style-type: none"> <li>A. Administrative Information</li> <li>B. Head Start Policy Council and Child Health &amp; Safety Incident Reports</li> <li>C. Personnel - Separations (Professional Staff)</li> <li>D. Expenditures in Excess of \$25,000</li> <li>E. Investment Report</li> <li>F. Accounts Receivable</li> <li>G. Executive Director's Report</li> </ul>
<b>16. Adjournment (3:37 p.m.)</b>
There being no further business, a motion is requested to adjourn this meeting. This motion, made by Stephanie Prosser and seconded by Ed Vara, Passed. <i>Yea: 6, Nay: 0, Absent: 1</i>

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Board Chairman

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Board Secretary