



Consent Item

Date: June 8, 2026

Division: Finance

Subject: Renewal of RFP #F1052-23 Medicaid Claims Processing Services

Background Information:

- The Board of Trustees originally awarded RFP #F1052-23 Medicaid Claims Processing Services on June 12, 2023, and awarded the renewal on June 9, 2025. If approved, this renewal would be the fourth year of a possible eight-year term.
- School Health and Related Services (SHARS) is a Medicaid financing program and a joint program of the Texas Education Agency and the Texas Health and Human Services Commission (HHSC). SHARS allows local school districts to obtain Medicaid reimbursement for certain health-related services provided to students in special education. Using existing state and local special education allocations as the state matching portion, SHARS providers are reimbursed the federal share of the established reimbursement rate.
- School districts receive federal Medicaid money for SHARS services provided to students who meet all three of the following requirements. These students must be Medicaid eligible, meet eligibility requirements for Special Education described in the Individuals with Disabilities Education Act (IDEA), and have Individual Educational Plans (IEPs) that prescribe the needed services.
- Current SHARS services include assessment, audiology, counseling, school health services, medical services, occupational therapy, physical therapy, psychological services, speech therapy, special transportation, and personal care services. These services must be provided by qualified professionals under contract with or employed by the school district.
- If approved, the recommended vendor will partner with Frontline to provide the processing of School Health and Related Services (SHARS) Medicaid claims, annual training of all Medicaid providers, and ongoing technical consultation on Medicaid regulations and requirements for submissions.

Administrative Consideration:

- Funds for these services will come from district approved budgets and federal funds.
- Previous annual expenditures:
 - 2025–2026: \$443,930 - Interim claims received
- Estimated annual expenditures: \$420,000 - Interim claims received
- This procurement complies with Section 44.031 of the Texas Education Code and EDGAR 2 CFR 200.

Recommendations:

- That the Lewisville ISD Board of Trustees approves the renewal of RFP #F1052-23 Medicaid Claims Processing Services, the estimated annual expenditures, and the recommended vendor for one year.

Timeline/Report:

- Term: August 1, 2026 – July 31, 2027